

Police Department Study Committee

Minutes of July 5th, 2023

The meeting was called to order at 9am with Chief Ulwick, Andy Fitch, Craig Moore, Ray Mason, Alan Cilley, Lt. Derek Gray, Andrew Benton, and Marissah Gallien in attendance.

Approval of Minutes

MOTION: Ray Mason

To approve the minutes of 6/21/23 as written

SECOND: Andy Fitch

MOTION PASSED

GENERAL DISCUSSION:

Chief Ulwick and Lt. Gray jumped right in on the layout and sizing of rooms for the possible West side of the Electric building. There were adjustments made to accommodate the car port. Lt. Gray added that some benefits to the location would be able to have a private outdoor area for defensive tactics and targets.

Lt. Gray then discussed his work on Alan Cilley's proposed layout for the 132 side of the Electric building. Lt. Gray tried to fit in all the rooms that would be needed but found difficulty with the proposed square footage as the rooms would then be too small or taken out completely and would create a hallway that is too narrow. There was some discussion on how outside agencies sometimes need to use space inside the current Police Department and it would be a good idea to have a room just for that purpose. There is potential to make the 132 side work, and the idea of adding a second floor was discussed as well as the possibility of making the building wider. If the building gets wider, it encroaches upon the parking area and makes the car port too close to the road. Alan's original design was 3,645 sq ft.

Chief Ulwick stated that he had talked with Shane (Electric Department Foreman) and discussed the electrical line that currently exists on the West side of the building. The Town has previously discussed moving all the electrical lines underground and that is what would be needed in this scenario. Public Works could do the site work and the Electric Department could do the electrical work so long as they have staff to do so.

The committee moved on to discuss a potential septic design and that they would need to find out the current size of the septic tank and what would be needed to expand. Andy Fitch said he would check with the Planning Board to see if they have a copy of the current design plans. The committee discussed some options on who they could reach out to for help with regards to septic plans.

Funds for engineering fees came up and the committee discussed that it would be beneficial if they could get an engineer on the committee to help sort out the pros & cons of each location before pursuing funds for engineering plans. Craig had an individual in mind that lives in Town that he said he

would reach out to, to see if they would be willing to help out as this individual has worked on another Police Department in the area.

The committee outlined goals for their next meeting, Andy would look into getting the septic system plans for 6 Collins Street, Craig to reach out to the individual in Town that may be able to help out, and the Chief and Lieutenant would look into the designs of other Police Departments.

The next meeting is scheduled for July 26 at 10am