1 2 3 4		TOWN OF ASHLAND BOARD OF SELECTMEN MEETING 6 COLLINS STREET, ASHLAND NH
5 6 7		MEETING MINUTES MONDAY, JUNE 7, 2021
8 9 10 11 12 13	I.	 CALL TO ORDER a. Board of Selectmen Chairman Eli Badger called the meeting to order at 5:30 p.m. Chairman Eli Badger and Selectmen Andy Fitch, Bob Letourneau, Ann Barney, and Alan Cilley were present. Town Manager Fred Welch was also present. The meeting was also being aired and recorded via Zoom.
14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34	II.	 a. MOTION: Andy Fitch To approve the minutes of May 3, 2021 SECOND: Ann Barney Vote: 5 yes (Fitch, Letourneau, Barney, Cilley, Badger) – 0 no MOTION PASSED b. MOTION: Andy Fitch To approve the minutes of May 6, 2021 SECOND: Ann Barney Vote: 4 yes (Fitch, Letourneau, Barney, Badger) – 0 no – 1 abstention (Cilley) MOTION PASSED c. MOTION: Andy Fitch To approve the minutes of May 17, 2021, as amended Correction: Page 3, Line 37 should say "Purchasing Policy" instead of "P-Card System" SECOND: Alan Cilley Vote: 5 yes (Fitch, Letourneau, Barney, Cilley, Badger) – 0 no MOTION PASSED
35 36 37 38 39 40 41 42 43 44 45	III.	 NEW BUSINESS a. LRPC Commissioner Reappointment, Mardean Badger MOTION: Andy Fitch To reappoint Mardean Badger as a Commissioner to represent Ashland on the Lakes Region Planning Commission SECOND: ? Vote: 4 yes (Fitch, Letourneau, Barney, Cilley) - 0 no - 1 abstention (Badger) MOTION PASSED

1 It was announced that the Town of Ashland has a second position on the Lakes 2 Region Planning Commission that needs to be filled. 3 4 b. Town Investment Policy 5 **MOTION:** Andy Fitch To approve the updated Ashland Town Investment Policy 6 7 SECOND: Bob Letourneau 8 Vote: 5 yes (Fitch, Letourneau, Barney, Cilley, Badger) - 0 no 9 MOTION PASSED 10 11 c. Repairs to Fire Station Foundation Mr. Welch reported that there are holes in the foundation of the Fire Station 12 building. Since there is no separate line in the Fire Department budget for 13 building repairs, the cost will have to come from the general building repair line. 14 The BOS members agreed that the repairs need to be done, even though the costs 15 16 of the repairs are not available yet. 17 18 IV. **OLD BUSINESS** 19 20 a. Police Department Move to Utility Building The Board had a discussion about a proposal to move the Police Department to 21 the utility building at 6 Collins Street. There had been previous discussions, most 22 recently a decision to move the utility clerks back to Collins Street and, prior to 23 that, a decision to move the police operations to the Collins Street building. 24 25 26 Various opinions and points were expressed by BOS members at this meeting. Police Department at 6 Collins Street - This would provide protected 27 28 space in the 2 garage bays for police vehicles and more room for PD 29 operations. Moving the PD out of the Town Hall would provide space to 30 make the town hall ADA compliant and free up space for all Town Hall 31 staff, including utility clerks. 32 <u>Utility clerks at 6 Collins Street</u> – Moving the utility clerks back to this 33 building would save the electric department and would fix the problem of 34 people waiting in line at the town hall. Moving the utility clerks back to 6 35 Collins Street will let us hire the electric staff that we need (e.g., 36 superintendent, linesmen). <u>Utility clerks at the Town Hall</u> - Keeping the utility clerk operation in the 37 Town Hall provides financial and time-management oversight. Simply 38 39 moving the utility clerks back to Collins Street will not save the electric 40 department. The technology in the office needs to be upgraded for the 41 utility clerk operation. Use of the newer Electric Department building - The electric department 42 43 vehicles should be protected, and the newer building was intended for that 44 purpose. If the main utility building houses the Police Department, there needs to be assurance that the newer building can hold all the Electric 45 46 Department vehicles and equipment.

1 2 3 4 5		 IT evaluation of 6 Collins Street Office – The Town's IT consultant company (CCS) has visited the office space to evaluate upgrades needed for wiring, Wi-Fi connection, and cloud storage. The town is still waiting for the report and the costs of the upgrades.
6 7 8		An update on the technology upgrades and costs was requested for the next meeting.
9		MOTION. Alan Citin
10		MOTION: Alan Cilley
11		At this time, do not consider moving the Police Department to the utility building at 6 Collins Street
12		SECOND: Bob Letourneau
13		
14		Vote: 3 yes (Letourneau, Barney, Cilley) – 2 no (Fitch, Badger) MOTION PASSED
15		INOTION I ABBED
16		b. "No Idle" Policy
17		Mr. Welch presented a model policy for BOS consideration, relative to turning off
18		vehicle engines when not in use or not attended, while allowing discretionary
19		decisions for certain department or situations. Examples of exemptions needed
20		were expressed by members of the Police Department and DPW for plow trucks
21		and police vehicles in winter weather.
22		, and the manner,
23		MOTION: Andy Fitch
24		To table the "No Idle" policy
25		SECOND: ?
26		Vote: 3 yes (Fitch, Letourneau, Badger) - 2 no (Cilley, Barney)
27		MOTION PASSED
28		
29	V.	SELECTBOARD ITEMS
30		
31		a. Mask Mandate and Opening Town Buildings
32		The BOS Chair asked board members when the town should open their buildings
33		and rescind the mask mandate.
34		
35		MOTION: Bob Letourneau
36		To rescind the mask mandate for all town buildings and open all town buildings
37		SECOND: Alan Cilley
38		Vote: 5 yes - 0 no
39		MOTION PASSED
40		
41		b. Finance Applicants
42		Alan Cilley asked that the Interview Committee share the applications for the
43		finance positions with the rest of the Board. Chair Badger assured that the
44		applications would be shared.
45		

46

1		c. Fourth of July Committee Update	
2		Mr. Welch reported that he had met with the 4th of July Committee and that	
3		volunteer forms, vendor forms, etc. were all being brought into compliance. It was	
4		also determined that only a town permit was needed for the road race and would	
5		be on the next meeting's agenda.	
6		0 - 8	
7		d. Light Fixture	
8		Craig Moore reported that the light pole issue at the Common Man has been	
9		resolved. The Board agreed by consensus to using a wood pole for the light in	
10		front of the Common Man as one support of the sign.	
11		the support of the sign.	
12	VI.	NON-PUBLIC SESSION	
13			
14		At 6:15 p.m., the Board approved by unanimous roll call vote to go into Non-Public	
15		Session for the purposes of RSA 91-A:3, II (a) (c) (e)	
16		1 1 (4) (4) (6)	
17	VII.	PUBLIC SESSION	
18		The Board resumed the public session. No decisions were announced.	
19		1 The state of the	
20		MOTION: ?	
21		To seal the non-public minutes	
22		SECOND: ?	
23		Vote: 5 yes – 0 no	
24		MOTION PASSED	
25			
26	VIII.	OTHER BUSINESS	
27			
28		Alan Cilley said that the Board has heard 2 different plans for automatic meters for	
29		the Ashland Electric Department and that the Board needs to move on the purchase of	
30		the meters. Chair Badger stated that he wants to know how much money the Electric	
31		Department has, what expenses have been encumbered, and the costs involved in the	
32		new meters before making that decision.	
33	en.		
34	The meeting was adjourned at 7:30 p.m.		
35			
36			
37	1.6:		
38	Minutes by	Mardean Badger	
39			