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**TOWN OF ASHLAND
BOARD OF SELECTMEN MEETING
MONDAY, AUGUST 2nd 2021
5:30PM**

- I. **CALL TO ORDER** – Town of Ashland Chairman Eli Badger called the meeting to order at 5:30pm and requested roll call of the Selectmen. Chairman Eli Badger and Selectmen Ann Barney, Alan Cilley, Andy Fitch, and Bob Letourneau were present.

MOTION: Andy Fitch

To approve the minutes of July 19th

SECOND: Robert Letourneau

ROLL CALL VOTE: 5-0

MOTION PASSED

II. **NEW BUSINESS**

- a. **INTENT TO CUT PERMITS** – Town Manager Fred Welch brought two Intent to Cut permits from Phil Preston to be signed by the board.

MOTION: Robert Letourneau

To approve the signing of the Intent to Cut permits

SECOND: Andy Fitch

ROLL CALL VOTE: 5-0

MOTION PASSED

- b. **NEW CLEANING COMPANY FOR TOWN BUILDINGS** – Town Manager Fred Welch brought a quote from Life Maid Easier Cleaning a local cleaning company in Ashland to clean the town buildings at a lower rate than the current cleaning company Great Northern Cleaning. The new company will clean a total of six buildings.

MOTION: Robert Letourneau

To approve the new cleaning company Life Maid Easier Cleaning

SECOND: Ann Barney

ROLL CALL VOTE: 5-0

MOTION PASSED

- 41 c. **DOG WARRANT RSA 466:14** – Town Manager Fred Welch
42 brought the dog warrant that is to be done once a year to be signed by
43 the board. Since the previous meeting there was a reduction in the
44 number of unlicensed dogs.

45
46 **MOTION:** Andy Fitch

47 *To issue the Dog Warrant*

48 **SECOND:** Alan Cilley

49 **ROLL CALL VOTE: 5-0**

50 **MOTION PASSED**

- 51
52 d. **CHANGES TO TOWN COMPUTER SERVICES** – Town
53 Manager Fred Welch brought the boards attention to the change in
54 service vendors. Currently the town has been working with CCS as
55 the vendor for computer services. Lakes Region Computer has been
56 chosen as the new vendor and will be transitioning the town over in
57 August and September. The town buildings will be going onto a
58 server-based platform which is a change from the current cloud
59 platform.

- 60
61 e. **FIRST LIGHT** – The new phone system for utilities is set up
62 currently, the Town Hall will be next in the update. The new phone
63 system will allow a caller to call town lines with a menu of which
64 department they need to speak with, as well as there will be
65 voicemails set up.

- 66
67 f. **NORTHEAST QUOTE FOR NEW LOCKS ON TOWN HALL**
68 **DOORS** – Town Manager Fred Welch brought to the board the
69 updated quote from Northeast for the replacement locks on the Town
70 Hall. The quote is lower than the other vendor A & B.

- 71
72 g. **NEW ELECTRIC METERS** – The board received notation of the
73 available funds for the electric department in order to move forward in
74 implementing the new electric meters. Town Manager Fred Welch has
75 a meeting with Eaton about the remote metering and will discuss the
76 fees and instillation and will have the details ready for the next Board
77 Meeting. Board members addressed the concern of incorrect shut off
78 notices and discussed potentially suspending online payments until
79 they can find how to resolve the issue.
80

81 **III. OLD BUSINESS**

- 82
- 83 a. **BOOSTER CLUB ROOF** – Ann Barney stated that the roof will be
84 scheduled for replacement in September or October. The town
85 manager stated that all the town buildings should be reviewed for all
86 work to be done with inspections.
- 87
- 88 b. **TRUSTEES OF THE TRUST FUNDS** – Amanda Loud spoke about
89 the moving of the trust funds to a new institution Vanguard. Of the ten
90 funds, five are in legal for various reasons, Scribner has been solved,
91 and four are left in legal, two of which deal with Green Grove
92 Cemetery. With there being separate trustees for Green Grove
93 Cemetery and the Town of Ashland, the question has been raised as to
94 why the Town of Ashland trustees are holding the funds for the
95 Cemetery. Legal is looking into getting those 2 trusts switched over.
96 The remaining 2 funds do not have the town tax ID number on them, it
97 will go before a judge for a court order.
- 98
- 99 c. **CREDIT OF INTEREST ON TAX BILL** – An error occurred when
100 mailing a singular tax bill where the bill did not reach the intended
101 recipient. The address on file with the Tax Collector was correct with
102 the exception that the apartment number was wrong. The error
103 occurred over 2 billing cycles which caused interest to accrue. A letter
104 was sent to the Board of Selectmen asking for a credit to be issued to
105 the account the error occurred on.

106

107 **MOTION:** Andy Fitch

108 *To credit the account in the amount of \$52.34*

109 **SECOND:** Robert Letourneau

110 **ROLL CALL VOTE: 4-1 (Alan Cilley – Nay)**

111 **MOTION PASSED**

112

113 At 6:15pm with there being no additional business, Chairman Badger
114 looked to the board to adjourn the meeting

115

116 **MOTION:** Robert Letourneau

117 *To adjourn the meeting*

118 **SECOND:** Alan Cilley

119 **ROLL CALL VOTE: 5-0**

120 **MOTION PASSED**