

**Ashland Town Library  
Minutes of Library Trustees Meeting  
December 6, 2023**

**Trustees Present:** Alice Staples, David Ruell, Mardean Badger  
**Others Present:** Sara Weinberg, Director

The meeting was called to order at 3:00 PM by Alice Staples.

**BUDGET COMMITTEE PREPARATION**

- The Library Trustees will meet with the Budget Committee tomorrow, December 7.
- **A motion was made (Staples) and seconded (Ruell) to submit a petitioned warrant article to add \$25,000 to the Library Capital Reserve Fund. The motion was approved unanimously, 3-0.**
- We need to be ready to talk about the future needs of the library building, including handicapped issues, elevator, heating system, etc. We could create a handout summarizing what we have done so far with the building and what the major future tasks are.

**SECURITY SYSTEM**

- We have received a quote from Mango Security to install a new fire monitoring system. The \$2,141 includes equipment and installation, with a 50% down payment prior to installation. There will be a \$350 annual monitoring charge.
- **A motion was made (Staples) and seconded (Badger) to approve the 50% down payment for the fire monitoring system, with the payment to come from the library Building fund. The motion was approved unanimously, 3-0.** Sara will sign the agreement and David will mail the check.

**DIRECTOR'S REPORT**

- Sara is proposing 2 additions to our technology equipment. A 3-D printer would cost between \$200 and \$800. She will research further to see what other libraries are buying. Also, adding a wall-mounted TV in the upstairs meeting room could be used for a variety of programs.
- The next StoryWalk will be "Tea Party in the Woods" in March or April.
- On Christmas Night in Ashland, we saw 226 people come through the Library.
- Sara has been invited by the Science Center to join a new STEAM group, whose focus will be to join educators in the area to support quality STEAM, climate and data literacy education for middle/high schoolers. This program is made possible by a grant that the Science Center received through Learning Ecosystems Northeast (LENE).
- Sara suggested buying some basic tools for outside grounds care, such as trimming bushes that are overrunning the front walkway.

**NEXT MEETINGS**

- **January 10 and 24** – Library Trustees Meeting – 5:30 PM at the Ashland Town Library.

The meeting was adjourned at 3:37 PM.

*Minutes submitted by Mardean Badger*