

**Ashland Town Library**  
**Minutes of Library Trustees Meeting**  
**April 10, 2024**

Trustees Present: Alice Staples (by phone), David Ruell, Fran Newton (alternate)

Others Present: Sara Weinberg, Director

Excused: Mardean Badger

The meeting was called to order at 5:30 PM by Alice Staples.

The chair appointed alternate Fran Newton as a voting member for this meeting.

**APPROVAL OF MINUTES**

March 28, 2024 minutes were not approved, pending corrections and additions.

**DIRECTOR'S REPORT**

Ashland Elementary School students will be visiting the library in groups that the library space can accommodate.

The trustees voted to begin raises for library employees as outlined in the 2024 budget. Sara will contact the town hall so that payroll can reflect the raises.

Alice acknowledged that National Library Workers Day had passed but thanked the library staff for their dedication and hard work.

**TREASURER'S REPORT**

The \$9,750 quarterly appropriation from the town was received on March 30.

The usual expenditures included books, audios, supplies, and cleaning. \$301 was spent on new fire extinguishers, and a new table and door closer were purchased.

**OLD BUSINESS**

3D Printer Policy – At the last meeting, it was voted to change the fee for 3D printing from \$5.00 to \$2.00. There has been an increase in usage since this went into effect.

The funds policy needs to be updated to include Scribner Funds.

Building and Grounds Maintenance - Sara called PemiBaker Fuels to have them update the June 2023 proposal for removal of the buried oil tank; they will provide a new estimate and site evaluation.

Friends of the Library - Friends are meeting April 11 and will discuss renewal of passes, and fundraising plans.

Facility planning - Alice spoke to Ward D'Elia and he will look for the previous plans for the Scribner building and Tony Randall's site survey.

### **NEW BUSINESS**

ADA issues were discussed and the possibility of USDA grants.

### **NEXT MEETING**

Will schedule future meetings April 25.

The meeting was adjourned at 6:05pm.

Minutes submitted by Alice Staples