

**Ashland Town Library
Minutes of Library Trustees Meeting
August 4, 2022**

Trustees Present: Alice Staples, David Ruell, Mardean Badger
Others Present: Sara Weinberg, Director

The meeting was called to order at 5:30 PM by Alice Staples.

APPROVAL OF MINUTES

- **A motion was made (Ruell) and seconded (Staples) to approve the minutes of July 21, July 28, and August 1, 2022. The motion was approved unanimously, 3-0.**

DIRECTOR'S REPORT

- New welcome packets and new red book bags are being given to new patrons upon registration and to current patrons renewing their library cards.
- The decision to increase the number of materials that can be checked out at one time has been well received by our patrons.
- Two more story time activities are left for the Summer Reading Program.
- The director and staff are working on Fall programs.

TREASURER'S REPORT

- No report at this meeting.

OLD BUSINESS

- **Building Purchase Process**
 - There have been no updates from Attorney Boldt about any BOS or town action.
 - Members of the public and our library patrons have been asking about the progress on the building purchase; they are eager to see positive progress. Various ideas were discussed. The primary idea is composing a press release to include brief background on the gift and the various steps that have been taken since, with input from our attorney. An additional open house was also mentioned.
 - It was noted that the one-year anniversary of the announcement of the anonymous gift is coming at the end of August.
 - Patty Sue Salvador and the Ashland Class of 1962 are still interested in doing a fund raiser for the new building in honor of Noreen Crawford. We will continue to update her on the progress of the new library home.
- **Challenged Materials Policy**
 - We reviewed drafts of the Challenged Materials Policy, Process and Form, in addition to the Collection Development Policy. Changes and corrections will be made for final review.
- **Building and Grounds Maintenance**
 - Steve Orlich has done some grounds cleanup for us.

- **Technology Plan**
 - Bill Powers has all the information of the new equipment to add to the updated technology inventory. There are still a few final items to complete the network installation.
- **Friends of the Library**
 - There is an August 17 meeting of the Friends scheduled, at which they will discuss having another book sale at the Town-Wide Yard Sale, September 17. It has been suggested that they also promote the work of the Friends at the sale.
- **Alternate Trustee**
 - We are still in search of a volunteer for an Alternate Library Trustee position.

OTHER BUSINESS

- **Appreciation**
 - David shared a lengthy letter of appreciation, from Zdenka “Mischka” Bures, for the continued service of the library staff and the benefits of the public library.

NEXT MEETING

- **August 18, 2022** – Library Trustees Meeting – 5:30 PM at the Ashland Town Library.
- **September 1, 2022** – Library Trustee Meeting – 5:30 PM at the Ashland Town Library.
- **September 15, 2022** – Library Trustee Meeting – 5:30 PM at the Ashland Town Library.

The meeting was adjourned at 7:00 PM.

Minutes submitted by Mardean Badger