

**Ashland Planning Board
Amended Meeting Minutes
Wednesday, September 7, 2022**

CALL TO ORDER: Mardean Badger, Chair of the Board, called the meeting to order at 6:30 PM

MEMBERS PRESENT: Mardean Badger, Kathleen DeWolfe, Paula Hancock, Andy Fitch

OTHERS PRESENT: Jane Sawyer, representative of Ashland Historical Society
David Ruell, President of the Ashland Historical Society

DISPOSITION OF MINUTES

The Board reviewed the minutes of their Wednesday, August 24, 2022, meeting. Kathleen DeWolfe made a motion to accept the Wednesday, August 24, 2022, minutes as amended. Andy Fitch seconded the motion. The motion passed on a 4-0 roll call vote in the affirmative.

SITE PLAN REVIEW CASE 2022-08 ASHLAND HISTORICAL SOCIETY 69 DEPOT STREET (T/M/L 110-048) EXTENSION OF BOARDWALK AT THE RAILROAD DEPOT

Jane Sawyer and David Ruell, President of the Ashland Historical Society, came before the Ashland Planning Board for a Site Plan Review for a boardwalk extension on State of New Hampshire property adjacent to the Ashland Railroad Station located at 69 Depot Street. The Board reviewed the Site Plan Review Application. After review Kathleen DeWolfe made a motion to accept the Site Plan Review Application as complete. Andy Fitch seconded the motion. The motion passed on a 4-0 roll call vote in the affirmative.

Mardean Badger summarized briefly the timeline of the Ashland Historical Society boardwalk extension project, that began in August 2019 with a joint Planning Board and Zoning Board meeting approval of the location of a watchman shanty within the setback of the Ashland Historical Society's property and the continuation of the case for extension of the boardwalk on State property adjacent to the depot. Mardean made the following additional points:

- At the January 5, 2022, Planning Board meeting the Ashland Historical Society was advised that after numerous extensions of this project, the Planning Board would not continue the extensions. Ashland Historical Society was advised that the Planning Board would rehear the Site Plan Review case when they had obtained a current State lease, submitted a new Site Plan Review Application, and a Certificate of Liability Insurance. The Planning Board waived the new application fee.
- The State of NH Governor and Executive Council approved the new lease on July 12, 2022.
- The Historical Society has obtained the required liability insurance, which includes additional insured parties of the Department of Transportation and the Plymouth and Lincoln Railroad.
- The Planning Board made the following condition on the project: that a building permit be obtained from Devon Thibeault, Building Inspector, before any construction begins.
- Mardean Badger advised that after reviewing the State lease, particularly Section 8, relative to the extension of the boardwalk, that the Ashland Historical Society obtain all permissions and approvals for the project from DOT; all permission/approvals should be placed in the Ashland Historical Society file

Kathleen DeWolfe made a motion to approve the Site Plan Review for the Ashland Historical Society Case 2022-08 at (T/M/L 110-048) located at 69 Depot Street for a boardwalk extension at the railroad station. Andy Fitch seconded the motion. The motion passed on a 4-0 roll call vote in the affirmative.

REVIEW OF RULES OF PROCEDURE

The Board reviewed the Planning Board Rules of Procedures, including current language, revisions proposed in April 2022, and revisions needed to comply with recent RSA changes. After the review, Mardean Badger stated that she will merge all changes to the document into one merged document. The new document will be reviewed and approved at a future scheduled Planning Board meeting.

UPDATES

The Board discussed briefly recent communication between the engineer and the Fire Chief relative to the Mill Pond project. No decisions were made.

ADJOURNMENT

Mardean Badger made a motion to adjourn. Kathleen DeWolfe seconded the motion. The motion passed. The meeting adjourned at 7:35 PM. The next Planning Board meeting will be Wednesday, September 28, 2022, at 6:30 PM at 6 Collins Street.

Minutes submitted by Paula Hancock