

**Ashland Town Library
Minutes of Library Trustees Meeting
September 21, 2021**

Trustees Present: Alice Staples, David Ruell, Mardean Badger
Kathleen DeWolfe, Alternate
Others Present: Sara Weinberg, Director; Lisa Rollins

The meeting was called to order by Chair Alice Staples at 6:30 PM.

A motion was made (Staples) and seconded (Ruell) to approve the minutes of August 26, September 2, and September 17, 2021. The motion was approved unanimously, 3-0.

Director's Report

- A member of the Green Grove Cemetery board (Rusty Cross or the secretary) will review the Green Grove materials in the library closet. A contact has been made with a representative of the Garden Club and the president of the Women's Club will also be contacted to review materials.
- Sara is still attempting to schedule a visit of Life Maid Easier for preparation of an estimate.
- The recent Friends' book sale netted over \$1,000 in proceeds. The remaining books are stored in the shed.
- Sara has communicated with DPW Director Craig Moore regarding repairs to the back ramp and the front storm door. She also noticed that the front railing attached to the building is not stable.

Treasurer's Report

- Recent payments have included books, audios, cleaning, annual post office box rental, and utilities.
- Purchase of STEM program supplies (\$2323.54) will be covered mostly from ARPA funds.
- Two payments (\$5281.40) were made for new technology equipment.
- The remaining payment (\$5697) was made for the Mango security equipment installation.
- Our budget year is in good shape, with about 25% of our town appropriation remaining for the final quarter. Our final installment of the town appropriation will be received at the beginning of October.

Grounds

- The Adirondack chairs and the picnic table are set up now. All that equipment will fold flat for winter storage in the shed.
- We still need to schedule someone to help with fall cleanup (leaves, etc.).

150th Anniversary Updates

- David is almost finished with the update of the library history and he will look for the old photos of the various library locations for display.
- Lisa has obtained door prize donations of Minus 33 products.

Other Business

- We will review and update the library technology plan after the new equipment is received.
- David is going to start removing some of the old items from the attic, although we will probably need to hire someone to remove some of the old equipment and furniture.
- We reviewed best email practices for compliance with RSA 91-A, including not conducting email discussions and not using 'reply all,' etc.

Non-Public Session #1

- A motion was made (Badger) and seconded (Staples) to go into non-public session for the purpose NH RSA 91-A:3, II(d), consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- The motion was approved by a unanimous roll call vote: Staples, yes; Ruell, yes; Badger, yes.
- The Trustees entered non-public session at 7:27 PM.
- The Trustees discussed a financial issue relative to the acquisition or sale of real or personal property.
- At 7:38 PM, a motion was made (Badger) and seconded (Staples) to return to public session. The motion was approved unanimously, 3-0.

Non-Public Session #2

- A motion was made (Badger) and seconded (Ruell) to go into non-public session for the purpose of RSA 91-A:3, II(d), consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- The motion was approved by a unanimous roll call vote: Staples, yes; Ruell, yes; Badger, yes.
- The Trustees entered non-public session at 7:39 PM.
- The Trustees discussed legal questions relative to the acquisition or sale of real or personal property.
- At 8:01 PM, a motion was made (Staples) and seconded (Ruell) to return to public session.
- The motion was approved unanimously, 3-0.

No decisions were made in non-public session.

The meeting was adjourned at 8:01 PM.

Minutes submitted by Mardean Badger