

**Ashland Town Library
Minutes of Library Trustees Meeting
October 7, 2021**

**Trustees Present: Alice Staples, David Ruell, Mardean Badger
Kathleen DeWolfe, Alternate**

The meeting was called to order at 4:13 PM by Alice Staples.

DONATION

- We reviewed legal information related to the process of accepting donations.
- Public hearings for receiving donations must be posted 7 days prior to the hearing. Posting locations include the town website, bulletin boards and local newspapers (Record Enterprise and Laconia Daily Sun).
- We reviewed information we need to have on hand regarding options for library expansion.
- Updated information will be needed from Samyn-D'Elia and from Tony Randall.
- Information may be ready to schedule a public hearing in November.

PUBLIC OUTREACH

- We discussed the need to promote our meetings, including posting dates on the Pemi-Baker TV.

NEXT MEETING

- October 21, 2021 – Library Trustees Meeting – 6:00 PM at the Ashland Town Library.

The meeting was adjourned at 4:53 PM.

Minutes submitted by Mardean Badger