

Ashland Town Library
Minutes of Library Trustees Meeting
October 21, 2021
Minutes

I. Call to order 6:07 PM

- II. Present:** Alice Staples, David Ruell, Kathleen DeWolfe (left 8:22 PM).
Mardean Badger (joined the meeting at 8:05 PM)
- Absent:** Sara Weinberg
- Guests:** Phil Preston, Frank Stevens

III. Approval of Minutes

- August 26, September 2, September 17 (+ 1 non-public) had been approved at the September 21 meeting.
- Minutes of September 21 (+2 non-publics), September 30 (+ 1 non-public), October 7, October 12 (+1 non-public), 2021 were approved as amended.

IV. Director's Report

Terry Fouts was unable to attend but gave a report to David Ruell.

- The Halloween parade will take place on Friday October 29. Library staff will greet the students outside the library wearing masks and gloves as per school policy. Granola bars and bookmarks will be handed out.
- The new computers have arrived and need to be set up by Aurental
- A book group (historical fiction) will begin on Monday November 1 at 3 PM.
- The library has been very busy on Fridays.

V. Treasurer's Report – We reviewed expenses and income, and we approved the current financial report and reconciliation statements.

- We received our last quarterly appropriation from the town, \$9,605.00.
- Expenses included books, videos, audios, supplies, magazines, postage, website renewal, cleaning, and utilities.
- Expenses for the 150th celebration totaled \$550.00, in addition to donations from Minus 33, The Common Man, M&M Scoops, and Owens Truck Farm.
- David replaced the CO2 monitor.

VI. Old Business

Anonymous donor issues, TCCAP, schedule public hearing.

- We are waiting to hear from TCCAP about the current price for the old school and waiting to hear from Samyn-D'Elia architects about costs to renovate the current library.
- We will schedule a public hearing about the anonymous donation within the next few weeks. We will look into taping the hearing.

Building and grounds maintenance

- We discussed putting away the picnic table and Adirondack chairs soon and will contact the DPW about raking.

Storage in basement and attic

- David has been working on the attic, repairing some furniture and sorting things to be disposed of.

VII. New Business

- David reported on the visit of Ward D’Elia and Peter Stokes to the library on Wednesday October 19. We discussed the report we received from them regarding the state of the building and the many areas that need to be addressed before any renovations or expansion can begin. We also discussed the verbal report from the town building inspector, which was quite brief.

VIII. Non-Public Session

- **A motion was made (Badger) and seconded (Staples) to go into non-public session for NH RSA 91-A:3, II(a), the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her. The motion was approved unanimously by roll call vote, 3-0 – Staples, yes; Ruell, yes; and Badger, yes.**
- The Trustees entered non-public session at 8:25 pm and discussed a personnel matter.
- **At 8:51 pm, a motion was made (Badger) and seconded (Ruell) to return to public session. The motion was approved unanimously, 3-0.**
- **A motion was made (Badger) and seconded (Staples) to seal the minutes of the non-public session. The motion was approved unanimously, 3-0.**

IX. Schedule Next Meeting

- November 18, 2021, at 6:00 PM.

X. **Adjourn:** The meeting was adjourned at 9:00 PM.

Minutes by Alice Staples