

**Ashland Town Library  
Minutes of Library Trustees Meeting  
November 13, 2024**

**Trustees Present:** Alice Staples, David Ruell, Mardean Badger, Fran Newton (Alternate)  
**Others Present:** Sara Weinberg, Director  
Ward D’Elia of Samyn-D’Elia Architects

The meeting was called to order at 5:30 PM by Alice Staples.

The Trustees and Library Director met with Ward D’Elia to review the latest version (November 1) of the renovation/expansions plans for the Ashland Town Library, based on comments from our October 3 meeting.

- The staff workroom on the 1<sup>st</sup> floor was expanded
- The Reading Room on the 1<sup>st</sup> floor was re-labelled as the Local History Room.
- The Meeting Room on the 2<sup>nd</sup> floor was re-labelled as the Lounge.
- The Lounge on the 2<sup>nd</sup> floor was re-labelled as the Teen Room.
- New colored versions of the north, west, south and east elevations were included.
- The floor plan was color-coded for a possible 3 phases –
  - Phase 1: bathroom, ramp, rear vestibule, LULA, staff workroom.
  - Phase 2: New addition, Local History Room and Children’s Room
  - Phase 3: Interior renovations, 1<sup>st</sup> and 2<sup>nd</sup> floors
- A preliminary square foot budget (9/6/24) was reviewed.

We discussed using a large version of the floor plans and elevations for a presentation to the Board of Selectmen, possibly at their December 2 meeting.

The Samyn-D’Elia invoice has been forwarded to the Town Trustees for their December 18 meeting.

**NEXT MEETING**

- November 21, 2024 – Library Trustees Meeting – 5:30 PM, Ashland Town Library.
- December 5, 2024
- December 19, 2024

The meeting was adjourned.

*Minutes submitted by Mardean Badger*