

**TOWN OF ASHLAND
BOARD OF SELECTMEN MEETING
MONDAY, NOVEMBER 16, 2020 at 3:00 p.m.
ASHLAND TOWN OFFICE
20 HIGHLAND ST, ASHLAND, NH**

Note: This meeting will occur over zoom video/phone teleconference per the allowance under the Governor's Emergency Order #12 that waived the requirement of having a quorum of the Board physically present for a public meeting. We encourage those who would like to participate to please call the number listed below.

Phone conference#: 1 929 205 6099 Meeting ID: 833 2107 6638 Password: 556508

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
 - a. BOS meeting(s); 11/9
- III. NEW BUSINESS**
- IV. OLD BUSINESS**
- V. SELECTBOARD ITEMS**
- VI. NON-PUBLIC SESSION**
 - a. RSA 91-A:3, II (b)
- VII. ADJOURN**

Posted on 11/13/2020 at the Town Office building and town website

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Ashland Town Office at 603-968-4432 so accommodations can be made.

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**TOWN OF ASHLAND
BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, NOVEMBER 9, 2020
ASHLAND TOWN OFFICE
5:30 P.M.**

I. CALL TO ORDER – Town of Ashland Chairman of the Board Eli Badger called the meeting to order at 5:30 p.m. and requested a roll call of the Selectmen; Vice Chairman Kathleen DeWolfe, Selectman Frances Newton, Selectman Alan Cilley, Selectman Andy Fitch and Chairman Eli Badger all acknowledged they were present via the video conference. Chairman Badger read a preamble that notified attendees this meeting was occurring over video and teleconference, a provision authorized by the Governor’s Emergency Order #12 that waived the physical presence of board members during the Covid-19 pandemic.

II. MOMENT OF SILENCE – before the meeting officially started Town Manager Smith asked for a moment of silence to recognize Ashland Welfare Director Suzi McCormack who recently died.

III. APPROVAL OF MINUTES

MOTION: Vice Chairman DeWolfe

To approve the meeting minutes of October 19, 2020 as amended.

SECOND: Selectman Newton

DISCUSSION: Vice Chairman DeWolfe clarified that prior payment to repairs to the Squam Bridge was done by donations through the historical society (pg. 3 line 20).

VOTE: 5 – 0

MOTION PASSED

MOTION: Vice Chairman DeWolfe

To approve the meeting minutes of October 22, 2020 as amended.

SECOND: Selectman Fitch

VOTE: 5 – 0

MOTION PASSED

MOTION: Vice Chairman DeWolfe

To approve the meeting minutes of October 26, 2020 as amended.

SECOND: Selectman Newton

VOTE: 5 – 0

MOTION PASSED

1 **IV. NEW BUSINESS**

2 **a. Capital Reserve Fund (CRF) Expenditures**

- 3 **a. Property Tax Map CRF** – Town Manager Smith requested a \$4,500 expenditure
4 from the Property Tax Map CRF for payment toward the GIS project with CAI
5 Technology.

6
7 **MOTION:** Selectman Newton

8 *To expend \$4,500 from the Property Tax Map CRF for payment towards the town*
9 *parcel mapping project.*

10 **SECOND:** Vice Chairman DeWolfe

11 **VOTE:** 5 – 0

12 **MOTION PASSED**

- 13
14 **b. Town Building and Grounds Maintenance and Repair CRF** – Town Manager
15 Smith requested a \$7,265 expenditure from the building/ground/maintenance/re-
16 pair CRF to pay for the replacement of the front door at the Town Office building.
17 Prior door was not energy efficient. New door can be modified to help with main-
18 taining entrance to the building – for proper social distancing and having one cus-
19 tomer at a time during the pandemic.

20
21 **MOTION:** Vice Chairman DeWolfe

22 *To approve the \$7,265 proposal from Target New England Historical Restoration*
23 *for removal and installation of a new custom front entrance at the Ashland Town*
24 *Office building. Expenditure for the proposal to be expended from the Town*
25 *Building and Grounds Maintenance and Repair Capital Reserve Fund.*

26 **SECOND:** Selectman Fitch

27 **VOTE:** 5 – 0

28 **MOTION PASSED**

- 29
30 **c. Board of Selectmen voted on the 2021 Default Budgets for Ashland Water,**
31 **Sewer, and Electric.**

32
33 **MOTION:** Selectman Newton

34 *To recommend the 2021 Ashland Water Department default budget at \$224,971.*

35 **SECOND:** Vice Chairman DeWolfe

36 **VOTE:** 5 – 0

37 **MOTION PASSED**

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39 **MOTION:** Vice Chairman DeWolfe

40 *To recommend the 2021 Ashland Sewer Department default budget at \$430,728.*

41 **SECOND:** Vice Chairman DeWolfe

42 **VOTE:** 5 – 0

43 **MOTION PASSED**

1 **MOTION:** Selectman Newton
2 *To recommend the 2021 Ashland Electric Department default budget at*
3 *\$3,058,970.*
4 **SECOND:** Vice Chairman DeWolfe
5 **VOTE:** 5 – 0
6 **MOTION PASSED**

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9 **V. OLD BUSINESS**

- 10 a. **Ashland Electric Department update** – Town Manager Smith provided the public an
11 update on the administration and construction projects for Ashland Electric. Admin-
12 istration – the department has researched into automating the billing process, by accept-
13 ing credit card payment and payment through the website. Construction – department
14 has received proposals for an engineer design to upgrade the substation, safety review
15 at the substation, and the installation of new meters.

16
17 **VI. SELECTBOARD ITEMS**

- 18 a. **Selectmen work session meeting** – from the new availability of the Selectmen and to
19 help accommodate staff Vice Chairman DeWolfe requested the Board move the time
20 of their work session to mid-afternoon. Consensus of the Board agreed to move the
21 meeting to 3 p.m. and will consider change after the March election.
22
23 b. **November General Election** – the Selectmen thanked town employees, voters, volun-
24 teers, and all that participated in the recent general election.
25
26 c. **Trustee Amanda Loud** – asked for the Boards support to expend funds from the Scrib-
27 ner Trust to pay for the roofing project at the building. The project was started prior to
28 legal process to dissolve the trust. Majority of the board agreed with supporting the
29 expenditure.

30
31 **MOTION:** Selectman Newton

32 *Motion to support the trustee expenditure to pay the roof bill at Scribner Building.*

33 **SECOND:** Vice Chairman DeWolfe

34 **DISCUSSION:** Selectman Cilley objected to the expenditure request being brought
35 before the Board of Selectmen and felt that the request should have been with the Scrib-
36 ner and Library Trustees.

37 **VOTE:** 4 – 1

38 **MOTION PASSED**

- 39
40
41 **VII. ADJOURNED** – the Board of Selectmen adjourned their meeting at 6:27 p.m.