

**Ashland Town Library  
Minutes of Library Trustees Meeting  
March 23, 2023**

**Trustees Present:** Alice Staples, David Ruell, Mardean Badger  
**Others Present:** Sara Weinberg, Director

The meeting was called to order at 9:35 AM by Alice Staples.

**APPROVAL OF MINUTES**

- **A motion was made (Staples) and seconded (Ruell) to approve the minutes of March 2, 2023. The motion was approved unanimously, 3-0.**

**DIRECTOR'S REPORT**

- Rebekah's training is almost done. With the additional staff availability, the Library will be open on Wednesdays, beginning May 3, from 1 to 5.
- The staff is moving 2 parts of the collection. The local history materials, currently upstairs, will be moved down to the room across from the kitchen. The Teen materials, currently downstairs, will be moved upstairs where the local materials have been. After painting and cleaning the room, items being considered for the new teen area include a rug, chairs, and additional technology.

**TREASURER'S REPORT**

- There was no finance review, as the bank statement for this month has not been received yet.
- The first quarterly appropriation from the town has been received; the money borrowed from Donations has been returned.

**OLD BUSINESS**

- **Payroll Issue**
  - One employee has been having her entire pay going to withholding for taxes. She is now getting a printout from the town office, which has most of the payroll information.
- **Friends of the Library**
  - The Trustees are very thankful for all the work done by the Friends in preparing for the votes on the new library building.
  - The Friends are still waiting for information on passes for the Canterbury Village.
- **Building Purchase Process**
  - We reviewed the results of the election. The status of the purchase and sale agreement is now dependent on TCCAP's decision.
  - The library trustees have received a monetary pledge from a local family contingent on the purchase of the historic school.
  - The donor is willing to extend the deadline, if necessary.

## **NEW BUSINESS**

- **Re-Organization of Trustee Officers**
  - **On a motion made by David Ruell, and seconded by Mardean Badger, the following officers were unanimously re-elected for the Library Trustees – Alice Staples, Chair; Mardean Badger, Secretary; and David Ruell, Treasurer.**
- **Next Steps for the Library**
  - We discussed at length how we will move forward following the failure of the purchase of the historic school. Several issues were considered important to the use of the current building – investigate having a handicapped assessment of the current building; identify and address safety issues; investigate site and building changes (parking, handicapped access, new bathrooms); address presence of asbestos; evaluate and address fire and life safety issues.
  - We will get some input from Ward D’Elia and other relevant experts.

## **NEXT MEETING**

- April 20, 2023 – Library Trustees Meeting – 5:30 PM at the Ashland Town Library.

The meeting was adjourned at 11:11 AM.

*Minutes submitted by Mardean Badger*