

**Ashland Planning Board
Approved Meeting Minutes
Wednesday, October 28, 2020**

CALL TO ORDER: Mardean Badger, Chair of the Board, called the meeting to order at 6:30 PM. The meeting was conducted via Zoom video and teleconference.

MEMBERS PRESENT: Mardean Badger, Kathleen DeWolfe, Paula Hancock; Susan MacLeod, Land Use Assistant

OTHERS PRESENT: Todd Allain and Lawson Glidden

RIGHT TO KNOW LAW: Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

DISPOSITION OF MINUTES

Kathleen DeWolfe made a motion to approve the Wednesday, September 23, 2020 minutes as amended. Paula Hancock seconded the motion. The motion passed by a 3-0 roll call vote.

Kathleen DeWolfe made a motion to accept the Wednesday, October 7, 2020 minutes as presented. Paula Hancock seconded the motion. The motion passed by a 3-0 roll call vote.

CASE 2020-04 SUBDIVISION APPLICATION FOR 27 OWL BROOK ROAD (T/M/L 012-002-007)

Micheal Latulippe of 27 Owl Brook Road (T/M/L 012-002-007) has submitted a Subdivision Application for 27 Owl Brook Road. The Board reviewed the application for completeness. Paula Hancock made a motion to accept the Subdivision Application as complete. Kathleen seconded the motion. The motion passed by a 3-0 roll call vote. The Planning Board has scheduled a Public Hearing for Wednesday, November 4, 2020 at 6:30 for the subdivision application.

INFORMAL CONSULTATION WITH LAWSON GLIDDEN

Lawson Glidden, representing John Glidden, had an Informal Consultation with the Planning Board relative to an upcoming Boundary Line Adjustment between Andrew Lane and John Glidden. Mr. Glidden is considering acquiring the Scribner mill building from Mr. Lane and renovating it for storage or production use. Mr. Glidden came to obtain information he will need to complete a Boundary Line Adjustment Application to be submitted at a future Planning Board meeting. The Board made the following recommendations:

- He will need to update his Plot Plan for the property he intends to adjust its boundary.
- All current abutters' names, property lines and tax map information must be reflected on the new Plot Plan.
- He should contact Department of Environmental Services (DES) if his plans for the property will endanger or pollute the river in the course of any planned renovations.
- Contact the State Registry since the Scribner building has been added to the State Registry of Historic Places [*Note correction: The Scribner mill building is on the Ashland Historical Resources Inventory; see Chapter 9, page 9-6, of the Ashland Master Plan. It is not on the NH State Register of Historic Places.*]

- Investigate L-CHIP funds to see if his proposed project might qualify for the funds.

CASE 2019-10 ASHLAND HISTORICAL SOCIETY EXTENSION (T/M/L 008-002-005)

The Ashland Historical Society submitted a letter/request to the Planning Board for an extension of Case 2019-10. The extension is for a project to extend the boardwalk at the present railroad station site (T/M/L 008-002-005). The boardwalk lies on State property. The Ashland Historical Society is requesting a 90-day extension from Wednesday, October 28, 2020 to Wednesday, January 27, 2021. They advised the Board that the signed State lease submitted to the State by the Historical Society has been misplaced. The State will send another original lease for signature so an extension is needed. Paula Hancock made the following motion: "To approve the extension requested by the Ashland Historical Society for 90 days from Wednesday, October 28, 2020 to January 27, 2021. Kathleen DeWolfe seconded the motion. The motion passed by a 3-0 roll call vote.

EXCAVATION REGULATION UPDATE

The Planning Board reviewed the Excavation Regulations draft that had been submitted to Ms. Susan Slack of Lakes Region Planning Commission (LRPC) for her review. Ms. Slack returned her recommendations for our updated excavation regulations. After a brief discussion Ashland's current draft regulations will be merged with the recommendations from LRPC. The merged document will be reviewed by the town attorney. Further discussion/review will be needed by the Board. A Public Hearing will be scheduled in the near future when the new regulations are ready for a final vote.

2021 PLANNING BOARD CALENDER

Mardean will create and distribute the calendar of proposed Planning Board meetings for calendar year 2021. The calendar will be reviewed at our Wednesday, November 4, 2020 scheduled meeting. The calendar dates for the submission of zoning ordinance changes and dates for any Public Hearings in advance of Town Meeting will also be distributed and reviewed at our next scheduled meeting.

LAKES REGION PLANNING COMMISSION

At the next meeting, Mardean Badger will share some recent presentations at the LRPC Executive Board and Commission meetings, including information on ADU's, short-term rentals, and nature-based economic development.

NEXT MEETING

The next meeting of the Ashland Planning Board will be Wednesday, November 4, 2020 at 6:30 PM.

ADJOURNMENT

Mardean Badger made a motion to adjourn. The motion was seconded. The motion passed. The meeting adjourned at 7:28PM.

Minutes submitted by Paula Hancock