

**TOWN OF ASHLAND
BOARD OF SELECTMEN MEETING
MONDAY, OCTOBER 5, 2020 at 5:30 p.m.
ASHLAND TOWN OFFICE
20 HIGHLAND ST, ASHLAND, NH**

***Note:** This meeting will occur over zoom video/phone teleconference per the allowance under the Governor's Emergency Order #12 that waived the requirement of having a quorum of the Board physically present for a public meeting. We encourage those who would like to participate to please call the number listed below.*

***Phone conference#:** 1 929 205 6099 **Meeting ID:** 837 5789 6698 **Password:** 425407*

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
 - a. BOS meeting(s); 9/18; 9/21; 9/24; 10/1
- III. NEW BUSINESS**
 - a. Ashland Public Works proposal to pave Highway Garage
 - b. Ashland Electric – used bucket truck to auction
 - c. Ashland Transfer Station Ordinance
- IV. OLD BUSINESS**
- V. SELECTBOARD ITEMS**
 - a. Use of Water/Sewer Conference Room
 - i. Ashland Budget Committee
 - ii. Ashland Historical Society on November 12th at 7 p.m.
 - b. New: Ashland Personnel Policy/Handbook
- VI. NON-PUBLIC SESSION (If needed)**
 - a. RSA 91-A: 3, II (c)
- VII. ADJOURN**

Posted on 10/2/2020 at the Town Office building and town website

Any person with a disabling condition who would like to attend this public meeting and needs to be provided reasonable accommodations to participate please contact the Ashland Town Office at 603-968-4432 so accommodations can be made.

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**TOWN OF ASHLAND
BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, SEPTEMBER 18, 2020
ASHLAND TOWN OFFICE
10:00 A.M.**

I. **CALL TO ORDER** – Town of Ashland Chairman of the Board Eli Badger called the meeting to order at 10:00 a.m. and requested a roll call of the Selectmen; Vice Chairman Kathleen DeWolfe, Selectman Frances Newton, Selectman Alan Cilley, Selectman Andy Fitch and Chairman Eli Badger all acknowledged they were present via the video conference. Chairman Badger notified attendees that the meeting was occurring over video and teleconference, a provision authorized by the Governor’s Emergency Order #12 that waived the physical presence of board members during the Covid-19 pandemic.

II. **NEW BUSINESS**

a. **Ashland Parks & Recreation**

i. **Use of park during after school program:** Ashland Parks & Recreation Director Barney followed up with the Board of Selectmen after the decision to close the park during the hours of 2:30 p.m. and 5:30 p.m. for the public health safety of the after school kids that attend the program. Director Barney inquired board interest in changing the vote to during those hours town residents only can use the park. Social media posts in opposition of the board’s decision were discussed. Board tabled the inquiry until next meeting.

b. **2021 Budgeted Expenditure request**

i. Town Manager Smith forwarded the Board of Selectmen the 2021 budgeted expenditure requests from all the departments. Town Manager Smith gave a general review of the 2021 budget explaining department request, Town Manager recommendations and certain budget requirements such as collective bargaining agreement commitments, group benefits, and town debt obligations. Board scheduled Public Works for a department budget presentation on Thursday, September 24th at 9 a.m.

c. **Plymouth State University and Quality Inn**

i. The Board of Selectmen had received comments and concerns from the public about PSU sending Covid-19 patients to the Quality Inn for quarantine and isolation. Board asked that the Police Chief make a comment at their next scheduled meeting on September 21, 2020.

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**TOWN OF ASHLAND
BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, SEPTEMBER 21, 2020
ASHLAND TOWN OFFICE
5:30 P.M.**

I. **CALL TO ORDER** – Town of Ashland Chairman of the Board Eli Badger called the meeting to order at 5:30 p.m. and requested a roll call of the Selectmen; Vice Chairman Kathleen DeWolfe, Selectman Frances Newton, Selectman Alan Cilley, Selectman Andy Fitch and Chairman Eli Badger all acknowledged they were present via the video conference. Chairman Badger notified attendees that the meeting was occurring over video and teleconference, a provision authorized by the Governor’s Emergency Order #12 that waived the physical presence of board members during the Covid-19 pandemic.

II. **APPROVAL OF MINUTES**

MOTION: Selectman Newton

To approve the meeting minutes of September 14, 2020 as amended.

SECOND: Vice Chairman DeWolfe

DISCUSSION: Vice Chairman DeWolfe recommended a few grammatical changes.

VOTE: 4 – 0 – 1 (Fitch abstained; not appointed at time of meeting)

MOTION PASSED

III. **NEW BUSINESS**

- a. **Plymouth State University use of the Quality Inn** – Marlin Collingwood, VP Communications, from PSU met with the board to address the public concern about PSU using the Quality Inn as a location for quarantine and isolation of Covid-19 patients. PSU has an agreement with Quality Inn to use the entire building. Marlin mentioned that PSU conducts about 4,000 Covid tests weekly. Students are in school until November 22nd and return at the end of January 2021, the inn will not be used by PSU during that timeframe. Currently nine students are quarantined at the inn because of either recent travel or being in close contact with someone that contracted Covid. Quarantined patients at the inn are generally there for 24 to 48 hours and released after a negative test. Students under isolation are not allowed to leave the inn. PSU provides the inn and students with staffing, food, and transportation. PSU was asked if they could assure quarantined students do not leave the Quality Inn, as was allowed by PSU but with limitations, Marlin said PSU would make sure quarantined students do not leave the inn. PSU will post daily updates about Covid testing and are willing to have future meetings with the board.
- b. **Use of park during after school program** – as continuation from their previous meeting the Selectmen discussed opening the park during the hours of operation for the Ashland after school program. Ashland Parks & Recreation Director Barney asked the board if they would consider opening the park during the hours (2:30 p.m. to 5:30 p.m.)

1 for town residents only. Board clarified for the public that the entire park was not closed.
2 Majority of the board preferred to stand by their original decision of having the park
3 basketball courts and playground closed during the hours the after-school program was
4 in effect. Board revoted on the measure.

5
6 **MOTION:** Selectman Newton

7 *To restrict the use of the L.W. Packard Field basketball courts and playground during*
8 *the hours of 2:30 p.m. to 5:30 p.m. Monday through Friday while the after-school*
9 *programs was in session.*

10 **SECOND:** Chairman Badger

11 **VOTE:** 4 – 1

12 **MOTION PASSED**

13
14 c. **Ashland Trustees of the Trust Funds** – town Trustee Amanda Loud asked the board
15 if they would permit the Trustees to ask town legal counsel about dissolving a trust fund.
16 Trustees have two funds, Crimmings Berry and Green Grove Cemetery, that have not
17 been active for years and the Trustees believe the rightful ownership belongs with the
18 cemetery. Trustees are to compile a list of questions around the subject before
19 submitting to legal. Trustee Dave Toth provided a power point presentation about the
20 acceptance of gifts to the town. Board took the recommendations under consideration.
21 Trustees also updated the public on how they will manage the trust funds.

22
23 d. **Halloween, Trick or Treat** – consensus of the board was not to sponsor Halloween
24 events this year because of Covid. Chief Ulwick had a school safety committee meeting
25 and the committee was going to recommend to the School Board not to have a
26 Halloween parade. Chief Ulwick provided recommendations to the public on how to
27 be safe if they decide to partake in trick or treating. Halloween is not an official town
28 event.

29
30 **IV. NON-PUBLIC SESSION**

31 a. **MOTION:** Selectman Newton

32 *To enter nonpublic session under RSA 91-A:3, II (d).*

33 **SECOND:** Selectman Fitch

34 **VOTE:** 5 – 0

35 **MOTION PASSED**

36 **ENTERED:** 7:22 p.m.

37 **RECONVENED:** 8:04 p.m.

38 **ANNOUNCEMENT:** Board decided not to renegotiate the power purchase agreement
39 with New Hampton Village Present.

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42 **V. ADJOURNED** – the Board of Selectmen adjourned their meeting at 8:05 p.m.

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**TOWN OF ASHLAND
BOARD OF SELECTMEN
MEETING MINUTES
THURSDAY, SEPTEMBER 24, 2020
ASHLAND TOWN OFFICE
9:00 A.M.**

I. CALL TO ORDER – Town of Ashland Chairman of the Board Eli Badger called the meeting to order at 9:00 a.m. and requested a roll call of the Selectmen; Vice Chairman Kathleen DeWolfe, Selectman Frances Newton, Selectman Alan Cilley, Selectman Andy Fitch and Chairman Eli Badger all acknowledged they were present via the video conference. Chairman Badger notified attendees that the meeting was occurring over video and teleconference, a provision authorized by the Governor’s Emergency Order #12 that waived the physical presence of board members during the Covid-19 pandemic.

II. 2021 DEPARTMENT BUDGET EXPENDITURE REQUEST

a. Ashland Public Works

i. **Public Works Administration** – for this section of the budget DPW Director Moore requests were in part increased from the collective bargaining agreement (CBA). Training for staff was decreased as most will now be on the web instead of onsite.

ii. **Highway and Streets** – equipment maintenance line was increased as equipment is gaining and costs to maintain are increasing.

iii. **Mechanic** – no changes, position is in the union (CBA).

iv. **Transfer Station** – requested an increase in equipment line for a bailer clamp.

b. Ashland Police Department – Chief Ulwick had a reduction in the equipment maintenance. Prosecution line was decreased \$9,600 from the Chief association hiring a new firm. Chief Ulwick mentioned the future opportunity of the department being part of the county special operations unit. Chief Ulwick discussed with the board a warrant article this year to outfit officers with body cameras.

c. Ashland Town Clerk/Tax Collector – Town Clerk Tucker mentioned how the ballot coding expense will be reduced next year as the town only has one election. A portion of this expense is reimbursed by the school.

III. Next meeting – the Board scheduled Parks and Recreation, Fire Department, and Town Library for budget presentations on Thursday, October 1st at 4 p.m. Followed by the utility departments on Thursday, October 8th at 4 p.m.

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**TOWN OF ASHLAND
BOARD OF SELECTMEN
MEETING MINUTES
THURSDAY, OCTOBER 1, 2020
ASHLAND TOWN OFFICE
4:00 P.M.**

I. **CALL TO ORDER** – Town of Ashland Chairman of the Board Eli Badger called the meeting to order at 4:00 p.m. and requested a roll call of the Selectmen; Vice Chairman Kathleen DeWolfe, Selectman Frances Newton, Selectman Alan Cilley, Selectman Andy Fitch and Chairman Eli Badger all acknowledged they were present via the video conference. Chairman Badger notified attendees that the meeting was occurring over video and teleconference, a provision authorized by the Governor’s Emergency Order #12 that waived the physical presence of board members during the Covid-19 pandemic.

II. **PROPOSED 2021 BUDGET EXPENDITURE REQUEST**

- a. **Ashland Trustees of the Trust Funds** – Trustee Amanda Loud requested the Board appropriate \$500 for the Trustees in 2021. Trustee Loud requested the funds for subscription to a post office box and training. Currently the town has \$600 appropriated for the Trustee which has been used as a stipend. Present Trustees have declined to receive a stipend. Consensus was the current appropriation could be reduced to \$500 and used for Trustee expenditures in 2021.
- b. **Ashland Parks & Recreation** – Director Barney started the budget review with the board by mentioning that most of the Parks & Recreation budget this year was not expended due to many programs being closed because of Covid -19. A few highlights from the Parks & Recreation proposed budget – heating fuel line was increased as the Booster Club now uses the downstairs section of the building. Field expenses were increased to replace wood chips at the playground. Beach salaries were increased to raise the hourly wage for lifeguards to \$12/HR, the state average. Revenue for the Parks & Recreation Department were discussed, last year the department received \$101,363 in revenue that offset the expenditures.
- c. **Ashland Town Library** – the Library Trustees presented their proposed 2021 budget to the Selectmen with a few changes from prior year. Most notable increase was the general expense line increasing \$8,300 from the not knowing whether the Scribner Trust fund will be able to pay for maintenance expenses related to the library building.
- d. **Land Use** – Ashland Planning Board Mardean Badger presented the land use budget, which combines expenditures for the Planning Board and Zoning Board of Adjustment (ZBA). Total request for the budget was a \$2,869 decrease from prior year appropriation of \$13,185.
- e. **Patriotic Purposes** – the board discussed lowering this section of the budget to \$1 placeholders for potential expenditures. Under this budget the expenditures are for July 4th celebrations detail work, Memorial Day supplies and Heritage Commission. Last year the board agreed to not continue the 4th of July Committee. Memorial Day supplies pay for the installation of flags by the American Legion. Board members felt the appropriation should be petitioned warrant article.

- 1 f. **Building Inspector** – requested expenditure for 2021 was \$18,802 a reduction of
2 \$3,729 from the \$22,531 appropriation in 2020.
- 3 g. **Fire Department** – the ambulance contract with Plymouth, NH might see a slight
4 increase in 2021. Increased amounts based on consumer price index and is determined
5 in November. Chief Heath proposed an increase to the fire department salaries for
6 further funding per diem staff. The warrant article that provided funding for per diem
7 was only for half the year. Currently the Chief has filing in for open per diem shifts
8 saving the town an estimate of \$7,600. Call volume for the department has increased
9 60-70% with a year-to-date of 400 calls, last year the department did not reach that total
10 until November. In 2020 fire department staff did not receive a salary increase. Total
11 proposed request for 2021 is \$329K an increase of \$22K. Chief Heath informed the
12 board that the breath apparatus needs to be replaced. The ambulance needs a new
13 cardiac monitor. Board and the Chief talked about planning for purchasing a new
14 ambulance which is 23 years old. Chief Heath to research into vendors to help the
15 department with grant writing. Grants will help offset the expenditures for the
16 department.

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18 **III.** Board of Selectmen adjourned their meeting at 6:20 p.m. Next meeting – Monday, October 5th
19 at 5:30 p.m.
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**Town of Ashland
Board of Selectmen
Agenda Report
October 2, 2020**

To: Board of Selectmen

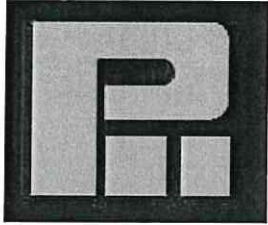
From: Craig Moore

Subject: Paving Public Works Driveway and aprons including Electric Substation

Recommended motion: Motion to approve paving of the Public works and Electric area

Discussion: During rain storms and wet snow storms the road way continues to washout. The proposal would allow the smooth flow of water to the ditch line. Also, one of the main hazards is the substation has been in danger of flooding on many occasions. If that happens the whole town would be out of power until the damage is repaired and there is no backup...

Fiscal Impact: \$44,857 + 5% for unexpected overages. \$47,099



PIKE INDUSTRIES, INC.

3 Eastgate Park Road, Belmont, NH 03220
Phone: 603/527-5100 FAX: 603/527-5101

AN EQUAL OPPORTUNITY EMPLOYER

ESTABLISHED 1872

To: Town Of Ashland	Contact:
Address: 20 Highland Street Ashland, NH 03217	Phone: (603) 968-3166 Fax: (603) 968-3776
Project Name: Ashland Highway Department - Facility Parking	Bid Number:
Project Location:	Bid Date: 9/29/2020

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
214	FINE GRADING	1.00	UNIT	\$2,500.00	\$2,500.00
403.11	HOT BITUMINOUS PAVEMENT, MACHINE METHOD	560.00	TON	\$69.00	\$38,640.00
403.12	HOT BITUMINOUS PAVEMENT, HAND METHOD	15.00	TON	\$125.00	\$1,875.00

Total Bid Price: \$43,015.00

Notes:

- Price includes trimming in front of building doors as we spoke about.
- Fine Grade price assumes Town to spread RAP before we fine grade.
- Price is valid through 12/1/20
- Pike Industries, Inc. reserves the right to adjust unit prices based on total revenues awarded.
- Hot Mix Asphalt (HMA) as quoted is free of Refined Engine Oil Bottoms (REOB's). For more information regarding REOB's, a listing of states that have currently banned their use and potential detriments to HMA please go the following website:
<http://commonwealthmagazine.org/transportation/004-laying-it-down-testing-it-later/>
- Worldwide energy and petroleum markets continue to be volatile, consequently Pike Industries Inc. reserves the right to withdraw this quote if not accepted within 7 days. If we do not receive a response (acceptance subject to project award) to this quote in 7 days, it will become null and void.

Payment Terms:

Net 30 Days

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Pike Industries, Inc. NH</p> <p>Authorized Signature: _____</p> <p>Estimator: Bethany Huckins bhuckins@pikeindustries.com</p>
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PROPOSAL – Highway Garage

September 25, 2020
Recorded 9/25/2020

Town of Ashland
P.O. Box 517
Ashland, NH 03217

Attn: Craig Phone: 603-968-3166 Email: publicworks@ashlandnh.org

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
Project – Town of Ashland – Highway Garage

Highway Garage – Approximately 3,685 sy (see attached sketch)

Fine grade and compact per outline sketch attached. Supply and install 2 1/2" single course of 19mm winter binder and overlay in front of one garage with 9.5mm asphalt per outlined sketch. One paved hand swale to be installed near substation, approximately 30' long and 6' wide. All prep work to be performed by others.

- Mobilization
Fine Grade (3,335 sy)
Compaction (1 ls)
Trimming in front of overhead doors (105 lf)
Asphalt hand swale (20 sy)
Asphalt binder 19mm winter binder @ 2 1/2" (500 ton)
Asphalt overlay 9.5mm @ 1" (22 ton)

Total Estimated Cost = \$44,857.00

Pricing is based on October NH-DOT AC posting \$500.00 any change in AC will reflect price

A finance charge of 2.5% per month will be charged on all accounts over 30 days past due. Annualized this is 30% per year. Also, legal fees will be added if it is necessary to submit the account to an attorney for collection. All materials used in this contract are guaranteed to be as specified, and the entire job is to be done in a neat and substantial manner. Customer and or owner are responsible for all city and town permits. Any on or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Our workers are fully covered by Workman's Compensation Insurance. Loam and landscaping to be completed by property owner unless agreed upon in contract. GMI Asphalt is not responsible for Surface Areas with less than 1% pitch. GMI is not responsible for any sub-base gravel that others have prepared. GMI will not be responsible for cold weather paving, frozen gravels and/or final appearance of paved area(s). By accepting this proposal above named understands that if payment is not rendered to GMI Asphalt within a 30 day grace period, a mechanics and or payment lien will be attached to above project.

ACCEPTANCE OF CONTRACT

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date _____

Signature _____

Print Name _____

Name: Jeff Perry (603-524-0200)


Signature _____

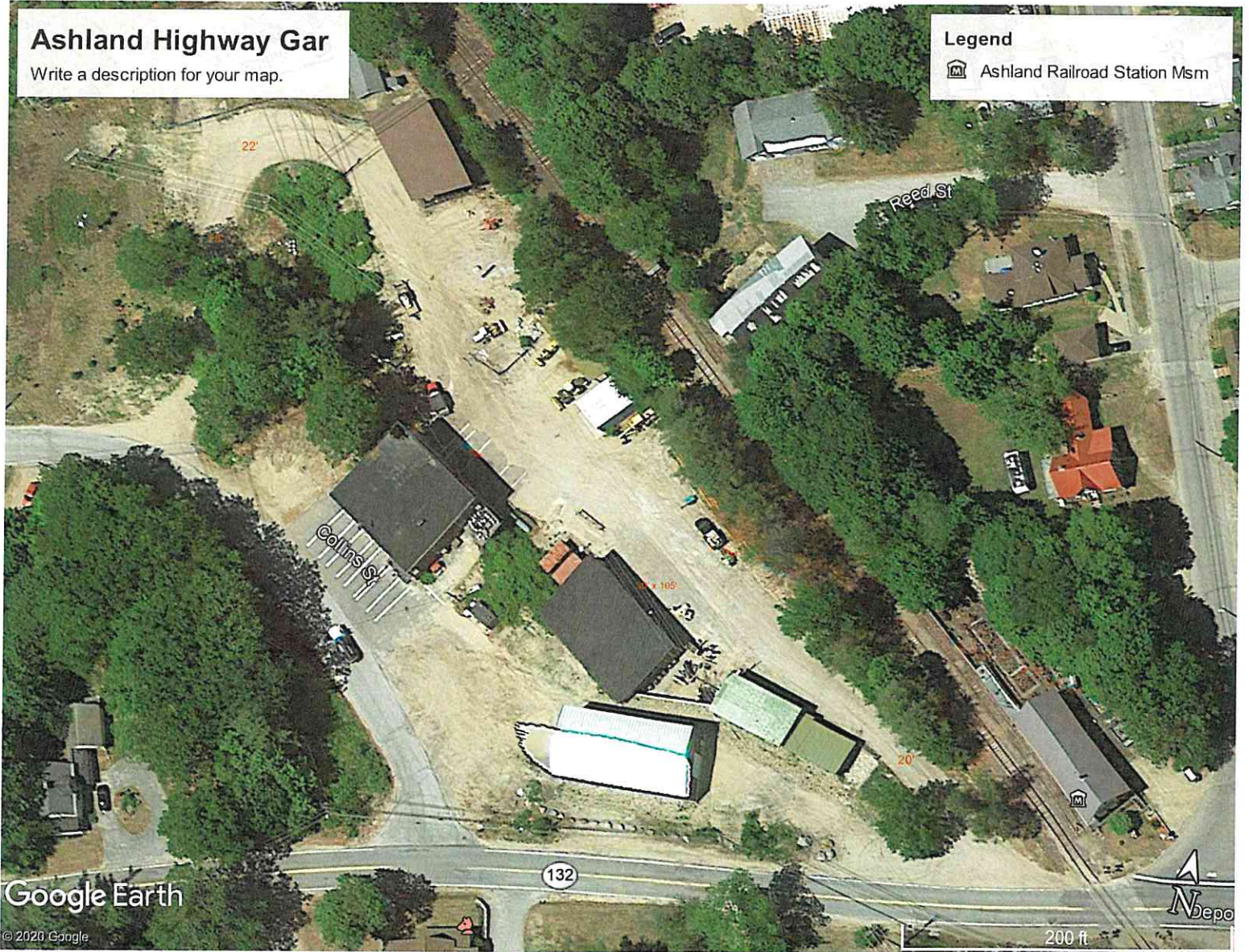
Confidential GMI Asphalt LLC

Ashland Highway Gar

Write a description for your map.

Legend

 Ashland Railroad Station Msm



Google Earth

© 2020 Google

132

200 ft

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Depo



**Town of Ashland
Board of Selectmen
Agenda Report
October 2, 2020**

To: Board of Selectmen

From: Craig Moore

Subject: Electric Dept used bucket truck.

Recommended motion: To send the 2006 bucket truck from NHEC to J.J. Kane Auctioneers

Discussion: The bucket truck purchased at auction from NHEC could not be certified as it cannot be dielectrically tested.

Fiscal Impact: None

ORDINANCE #20
RECYCLING AND USE OF
RECYCLING/TRANSFER CENTER

Adopted on December 5, 2005

Adopted by Legislative Body March 8, 2016

Amended by Governing Body 11/21/16

Amended by Governing Body

I. PURPOSE To define recycling to the inhabitants of the Town of Ashland and to set regulations for the use of the Transfer/Recycling Center.

The purpose of the facility is to provide for proper disposal of solid wastes and recyclable materials generated by the inhabitants of the Town of Ashland. Proper regulation for use of the facility is necessary to control costs, assure proper and efficient utilization, establish efficient management procedures, and to prevent ground water and air pollution.

II. WASTE DISPOSAL POLICY Dumping of solid wastes anywhere within the Town of Ashland except at the Transfer/Recycling Center is prohibited pursuant to RSA 149-m. (RSA 149-m requires a solid waste facility permit from the state for disposing of any solid waste).

III. DEFINITIONS/RESPONSIBILITIES

- A. Facility means the transfer/recycling facility located and operated in the Town of Ashland, including additions and modifications that may be added for disposal of solid waste or other purposes.
- B. The Town means the Town of Ashland.
- C. Inhabitants of the Town mean residents of the Town of Ashland and non-resident taxpayers in the Town of Ashland.
- D. Non-Ashland Waste means waste generated outside the limits of the Town.
- E. Commercial User means any person or entity that collects acceptable waste material for a fee or other compensation.
- F. Business User means any person whose use of the facility is related to a business located within the Town, e.g. gas stations, restaurants, retail stores, condominium developments, manufacturing facilities, campgrounds, construction companies and other enterprises of a similar nature.
- G. Selectmen mean the Board of Selectmen of Ashland or their designated agents.
- H. Ordinance means the Town of Ashland Ordinance Regarding Recycling and the Use of the Transfer/Recycling Center.
- I. Acceptable and Non-Acceptable is defined in the ordinance.
- J. Commercial – Automotive facilities
- K. All other terms shall have their ordinary meaning

IV. FACILITY POLICY Use of the facility shall be subject to the policies set forth in this Ordinance.

- A. Recyclable materials shall be placed in the designated containers or locations as the facility manager directs.
- B. Materials that are unacceptable under Section VI of this ordinance shall not be brought to or deposited at the facility.
- C. Only persons with a Recycling/Transfer Permit may use the facility. Permits shall be issued to persons residing in the Town and non-resident taxpayers in the Town.
 - 1. Permits shall be in the form of stickers, i.e. decals of distinctive color and number issued by the Town to persons entitled to use the facility.
 - 2. Transfer/Recycling permits shall be distributed one per vehicle per household and shall be issued upon presentation of the vehicle registration.
 - 3. Assigned Transfer/Recycling permits shall be permanently attached to the lower right hand corner of the windshield.

4. Transfer/Recycling permits may be obtained from 8-4 Monday, Tuesday, Wednesday, Friday and 8-5 on Thursday at the Town Office.
5. If the vehicle to which the permit is affixed becomes temporarily unavailable, a temporary permit may be obtained at the Town Office during the hours stated above.
6. Day passes are available for \$3.00 for contractors doing work for Ashland residents. Temporary permit holders are still liable for the dumping fees.
 - 6.1 Residents of towns other than Ashland may use the facility for the dumping of construction debris.

V. HOURS OF OPERATION

- A. Hours of operation shall be posted at the facility. As of the effective date of this ordinance/regulation, the hours are: Monday, Wednesday, Friday from 12:00 noon to 4:00 PM and Saturdays from 8:00 AM to 4:00 PM
- B. The Selectmen may change the hours of operation when different hours would seem to serve the community better.
- C. Dumping at other than posted times shall be a violation of these regulation.

VI. UNACCEPTABLE MATERIALS Materials listed in this section shall be considered unacceptable and shall not be deposited at the facility.

- A. Radioactive, hazardous, explosive or toxic substances
- B. Fuel tanks or parts thereof and catalytic converters;
- C. Dead animals, animal carcasses, pelts, offal, human tissue or fluids;
- D. Motorized vehicles of any type;
- E. Any material that in the opinion of the facility attendant constitutes a serious hazard to other users, to the property of the Town, or to the operation of the facility.
- F.

The following materials (containers with contents) are considered hazardous waste and shall not be deposited at the Recycling/Transfer Facility. These materials (containers) should be set aside and disposed of during a Hazardous Waste Collection Day on and date and at a location to be determined.

Pesticides

Fungicides
House Plant Insecticide
Arsenicals
Botanicals
Carbamates
Chlorinated Hydrocarbons
Organo-phosphates
Flea Collars and Sprays
Roach and Ant Killers
Rat and Mouse Poisons
Herbicides

Paints

Rust Paints
Thinners and Turpentine
Furniture Strippers
Wood Preservatives
Stains/Finishes

House

Household batteries
Oven Cleaners
Toilet Cleaners
Photographic Chemicals
Disinfectants
Drain Cleaners
Rug /Upholstery Cleaners
Bleach Cleaners
Mothballs
Pool chemicals
Ammonia based cleaners
Abrasive Cleaners / Powders

Auto Products

Brake Fluids

EMPTY CONTAINERS ARE RECYCLABLE

VII. NON-ASHLAND WASTE MATERIALS Wastes generated outside the Town shall not be deposited at the facility unless the town of origin has an agreement with the Town regarding the use of the facility.

VIII. OPERATION OF THE FACILITY

A. AUTHORITY OF FACILITY MANAGER. The facility manager or his designee shall have the right to refuse use of the facility to any person or user who is misusing the facility, is violating these regulations, or does not have a current and proper permit attached to their vehicle.

B. BURNING. No on site burning is allowed.

C. FIREARMS. Discharge of firearms is prohibited at the facility

D. SECURITY. The facility shall be secured at all times when not open for public access under Section V. No person may enter the facility when it is closed except by permission of the Selectmen/ Public Works Director.

IX. BUSINESS USERS

A. Business users shall be subject to all requirements pertaining to use of the facility.

B. Business users shall only deposit materials collected within the Town. No out of town materials shall be accepted.

C. Business users, as defined in this ordinance shall separate out all recyclable materials from each load prior to entrance or in the case of after-the-fact disposal, may have its permit and privilege suspended.

X. COMMERCIAL HAULERS

A. Permits Commercial haulers shall be required to purchase one permit per vehicle, per year, from the Town at a cost of \$100 per vehicle.

B. Commercial haulers shall only deposit materials collected in the Town of Ashland.

C. Commercial haulers shall provide the facility manager with a list of customers at the time the annual permit is issued. The haulers shall update the list of Ashland customers on a quarterly basis. Commercial haulers, as defined in this ordinance shall separate out all recyclable materials from each load prior to entrance, or in the case of after-the-fact disposal, may have his/her permit and privilege suspended.

XI. FEES

To offset the costs of operating the facility, fees shall be charged for items requiring special handling according to the schedule listed in this section.

A. Payment of Fees.

Failure to pay disposal fees within 60 days of billing shall result in suspension of access to the facility for a period specified by the Selectmen not to exceed 60 days for the first offense

All fee related transactions are billed, no payments are accepted at the facility. Statements will be sent during the last week of the month and due by the 15th of the following month. A list of unpaid statements will be sent to the facility following the due date. Use of the facility will be denied until unpaid statement is paid.

Unpaid invoices will be subject to a \$10.00 processing fee.

FEE SCHEDULE

Scale Items - .08 a pound – Vehicles will be weighed in and out

- Wood Debris
- Building Debris
- Shingles
- Hot Tub/Sauna
- Boats, canoes, etc

Household Items

- Refrigerator, freezer, air conditioner, dehumidifier \$15 each
- Upholstered furniture, mattress, box spring \$ 7 each

Electronics

- Microwaves, stereo equipment, radios, fax, copiers \$10 each
- Computers, parts, laptops, printers, dvd, recorders \$10 each
- TV's under 25' \$10 each
- TV's over 25' \$20 each
- Projector TV's \$30 each

Tires/Automotive

- Under 17" \$ 4 each
- 18' – 19" \$ 7 each
- 20" – 24" \$14 each
- Skidder, loader, construction etc \$30 each
- Motor vehicle seats \$ 7 each
- Batteries \$ 4 each

Other

- Propane 20 lb or less \$ 4 unit
- Propane 30 lb \$22 unit
- Propane 100 lb \$25 unit

XII. SEPARATION AND RECYCLING REQUIREMENTS

1. **Metal containers** shall be free of all contents, shall have one end removed, and shall be deposited in the designated area.
2. **Tires** – disposal of tires shall be limited to residents only. NO commercial disposal of tires shall be allowed. All tires shall have rims removed if possible.
3. **Building Materials** – All residues from construction or demolition of buildings shall be inspected by the facility attendant prior to disposal.

XIV. TREE LIMBS AND BRUSH

1. Tree limbs and brush 5 inches or less in diameter shall be deposited in the area designated for brush. **NO STUMPS ALLOWED.**

XV. VEGETABLE MATTER

1. All lawn clippings, leaves, green and dry garden waste, and other vegetable matter shall be deposited in the area designated for compost.
2. No plastic garbage bags or other containers shall be deposited with discarded vegetable matter.

XVI. GLASS

1. Glass shall be recycled in the designated containers.
2. No glass shall be deposited with normal household waste.
3. Windows and motor vehicle glass shall be weighted and deposited in the construction debris as these items are not recyclable.

XVII. CANS

1. All aluminum cans shall be recycled. They shall be empty and deposited in the designated area.
2. All tin cans and non-aluminum cans shall be recycled. They shall be empty and deposited in the designated area.

XVIII. NEWSPAPER, MAGAZINES, PAPER

1. Newspapers shall be clean and dry and shall be deposited in designated area.
2. Magazines and other "slick" paper publications shall be deposited in designated area.
3. Mixed paper (basically any kind of paper you can rip by hand) shall be deposited in designated area.
Acceptable paper to recycle – office paper, computer paper, fax paper, soft cover books, posters, white/colored paper, manila folders, envelopes, junk mail, cereal boxes, shoe boxes, egg cartons, brown paper bags, hard covered books with the cover removed, school paper (ruled, construction paper)
Not accepted – tyvek envelopes, gift paper, blue print paper, plastic bags, food contaminated paper products (paper plates, napkins), waxed paper, carbon paper, adseptic packages (drink cartons)

XIX. CARDBOARD

1. Clean, dry, corrugated cardboard shall be flattened and deposited in the designated area.

XX. WASTE OIL

1. Waste oil from personal use only shall be deposited in the Waste Oil drum provided.
Must be oil only – no water.

XXI. BATTERIES

1. Wet cell batteries shall be deposited in designated area – see fee schedule.

XXII. AMENDMENTS

The Board of Selectmen may, after a public hearing, amend any section of this ordinance to address the needs of the time without further action of Town Meeting.

XXIII. VIOLATIONS, FINES AND ASSESSMENTS

Any person who violates this ordinance shall be subject to penalties after a second written warning equaling \$50 for first offense; \$100 for second offense; \$250 for third offense with the suspension or termination of access to the facility.

XXIV. SEPARABILITY

The invalidity of any provision of this ordinance shall not affect the validity of any other provision not the validity of the ordinance as a whole.

XXV. TRANSPORTING

It shall be unlawful to transport rubbish of any kind through the streets of Ashland unless it is properly covered and secured to prevent its falling on the street.

XXVI. OFFICIAL USE OF AREA

It shall be unlawful for any person to be within the confines of the town’s recycling center unless on official business, whether the center is open or closed. This includes – bicycles, motorcycles, snow machines, and any person afoot.

There will be absolutely no shooting in the transfer/recycling center area. Anyone found in violation of this will be fined not less than \$50.00

XXVII. EFFECTIVE DATE

This ordinance shall take effect following the Selectmen’s public hearing.

History – Consolidation of “Ordinance Regarding Use of Landfill” and “Recycling Ordinance”

Date: December 5, 2005
Reviewed: March 6, 2006
Amended: March 6, 2006
Amended: September 6, 2011

Per vote of the Board of Selectmen after Public Hearing on December 5, 2005
Amended by Legislative Body – March 8, 2016
Amended by Governing Body – November 21, 2016