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**TOWN OF ASHLAND  
BOARD OF SELECTMEN MEETING  
MONDAY, OCTOBER 3RD, 5:30PM  
UTILITY OFFICE CONFERENCE ROOM  
6 COLLINS STREET, ASHLAND**

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**I. CALL TO ORDER** – Chairman Letourneau called the meeting to order with the Pledge of Allegiance. Selectmen Alan Cilley, Andy Fitch, Ann Barney, and Rebecca Hartley were in attendance.

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**MOTION:** Rebecca Hartley  
*To approve the minutes of September 19<sup>th</sup> as written*  
**SECOND:** Alan Cilley  
**VOTE:** 4-0, 1 Abstention: Andy Fitch  
**MOTION PASSED**

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**II. NEW BUSINESS**

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**a. APPROVAL OF THE MS-1** – Town Clerk/ Tax Collector Patricia Tucker presented the Board with the MS-1 that is to be filed with DRA.

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**MOTION:** Alan Cilley  
*To approve the MS-1*  
**SECOND:** Andy Fitch  
**ROLL CALL VOTE:** 5-0  
**MOTION PASSED**

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**b. QUESTION OF APPROVAL OF BUILDING PERMIT EXTENSION** – Scott Bishop asked for an extension on his building permit for his property. Mr. Bishop stated that he pulled the permit months prior to the work beginning, he also stated that he has run into delays on items due to covid.

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**MOTION:** Andy Fitch  
*To approve the building permit extension*  
**SECOND:** Alan Cilley  
**VOTE:** 5-0  
**MOTION PASSED**

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**c. REVIEW OF THE POLICE DEPARTMENT PROPOSED BUDGET 2023** – Police Chief Ulwick presented his proposed budget for 2023. The Board asked to review the changes. The increases were seen in the salary lines, contract line, gas line, training, dispatch, and the prosecutor line. Part of the salary increase request comes from the part-time Police Officer; the Chief would like to bring his wage to be in line with the other part-time personnel. The computer system maintenance line has increased to allow for the email monthly expense which was not previously expended in the Police Department budget. The gas line has increased using the basis of \$3.50/gallon and looking at the amount of gallons used by the

47 Police Department. The training line has increased to comply with the amount of  
48 hours that are required, the cost for those training hours have also increased. The  
49 dispatch line is a contract that has seen an increase, as well as the prosecutor line.  
50 The prosecutor went up significantly due to their not being an increase the  
51 previous year. The Chief also discussed the special operations unit line and has  
52 asked for the same amount as the previous year as they were unable to put an  
53 officer on the team this year due to staffing shortages. No questions were asked  
54 by the Board.

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- 56 **d. REVIEW OF BUILDING INSPECTOR PROPOSED 2023 BUDGET –**  
57 Finance Director Marissah Gallien presented the proposed Building Inspector  
58 budget for 2023, there were no increases.
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- 60 **e. REVIEW OF HEALTH OFFICER PROPOSED BUDGET 2023 – Ms.**  
61 Gallien presented the proposed Health Officer Budget for 2023 with a small  
62 decrease for proper calculation of the stipend.
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- 64 **f. REVIEW OF THE GENERAL ASSISTANCE PROPOSED BUDGET 2023**  
65 **– Ms. Gallien presented the proposed General Assistance budget for 2023. The**  
66 **budget included a small salary increase due to additional time that has been**  
67 **needed to help the citizens.**
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- 69 **g. BUILDING & GROUNDS EXPENDITURE REQUEST – Parks & Recreation**  
70 **Director Ann Barney presented the Board with an invoice related to a recent**  
71 **building issue at the Booster Club concerning the sewer line and a root that was**  
72 **growing in the sewer line which caused a backup into the building. Ms. Barney**  
73 **asked for consideration to pay for the Rowell’s invoice from the Building &**  
74 **Grounds Capital Reserve Fund.**
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- 76 **MOTION:** Andy Fitch  
77 *To approve the expenditure of \$921.50 to Rowell’s from the Building & Grounds*  
78 *CRF*
- 79 **SECOND:** Rebecca Hartley  
80 **VOTE:** 4-0. 1 Abstention: Ann Barney
- 81 **MOTION PASSED**
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- 83 **h. EVERSOURCE LAND PURCHASE INQUIRY – The Board received a letter**  
84 **from Eversource that included an inquiry to a possible purchase of a portion of**  
85 **land by the Transfer Station. David Ruell asked if Eversource was looking to**  
86 **purchase or if they were looking for an easement, Chairman Letourneau answered**  
87 **that they were looking to purchase. The Board asked to have Eversource come to**  
88 **their next meeting on October 17<sup>th</sup> to provide them with additional details of**  
89 **exactly what they are looking for.**
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- 91 **i. PEMI-BAKER TV QUOTES – Chairman Letourneau stated that the Board has**  
92 **received feedback that the transmission of the Board Meetings has had some**

93 audio issues and that he has reached out to Pemi-Baker TV who the Board uses  
94 for the filming and they have put together quotes for the equipment to be fixed  
95 and secured in a locked box.

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97 **MOTION:** Andy Fitch

98 *To purchase the equipment needed for \$949.14*

99 **SEOND:** Alan Cilley

100 **VOTE:** 5-0

101 **MOTION PASSED**

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104 **III. OLD BUISNESS - None**

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106 **IV. SELECTBOARD ITEMS**

107 a. Chairman Letourneau spoke with the Board concerning a proposed additional  
108 building permit that the Building Inspector has put together. The permit would be  
109 an annual permit for places with multiple units where they would apply for the  
110 annual permit then call the Building Inspector when work actually takes place and  
111 it would only cover repairs or replacements, not structural work. The Board did  
112 not vote on the permit at this meeting.

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114 b. Chairman Letourneau made an announcement that the Town recently had a  
115 demonstration by the Secretary of State's office for new voting machines.  
116 Ashland will be part of the testing of the new machines, and they will be used in  
117 the November election. The new machine will tally the votes as well as scan a  
118 physical copy of each ballot.

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120 c. Selectman Hartley thanked those who not only did the painting of the crosswalks  
121 but also those in the Town that made calls and followed up with the State to make  
122 sure it got completed.

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124 **MOTION:** Alan Cilley

125 *To adjourn the meeting at 6:17pm*

126 **SECOND:** Rebecca Hartley

127 **VOTE:** 5-0

128 **MOTION PASSED**