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**TOWN OF ASHLAND
BOARD OF SELECTMEN MEETING
TUESDAY, JANUARY 23RD, 5:30PM
UTILITY CONFERENCE ROOM
6 COLLINS STREET**

7 **I. CALL TO ORDER** – Chairman Letourneau called the meeting to order with the
8 Pledge of Allegiance. Selectmen Alan Cilley, Andy Fitch, Ann Barney, and Rebecca
9 Hartley were in attendance.

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11 **MOTION:** Andy Fitch
12 *To approve the minutes of January 9th as written*
13 **SECOND:** Alan Cilley
14 **VOTE:** 5-0
15 **MOTION PASSED**

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17 **MOTION:** Andy Fitch
18 *To approve the minutes of January 13th as written*
19 **SECOND:** Alan Cilley
20 **VOTE:** 5-0
21 **MOTION PASSED**

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23 **II. NEW BUSINESS**

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25 **a. KENDALL HUGHES, 4TH OF JULY COMMITTEE, AWARD**
26 **ANNOUNCEMENTS** – Kendall Hughes presented the theme of this year’s
27 4th of July celebration as America the Beautiful. The winner of the Mary Ruell
28 award is Steven Heath known as “The Towns most volunteered person”, and
29 the Grand marshal is Dan “Bird” Uhlman. The current plans for the
30 celebration include a kickball game, movie in the park, cornhole, road race,
31 and touch a truck. The fireworks are planned for July 3rd with the parade and
32 the Common Man breakfast to follow on July 4th.

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34 **b. REQUEST FROM DPW DIRECTOR TO PURCHASE EQUIPMENT**
35 **FOR TOWN DEPARTMENTS** – Public Work’s Director Craig Moore
36 asked for the Boards consideration to purchase a mini excavator. There would
37 not be any tax impact to the taxpayers as the money received from additional
38 grant from the State would be used as well as a portion coming from the
39 utilities. The Electric department has a trailer that could be used with it.

40
41 **MOTION:** Ann Barney
42 *To approve the purchase of the mini excavator from Milton Cat*
43 **SECOND:** Rebecca Hartley
44 **VOTE:** 3-2
45 **MOTION PASSED**
46

47 c. **INVESTMENT POLICY** – The Board reviewed the current investment
48 policy which needs to be done each year. The Board did not make any
49 changes.

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51 **MOTION:** Andy Fitch
52 *To approve the Investment Policy*
53 **SECOND:** Robert Letourneau
54 **VOTE:** 5-0
55 **MOTION PASSED**

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57 d. **APPROVAL OF TRANSFER STATION OPERATING PLAN** – Mr.
58 Moore presented the Board with a proposed operating plan for the Transfer
59 Station. Items that were added to the plan were required by the State.

60
61 **MOTION:** Andy Fitch
62 *To approve the Transfer Station Operating Plan as written*
63 **SECOND:** Alan Cilley
64 **VOTE:** 5-0
65 **MOTION PASSED**

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67 e. **APPROVAL OF 2022 ENCUMBRANCES** – The Board was presented with
68 2 requests for encumbrances for 2022 items that have not yet been billed. The
69 total for the encumbrances is \$5,668.

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71 **MOTION:** Ann Barney
72 *To approve the encumbrances as written*
73 **SECOND:** Rebecca Hartley
74 **VOTE:** 5-0
75 **MOTION PASSED**

76
77 f. **TAX MAP MAINTENANCE CONTRACT 2023** – Town Manager Fred
78 Welch presented the Board with the tax map maintenance contract for 2023
79 and asked for their permission to sign it. The maps are currently up to date
80 online.

81
82 **MOTION:** Andy Fitch
83 *To approve the GIS contract for \$2,100 for the dates of April 1st, 2023 to*
84 *March 31st, 2024*
85 **SECOND:** Alan Cilley
86 **VOTE:** 5-0
87 **MOTION PASSED**

88
89 g. **DEDICATION OF THE TOWN REPORT** – The Board will consider who
90 they would like to dedicate the Town Report to and did not make a decision at
91 this time.

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- 93 **h. 2023 TOWN WARRANT** – The Warrant Articles have been sent to DRA for
94 review.

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96 **MOTION:** Robert Letourneau
97 *To approve the Warrant Articles for the 2023 Town Meeting*
98 **SECOND:** Andy Fitch
99 **VOTE:** 5-0
100 **MOTION PASSED**

- 101
102 **i. E115 LINE** – Eversource is rebuilding the E115 line and would like
103 permission to use the access road off of Collins Street for storm clean up.
104 They will also need to dig hole. Selectman Fitch asked is they will be using
105 oversized equipment on the road. It was stated that if Eversource breaks the
106 road then they will need to fix it. The Board gave their consensus that
107 Eversource can use the access road off of Collins Street.

108
109 **III. OLD BUSINESS – None**

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111 **IV. SELECTMEN’S ITMES**

- 112 a. Selectmen Alan Cilley thanked the Highway Department for doing a good job on
113 the winter clean up.

114
115 **MOTION:** Robert Letourneau
116 *To enter into a non-public session pursuant to 91-A:3, II (C, D, & E) at 6:53pm*
117 **SECOND:** Andy Fitch
118 **VOTE:** 5-0
119 **MOTION PASSED**

120
121 **MOTION:** Andy Fitch
122 *To seal the minutes of the non-public session*
123 **SECOND:** Rebecca Hartley
124 **VOTE:** 5-0
125 **MOTION PASSED**

126
127 **MOTION:** Robert Letourneau
128 *To adjourn the meeting at 8:14pm*
129 **SECOND:** Andy Fitch
130 **VOTE:** 5-0
131 **MOTION PASSED**