

**Ashland Town Library  
Minutes of Library Trustees Meeting  
September 21, 2023**

**Trustees Present:** Alice Staples, David Ruell, Mardean Badger, Fran Newton (Alternate)  
**Others Present:** Sara Weinberg, Director

The meeting was called to order at 5:30 PM by Alice Staples.

**APPROVAL OF MINUTES**

- A motion was made (Staples) and seconded (Ruell) to approve the minutes of September 7, 2023. The motion was approved unanimously, 3-0.**

**DIRECTOR'S REPORT**

- Terry Fouts and Sara Weinberg represented the Town Library at the recent Ashland Elementary School Open House. They met parents, talked about library materials and programs, and signed up new users for library cards.
- The Library will be participating in the school's annual Halloween Parade on October 31. About 175 children will come through for treats and bookmarks.
- Owens Farm recently gave the library some two flats of left-over geranium plants to give away.
- The October newsletter was shared.

**TREASURER'S REPORT**

- We reviewed expenses and income, and we approved the current financial report and reconciliation statements.
- The treasurer transferred \$1,000 from the Donations account to the checking account. A total of \$3,000 has been transferred from Donations.
- Updates were provided on recent interior projects – the children's room painting was about \$155 over the estimate, and the bathroom/hallway flooring project was about \$100 over the estimate.
- The last quarter appropriation will be due from the town about October 1. David will write a letter reminding the town office.

**OLD BUSINESS**

- Building and Grounds**
  - There is no information yet on a railing for the side walkway.
  - Squam Lakes Plumbing is scheduled for October 2 (outside faucet and radiator).
  - There is no estimate yet from PemiRiver Fuels for a propane heating system.
  - There is no bill yet from Mango for the security system checkup.
- Sue Longley Bench**
  - The memorial Sue Longley bench has been installed. A dedication ceremony is planned for Saturday, September 30, at 11:00 AM.
- Friends of the Library**
  - The recent book sale proceeds were about \$577, less than usual and likely because of the poor weather for the town-wide yard sale.

- Scheduling of the moose presentation, with a new presenter, is being moved to sometime in October.
- **Revised Donor Agreement**
  - The trustees are unsure whether the minor changes in the donor agreement will necessitate a public hearing or just a general announcement about the changes.
  - **A motion was made (Ruell) and seconded (Badger) to consult the town attorney regarding the need for a new public hearing for the changes in the donor agreement. The motion was approved unanimously, 3-0.**

### **NEW BUSINESS**

- Board of Selectmen Meeting
  - The trustees will meet with the Board of Selectmen on September 25 for review of our 2024 proposed library budget.

### **NEXT MEETING**

- October 5, 2023 – Library Trustees Meeting – 5:30 PM at the Ashland Town Library.

The meeting was adjourned at 6:11 PM.

*Minutes submitted by Mardean Badger*