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**TOWN OF ASHLAND**  
**BOARD OF SELECTMEN MEETING**  
**MONDAY, OCTOBER 4<sup>TH</sup>, 2021**  
**5:30PM**

- I. **CALL TO ORDER** – Town of Ashland Chairman Eli Badger called the meeting to order at 5:30pm and requested roll call of the Selectmen. Chairman Eli Badger and Selectmen Alan Cilley, Andy Fitch, Bob Letourneau, and Ann Barney were present.

**MOTION:** Bob Letourneau

*To approve the minutes from the September 20<sup>th</sup> meeting.*

**SECOND:** Alan Cilley

**ROLL CALL VOTE:** 5-0

**MOTION PASSED**

II. **NEW BUSINESS**

- a. **REVIEW OF THE 2022 TOWN CLERK & TAX COLLECTOR'S BUDGETS** – The Town Clerk/ Tax Collector Mrs. Tucker presented her proposed budgets for 2022. In both budgets the salary line and postage line have seen an increase. The postage increase is due to postage rates increasing, as well as due to the amount of certified mail that is being sent. For the Town Clerk budget, the training line has stayed the same and the expense line has increased due to dues, billing, and miscellaneous supplies. The Tax Collector budget increased the training by \$50 due to conference costs. Advertising and the clerk expense line have remained the same. Ballot coding has seen an increase due to the three elections that will take place next year. The board did not pose any questions on the budgets at this time.

- b. **ABATEMENT REQUEST FOR CAMPER 018-002-022-013** – Mrs. Tucker presented an abatement request to have it taken off the books as the campground had not notified the town that the camper had not been at the campground since March of 2020.

**MOTION:** Andy Fitch

*To take the abatement off the books*

**SECOND:** Bob Letourneau

**ROLL CALL VOTE:** 5-0

**MOTION PASSED**

- 42 c. **REVIEW OF THE PARKS & RECREATION BUDGET** – Director  
43 of Parks & Rec Ann Barney presented the 2022 budget. In the last five  
44 years the Parks & Rec budget has operated by bringing in more revenue  
45 than expenditures. The 2022 budget is thought to follow suit with the  
46 previous years. The requested increases came from salary lines,  
47 electricity, fuel, chemical toilets, campground cleaning, campground  
48 expenses, and the beach telephone. Salaries for the beach, vacation  
49 camp, and after school have been asked to increase based on the need for  
50 additional counselors so that they can increase the number of kids they  
51 are able to have. Beach construction has been requested to increase to  
52 \$1000 and building expenses has a request of \$2000, these lines had  
53 previously been eliminated and been included in budget lines with other  
54 departments, the request to re-establish the lines. The remaining budget  
55 lines had either not seen an increase or have been lowered based off  
56 previous years' expenditures.  
57
- 58 d. **REVIEW OF THE LEGAL BUDGET** – Town Manager Fred Welch  
59 presented the legal budget for 2022. The budget is flat, an increase is not  
60 requested at this time.  
61
- 62 e. **REVIEW OF THE ECONOMIC DEVELOPMENT BUDGET** –  
63 Town Manager Fred Welch presented the budget for Economic  
64 Development, the Board discussed that there had previously been a  
65 committee in the town who had been working on the Mills.  
66 Unfortunately, the committee fell apart as they became discouraged due  
67 to there being no action on the Mills. The consensus of the board was  
68 that it is an important committee to have and to keep the budget lines  
69 alive should there be a committee in the future, \$1 has been entered.  
70
- 71 f. **REVIEW OF EMERGENCY MANAGEMENT BUDGET** – Town  
72 Manager Fred Welch presented the budget for Emergency Management;  
73 at this time an increase is not requested, and the line has been left flat.  
74
- 75 g. **REVIEW OF THE STREET LIGHTING BUDGET** – Town  
76 Manager Fred Welch presented the budget for Street Lighting with the  
77 recommendation to void the line as it has been zeroed out for the  
78 previous two years. The Board discussed that if the line is removed then  
79 it should be removed from the Electric Department budget as well. With  
80 the existence of both lines, it becomes a wash.  
81

- 82 h. **REVIEW OF THE ANIMAL CONTROL BUDGET –** Town  
83 Manager Fred Welch presented the Animal Control budget and left the  
84 lines flat for general expenses and the Humane Society based on the  
85 contract that is with the Humane Society.  
86
- 87 i. **REVIEW OF THE CONSERVATION COMMISSION BUDGET –**  
88 Town Manager Fred Welch presented the Conservation Commission  
89 budget and left it flat with \$1 in so that the line will be available to  
90 receive funds. The Board discussed that there has not been a committee  
91 since 2016 due to no volunteers.  
92
- 93 j. **REQUEST FOR APPROPRIATIONS OF \$1000 FROM**  
94 **COMMUNITIES FOR ALCOHOL AND DRUG FREE YOUTH.**  
95 **NOT BY PETITION –** Town Manager Fred Welch presented the Board  
96 with letters asking for appropriations that are not currently in the budget.  
97 Mr. Welch was looking for consensus from the Board to respond to the  
98 letters that they must be petition with 25 signatures, if they have  
99 previously held an appropriation, the petition would not be required.  
100
- 101 k. **ALTERNATE ASSESSMENT ELECTION FROM LAKES**  
102 **REGION COMMUNITY DEVELOPERS –** The assessment from  
103 Lakes Region Community Developers suggested a reduction in the value  
104 for Ames Brook Apartments, which could come off the books. Mr.  
105 Welch is looking for the Boards opinion on sending the documents to  
106 town council.  
107
- 108 **MOTION:** Andy Fitch  
109 *To send the assessment to legal*  
110 **SECOND:** Alan Cilley  
111 **ROLL CALL VOTE:** 5-0  
112 **MOTION PASSED**  
113
- 114 l. **EATON ELECTRIC METER CONTRACT SIGNED &**  
115 **PAYMENT SCHEDULE –** Town Manager Fred Welch has signed the  
116 contract from Eaton with the necessary changes that were requested. As  
117 the budget is being prepared, a payment schedule has been put together  
118 so that the contract will be paid in full accruing no interest if paid in  
119 under 12 months. The estimated paid in full date is July of 2022.  
120
- 121 m. **STATE AND FEDERAL ADA REQUIREMENTS –** Due to the  
122 sidewalk project all Town buildings must comply with the State and

123 Federal ADA requirements. The Town must appoint an ADA  
124 coordinator and have a study done on all buildings for compliance. The  
125 department heads will be meeting to discuss recommendations on  
126 appointing an ADA coordinator.

127

128 **III. OLD BUSINESS**

129 None

130

131 **IV. SELECT BOARD ITEMS**

132 None

133

134 **V. NON-PUBLIC SESSION RSA 91-A:3**

135

136 **MOTION:** Andy Fitch

137 *To go into nonpublic session*

138 **SECOND:** Alan Cilley

139 **ROLL CALL VOTE:** 5-0

140 **MOTION PASSED**

141

142 **The Board have sealed the minutes of the Non-Public Session.**

143

144 **MOTION:** Andy Fitch

145 To adjourn the meeting at 7pm

146 **SECOND:** Bob Letourneau