

**Ashland Town Library  
Minutes of Library Trustees Meeting  
June 2, 2022**

**Trustees Present:** Alice Staples, David Ruell, Mardean Badger  
**Others Present:** Sara Weinberg, Director

The meeting was called to order at 5:30 PM by Alice Staples.

**APPROVAL OF MINUTES**

- **A motion was made (Ruell) and seconded (Staples) to approve the minutes of May 19, 2022. The motion was approved unanimously, 3-0.**

**DIRECTOR'S REPORT**

- The Historical Fiction Book Club meets on the 1<sup>st</sup> Monday of the month at 3:00.
- The Dinosaur Club has been meeting on Mondays; it will be ending soon.
- The Knitting and Crochet group meets on Tuesdays, at 3:00.
- The Summer Reading program – “*Oceans of Possibilities*” -- will be starting soon. Registration begins on Monday, June 20. Special programs of games, crafts, and activities will be held on Mondays at 3:00, beginning after July 4 and ending in mid-August.
- DIY Natural Cleaning workshop will be held on Saturday, July 9, at 10:00.
- The library will be collaborating with the Squam Lakes Association to install a StoryWalk in Whitten Woods, around February/March 2023. Decisions are still to be made on the book title, display format and accompanying craft/activity kit.
- Sara and Terry will be visiting the 2<sup>nd</sup> and 3<sup>rd</sup> grades at Ashland Elementary School to participate in interviews of community helpers, as part of the school-wide project, “*Ashland: Through the Lens.*”
- The network equipment has been installed.

**TREASURER'S REPORT**

- The treasurer noted that only a few payments (water, sewer, electric) have been made since our May 19 meeting.

**OLD BUSINESS**

- **Library Purchase Updates**
  - The draft *Purchase and Sales Agreement* has been submitted to the Town Manager and Chair of the BOS.
  - The Ashland School Board will be meeting to discuss their Right of First Refusal contained in the deed of the current TCCAP building.
- **Policy Updates** – Policies are still being worked on. The technology list and technology plan will also be updated for review.
- **Building and Grounds**
  - Lawn mowing has started. Chairs and picnic table are set up on the lawn.
  - The flagpole still needs to be repaired.

- We need to resume clean-up of items in the shed and attic. David will do some work in the shed. David had previously made a list of items in the attic and Mardean will review what might be needed or what could be discarded.
- PemiRiver Fuels asked to meet with a Trustee regarding the fuel tank. Mardean met with Ben on June 2. The primary concern is that the fuel tank does not have a whistle (the whistle activates while the tank is being filled and stops when the tank is full), so the company will have to use a whistle stick each time they fill the tank. Information about the tank was later shared with the company office staff -- the tank is about 40 years old, in-ground and single-walled. We do not know how large the tank is.
- **Friends of the Library**
  - New officers have been selected and they have scheduled a book sale for July 16. They are donating money for flowers outside.

### **NEW BUSINESS**

- **Fund-Raising**
  - *New Hampshire Library Technology Grant Program* – Alice spoke to the coordinator of the program. It is a rolling application program, and it was suggested that we wait until we are in the building.
  - *New Hampshire Charitable Foundation – The Community Grants Program* includes *Express Grants* (May, next year).
- **4th of July**
  - We discussed some ideas for participating in the parade. Further discussion is needed.
- **Alternate Trustee** – We are still searching for someone interested in being an Alternate Trustee.

### **NON-PUBLIC SESSION**

- **A motion was made (Badger) and seconded (Staples) to enter non-public session for the purpose of NH RSA 91-A:3, II(b), the hiring of any person as a public employee. The motion was approved unanimously, 3-0, by roll call vote: Staples, yes; Ruell, yes; Badger, yes.**
- The trustees and the library director entered non-public session at 6:40 PM and discussed a candidate for a position.
- **At 6:48 PM, a motion was made (Badger) and seconded (Staples) to return to public session The motion was approved unanimously, 3-0.**
- The Trustees announced the hiring of Joanne Laferriere as a part-time circulation assistant.

### **NEXT MEETING**

- **June 23, 2022 – Library Trustees Meeting** – 5:30 PM at the Ashland Town Library.
- **Upcoming Meeting Dates** – July 7 and 21, August 4 and 18.

The meeting was adjourned at 6:49 PM.

*Minutes submitted by Mardean Badger*