

**Ashland Planning Board
Amended Meeting Minutes
Wednesday, May 27, 2020**

CALL TO ORDER: Mardean Badger, Chair of the Board, called the meeting to order at 6:30 PM. The meeting was conducted via Zoom video and teleconference.

MEMBERS PRESENT: Mardean Badger, Susan MacLeod, Kathleen DeWolfe.

OTHERS PRESENT: Paula Hancock, Recording Secretary,

RIGHT TO KNOW LAW: Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

DISPOSITION OF MINUTES:

Kathleen DeWolfe made a motion to accept the Wednesday, May 6, 2020 minutes as presented. Susan MacLeod seconded the motion. The motion passed. The vote was 3-0 vote.

MASTER PLAN SURVEY UPDATE

The Planning Board reviewed the two versions of the suggested questions for a Master Plan Survey. They made the following points:

- Put the general demographic Master Plan questions at the end of the survey
- The focus of the survey is to ask questions relative to the future growth/development of the town.
- Two sentences were inserted at the beginning of the survey as a placeholder which will be expanded to form a proper informative introduction to the survey.
- The purpose of the Master Plan is not to evaluate the quality of the services/town departments, but to describe the current nature and character of the town, while providing a roadmap for future growth and development.
- The Board will continue to work with the survey to further develop the most appropriate questions.

MASTER PLAN UPDATE

- The Master Plan process needs to be reviewed.
- The Master Plan recommendations will be reviewed. From this review the Board can determine what questions to ask in the Master Plan Survey.
- Review of the recommendations will also help indicate what portions of the Master Plan need updating.
- The Master Plan recommendations and list of responsibilities will be properly collected and sent to each member of the Board for review

CORRESPONDENCE

The Board received correspondence (forwarded by the Building Inspector) from Justin Bernier (20 Carr Avenue) regarding the proposed building of a 4 car garage on a neighboring property (14 Carr Avenue) near the Bernier property line. The Board made the following points:

- The Board will check with the Town Office to determine if a building permit was issued for a garage.
- The Board will send a response to Mr. Justin Bernier, to only explain the general process of

permits, and the role of the Planning and Zoning Boards. The Board cannot and will not offer an opinion on the project.

The Board received correspondence (forwarded by the Building Inspector) from Mr. Andrew Saint Godard relative to the construction of a pool and the extension of a ramp on a property. The Board made the following points:

- The Board will check with the Town Office to determine if a building permit has been issued for pool and ramp construction.
- The Board will send a response to Mr. Saint Godard to only explain the general process of permits and definitions of terms. The Board cannot and will not offer an opinion on the project.

LRPC UPDATE

Lakes Region Planning Commission has cancelled all recent Commission meetings due to the Covid-19 virus. The annual meeting and award ceremony for June 22 has been cancelled. The Commission will hold a virtual meeting on June 22 to approve their FY 2021 budget and the Executive Board election ballot.

NEXT MEETING

The next meeting of the Ashland Planning Board will be Wednesday, June 3, 2020 at 6:30 PM.

ADJOURNMENT

Kathleen DeWolfe made a motion to adjourn. Susan MacLeod seconded the motion. The motion passed. The meeting adjourned at 7:15 PM.

Minutes submitted by Paula Hancock

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