

**Ashland Town Library
Minutes of Library Trustees Meeting
August 25, 2020**

**Trustees Present: Alice Staples, David Ruell, Mardean Badger
Others Present: Sara Weinberg, Library Director**

The meeting was called to order at 6:35 PM via a Zoom virtual meeting.

The Library Trustees and the Library Director discussed a variety of issues relating to the current library building, the future of the building, and the future of the Scribner Memorial Trust. Some of the key points that were made included:

- We have a variety of documents relating to the condition of the current library building.
 - Ashland Town Library Building Program Report (Tom Ladd, December 2016) which evaluated the current use of space and estimated the space needed for the current and future library program
 - Library Trustees building evaluation (September 2019)
 - Building Inspector's report (May 2020)
 - Various email exchanges (June 2020 to present) with the Scribner Trustees regarding condition of the building and on-going repairs (oil tank, plumbing, sprinklers, fire alarm system, etc.)
- Up to this point, there has been no public tax-payer funding invested in the upkeep of the building used for the Library. The Scribner Memorial Trust, established for the upkeep of the building, is no longer sufficient for any major repairs or substantial renovation of the building.
- The Library's Capital Reserve Fund states that it is *"for the purpose of purchasing, building, and/or renovating a facility (including furnishing and equipment) for the Ashland Town Library."*
 - The intent of the fund is not for general upkeep and minor repairs to the current library.
 - The term "renovation" implies extensive updating of an entire building. The amount in the Library CRF is not sufficient for any substantial renovation of the current building.
 - Even if the current building were fully renovated, it alone would not provide enough space for the current program.
- We have contacted Carl Tierno of CST Carpentry to evaluate the soundness of the library building structure. He was highly recommended by the Tuftonboro Library, which his company recently completed. We are arranging the date for his visit.
- At some point, we will need a professional survey of the library lot.

- At a future meeting, we will begin brainstorming what space is needed for the library and how it might be configured within the current lot.
- We continued our previous discussions of the status of the Scribner Memorial Trust and its impact on future plans for the library.

NEXT MEETINGS

Library Trustees

- September 22, 2020 – Library Trustees Regular Meeting via Zoom

Scribner Trustees

- September 14, at 5:30 PM – via Zoom
- October 12, at 5:30 PM – via Zoom

Board of Selectmen with Scribner Trustees and Library Trustees

- October 19, at 5:30 PM – via Zoom

The meeting was adjourned at 7:57 PM.

Minutes submitted by Mardean Badger