

**TOWN OF ASHLAND  
BOARD OF SELECTMEN MEETING  
MONDAY, SEPTEMBER 16, 2024  
UTILITY CONFERENCE ROOM  
6 COLLINS STREET, ASHLAND**

**I. CALL TO ORDER** – Chairman Fitch opened the meeting with Selectmen Ann Barney, Meghan Semiao, Chris Janosa and Charles Bozzello present.

**MOTION:** Ann Barney  
*To approve the minutes of August 19, 2024 as written*

**SECOND:** Andy Fitch

**VOTE:** 3-0-2 (Selectmen Janosa and Semiao abstained)

**MOTION PASSED**

**II. NEW BUSINESS**

**a. PUBLIC HEARING: SELECTMEN’S ORDINANCE – HAWKERS, PEDDLERS, AND VENDORS** – The Board opened the meeting at 5:32pm, Chair Fitch read the ordinance, below is the proposed ordinance.

**Regulating Hawkers, Peddlers and Vendors**

**SECTION 1. AUTHORITY**

**a.** In accordance with the provisions of New Hampshire Revised Statutes Annotated Chapter 31, Section 102-a, the following Ordinance is enacted by the Town of Ashland, Board of Selectmen to regulate Hawkers, Peddlers and Vendors within the Town of Ashland, New Hampshire.

**b.** Pursuant to the enabling authority in New Hampshire Revised Statues Annotated (RSA) 31:102-a and amendments and revisions thereto, the following is an Ordinance regulating the activities providing procedures for permitted operations, rates and procedures for obtaining permits, days and hours of operations within the Town, prohibited areas of operations within the Town of Ashland and penalties for violations of this Ordinance of Hawkers, Peddlers, and Vendors operating within the Town of Ashland.

**SECTION 2. THOSE REGULATED DEFINED, PENALTY**

This Ordinance regulates and requires all itinerant vendors, hawkers, peddlers, traders, farmers, merchants and other persons who sell, offer to sell, or take orders for merchandise from temporary or transient sales locations within the Town of Ashland for such purposes. Any person who violates any provision of this Ordinance shall be guilty of a Class B Misdemeanor, and each continuing day of violation after notice shall constitute a separate offense.

**SECTION 3. THOSE ACTIVITIES NOT REGULATED UNDER THIS ORDINANCE**

- 46 a. This Ordinance shall not specifically regulate, prohibit or require licensing of
- 47 a candidate for public office in the process of obtaining signatures on
- 48 nomination papers, who seeks to have the candidate’s name placed on the
- 49 ballot for the general election by submitting nomination papers under RSA
- 50 655:40.
- 51 b. Any persons who are under the age of 14 who are selling soft drinks on family
- 52 owned or leased property shall be exempt from this Ordinance and its
- 53 licensing requirements.
- 54 c. Those seeking signatures on petitions from nomination to County
- 55 Commissioner in Grafton County or to elective office in the Town of Ashland
- 56 or to sign a petition warrant article for the Ashland Town Meeting or to a
- 57 Town of Ashland Board or Committee.
- 58 d. Individuals or others who seek a permit under these regulations for fixed
- 59 location on property or within a structure must file for a site plan permit under
- 60 the Planning Boards regulations and receive a Permit from the Planning Board
- 61 or the Zoning Board of Adjustment before a permit for operations will be
- 62 approved and issued by the Board of Selectmen.

SECTION 4. PROHIBITED HOURS OF OPERATIONS

No person regulated by this Ordinance shall perform any of the operations requiring license within the Town of Ashland hereunder after the hour of 4PM or before 9AM on any day or on a Sunday or Holiday without prearranged confirmed appointment.

No person required to be licensed hereunder shall solicit on any posted property, any medical property, place of retirement or medical office without a confirmed appointment.

SECTION 6. APPLICATIONS FOR PERMITS

All applications for permits under this Ordinance shall be completed and delivered to the Office of the Board of Selectmen, 20 Highland St, Ashland New Hampshire 03217 together with a fee of \$50.00 in the form of cash, check, or money order made payable to the Town of Ashland.

All applications must be accompanied with a completed background check for each individual listed on the application submitted that shall be prepaid by the applicant. Individuals listed on the application for a permit who do not reside within the State of New Hampshire must furnish all requirements for a Federal criminal records check at their expense and submit the report of the FBI with the application for a permit in accordance with RSA 31:102-b.

SECTION 7. PERMITS EXPIRE

All issued permits expire on December 31<sup>st</sup> in the year of issuance.

There were two questions from the public, one person asked when it would be adopted, the Board responded that the meeting their currently in would be

92 when it would be adopted. The second question asked what the prohibited  
93 hours are, the hours are after 4pm and before 9am. The Board closed the  
94 Public Hearing at 5:40pm.  
95

96 **MOTION:** Andy Fitch

97 *To table the adoption of the ordinance until the October 7<sup>th</sup> meeting.*

98 **SECOND:** Chris Janosa

99 **VOTE:** 5-0

100 **MOTION PASSED**

101  
102 **b. APPLICATION OF A VENDOR PERMIT –**

103 Chair Fitch suggested that the vendor permit be postponed, Selectman Semiao  
104 asked if that holds up the vendor from operating, it was determined that it  
105 would not. The Board postponed this matter until their October 7<sup>th</sup> meeting.  
106

107 **c. DISPOSITION OF THE OLD AMBULANCE –**

108 Selectmen Janosa suggested the use of municibid.com for the sale of the old  
109 ambulance. The use of the site is at no cost of the Town.  
110

111 **MOTION:** Andy Fitch

112 *To adopt a policy of selling town property through municibid.com*

113 **SECOND:** Ann Barney

114 **VOTE:** 5-0

115 **MOTION PASSED**

116  
117 **d. CELL TOWER UPGRADE –**

118 Town Manager Fred Welch spoke about Verizon's request to do work on their  
119 tower in Town. Verizon will be taking some material off and putting other  
120 materials on.  
121

122 **MOTION:** Charles Bozzello

123 *To allow the permit for the upgrade to the cell tower*

124 **SECOND:** Andy Fitch

125 **VOTE:** 5-0

126 **MOTION PASSED**

127  
128 **e. SIGNATURE OF STATE CERTIFICATION FOR WATER GRANT – Mr.**

129 Welch discussed that this is signed annually, and it is an agreement that goes  
130 towards the plant each year.  
131

132 **MOTION:** Chris Janosa

133 *To accept the NHDES grant funds for \$25,099.80 and authorize the Town Manager  
134 to sign the agreement*

135 **SECOND:** Ann Barney

136 **VOTE:** 5-0

137 **MOTION PASSED**

138                    **f. REQUEST FOR EXTENSION OF TIME TO FILE AN OVERDUE**  
139                    **APPEAL** – Mr. Welch explained that the request for the extension is that  
140                    the filing resident didn’t receive the information until there was no time  
141                    left. Selectmen Semiao asked if the abatement request was received after  
142                    the deadline, Mr. Welch said that it was filed late and was denied. Mr.  
143                    Welch stated that the Board can hold a hearing on this matter if they  
144                    choose to.  
145

146                    **MOTION:** Meghan Semiao  
147                    *To move forward with informing the resident to file the abatement with the next tax*  
148                    *bill.*

149                    **SECOND:** Chris Janosa

150                    **VOTE:** 5-0

151                    **MOTION PASSED**

152  
153                    **g. FIRE DEPARTMENT RAFFLE PERMIT** – The raffle tickets are \$10  
154                    and prizes are gift cards for \$500 or \$250.  
155

156                    **MOTION:** Meghan Semiao  
157                    *To approve the raffle permit application*

158                    **SECOND:** Charles Bozzello

159                    **VOTE:** 5-0

160                    **MOTION PASSED**

161  
162                    **h. CAMPGROUND RULES** –  
163                    Chair Fitch asked the Electric Superintendent Harry Gallien to speak about  
164                    what the Electric Department will be doing in the campground, Mr.  
165                    Gallien explained that they will be flagging the electrical lines, and will be  
166                    working with Frost Electric to fix the conduit on Site 12, they will also  
167                    work on preparing an overlay of the electrical lines for GIS. Chair Fitch  
168                    explained that when the Campground was done in the early 2000’s an “as-  
169                    built” was not done on the utility lines.  
170

171                    The discussion moved to discussing a draft of the new Campground rules.  
172                    Selectmen Bozzello asked if a cost analysis has been performed,  
173                    Selectmen Janosa said that the charges are part of the conversation so that  
174                    costs are covered, Selectmen Barney added that they are working on a  
175                    Warrant Article for establishing a way of saving funds for the  
176                    Campground moving forward. Part of the discussion involved how to  
177                    reopen the Campground by allowing Town residents first option for a spot  
178                    at the Campground, then in-State residents, then allow any one outside of  
179                    the State.  
180

181                    Chair Fitch discussed that he would like see a Director or Campground  
182                    Host on site of the Campground to ensure that all campers are following  
183                    the rules

184 Selectmen Barney went through each of the proposed changes to the next  
 185 Campground contract.  
 186 #3 "Once the deposit has been made, the remaining balance will be due in  
 187 two equal payments, due January 1<sup>st</sup> and April 1<sup>st</sup>."  
 188 #5 "The Campground Director shall also have the right to revoke this  
 189 permit for cause, for any breach of this permit, for breach of the rules and  
 190 regulations of the Campground or for violation of New Hampshire or  
 191 United States laws and regulations"  
 192 #9 "Each site is allowed one (1) 8x8 shed. There are no permanent  
 193 structures allowed. All items must be removed at the end of each season"  
 194 #12 "The speed limit through the campground is 5 MPH, day and night.  
 195 NO go-carts, ATV's minibikes or dirt bikes are allowed in the  
 196 campground. For everyone's safety bicycles may be ridden from sunrise to  
 197 sunset. We recommend safety equipment be worn at all times for those  
 198 riding bicycles through the Campground"  
 199 #13 "All outside refrigerators must be approved by the Campground  
 200 Director and must be locked when camper is not at site"  
 201 #31 "Bicycles may not be ridden after dark. At all times bicycles must be  
 202 ridden at a reasonable and safe speed." – Chair Fitch suggested combining  
 203 #13 and #31.

204  
 205 There was some discussion about removing all property at the end of the  
 206 season or if it is allowed to stay charging for storage during the winter  
 207 season. Selectmen Barney asked if the Board would like to allow for  
 208 additional time to allow people to remove their property this year, Chair  
 209 Fitch added that it could pose a problem due to snow issues, other Board  
 210 members were not in favor of extending out the removal date.  
 211 The Board did not make a decision on the proposed Campground rules at  
 212 this time.

213  
 214 **i. ARPA EXPENDITURE –**

215  
 216 **MOTION:** Andy Fitch

217 *To approve \$44,300 from the ARPA funds for the Winona Rd/ Thompson St*  
 218 *infrastructure improvements*

219 **SECOND:** Charles Bozzello

220 **VOTE:** 5-0

221 **MOTION PASSED**

222  
 223 **j. SIGNING OF THE MS-535**

224  
 225 **MOTION:** Andy Fitch

226 *To approve the MS-535 for the Town of Ashland*

227 **SECOND:** Ann Barney

228 **VOTE:** 5-0

229 **MOTION PASSED**

230 **k. DEED WAIVERS**

231  
232 **MOTION:** Andy Fitch  
233 *To not pursue a tax collector deed for map and lot 111-042*  
234 **SECOND:** Charles Bozzello  
235 **VOTE:** 5-0  
236 **MOTION PASSED**

237  
238 **MOTION:** Charles Bozzello  
239 *To not pursue a tax collector deed for map and lot 106-038*  
240 **SECOND:** Andy Fitch  
241 **VOTE:** 5-0  
242 **MOTION PASSED**

243  
244 **MOTION:** Andy Fitch  
245 *To not pursue a tax collector deed for map and lot 110-555*  
246 **SECOND:** Ann Barney  
247 **VOTE:** 5-0  
248 **MOTION PASSED**

249  
250 **III. OLD BUSINESS –**

251 A. Appointment to Boards

252  
253 **MOTION:** Meghan Semiao  
254 *To appoint Donna Locurto as an alternate to the Planning Board*  
255 **SECOND:** Chris Janosa  
256 **VOTE:** 5-0  
257 **MOTION PASSED**

258  
259 **MOTION:** Charles Bozzello  
260 *To appoint Mike Myshrall as a voting member of the Zoning Board*  
261 **SECOND:** Chris Janosa  
262 **VOTE:** 5-0  
263 **MOTION PASSED**

264  
265 **MOTION:** Andy Fitch  
266 *To appoint Meghan Semiao as an alternate to the Zoning Board*  
267 **SECOND:** Charles Bozzello  
268 **VOTE:** 4-0 (Selectmen Semiao abstained)  
269 **MOTION PASSED**

270  
271 B. Selectmen Semiao gave an update on the upcoming Electric power purchase  
272 agreement. Currently Selectmen Semiao has been working with Vermont Public  
273 Power on a 3-5 year contract. Selectmen Janosa asked why electric rates have  
274 risen, Selectmen Semiao said that it's due to transmission costs and aspects on the  
275 regulatory side.

276           **MOTION:** Andy Fitch  
277           *To enter into a non-public session pursuant to RSA 91-A:3 (b & e) at 6:53pm*  
278           **SECOND:** Chris Janosa  
279           **VOTE:** 5-0  
280           **MOTION PASSED**  
281  
282           **MOTION:** Andy Fitch  
283           *To seal the minutes of the non-public session*  
284           **SECOND:** Ann Barney  
285           **VOTE:** 5-0  
286           **MOTION PASSED**  
287  
288           **MOTION:** Andy Fitch  
289           *To adjourn the meeting at 7:50pm*  
290           **SECOND:** Ann Barney  
291           **VOTE:** 3-0  
292           **MOTION PASSED**  
293