

Scribner Trustee Meeting Minutes
Thursday, September 17, 2020
5:30 PM

Present: Amanda Loud, Walter Durack, Lisa Rollins, absent: David Toth
Alice Staples and Sara Weinberg

Due to COVID-19 restrictions this meeting was held via Zoom video/tele conference.

The minutes of the August 10, 2020 were accepted and approved.

The current state of the Scribner Funds held in Vanguard is \$96, 775.24. The checking account balance is \$5,463.88. A \$12,600 Wells Fargo bond was liquidated to pay for the upcoming roof replacement and other recent expenses.

The final sprinkler head will be installed on September 24th. Fire Chief Heath will be contacted to inspect the Scribner Room for occupancy once all installations are complete. After the inspection, the door at the top of the stairs will be removed.

It was noted there were a couple of screws or nails from the sprinkler system installation sticking out of the wall. It was also reported there is air in the water pipes to the bathroom sink causing much splashing. Both of these items are easy fixes and will be remedied within a few days.

The lawn was mowed by the DPW in August.

The DPW has replaced the filler tube on the buried oil tank.

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The Supra Safe is still awaiting installation.

Amanda Loud made a motion to purchase a Service Plan for \$199 through Pemi River Fuels. The Service Plan includes a furnace cleaning and a 20% discount on parts and labor. Lisa Rollins seconded the motion. All were in favor.

Lisa Rollins and Sara Weinberg will adjust the programmable thermostat in accordance to the hours and days the building is occupied.

The draft proposal to dissolve the Scribner Board of Trustees and the Scribner Trust Fund was presented. The draft proposal will go to the Library Trustees for their approval. The Scribner Trustees will need to have the proposal back from the Library Trustees by Monday, October 5, 2020. Amanda Loud made a motion to have the proposal ready to present to the Board of Selectmen for their October meeting. Walter Durack seconded. All were in favor.

The next regular monthly meeting will be held on:

Monday, October 12, 2020

5:30 PM

Via Zoom

Meeting adjourned 6:18 PM

Respectfully submitted,

Lisa D. Rollins

Secretary, Scribner Trustee