

**TOWN OF ASHLAND  
BOARD OF SELECTMEN MEETING  
MONDAY, MAY 18, 2020 at 5:30 p.m.  
ASHLAND TOWN OFFICE  
20 HIGHLAND ST, ASHLAND, NH**

***Note:** Due to the Covid – 19 pandemic the Governor issued Emergency Order #12 that waived the requirement of having the Board of Selectmen physically present for a public meeting. Therefore, this meeting will occur over zoom video and phone teleconference. We encourage those who would like to participate to please call the number listed below. If issues occur during the meeting we ask that you please call 603-968-4432 or email the Town Manager at [townadmin@ashland.nh.gov](mailto:townadmin@ashland.nh.gov).*

***Phone conference#:** (301) 715-8592 **Meeting ID:** 897 6661 1000 **Password:** 749301*

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
  - a. BOS meeting(s); 5/4/2020
- III. NEW BUSINESS**
  - a. Ashland Deputy Town Clerk – appointment interview, Jeanette Stewart
  - b. Ashland Parks & Recreation – summer programs
  - c. Winona Road fence issue
- IV. OLD BUSINESS**
- V. SELECTBOARD ITEMS**
  - a. Ashland Trustee of Trust Funds open positions
  - b. Ashland Board of Selectmen appointments to:
    - i. Budget Committee
    - ii. Planning Board
    - iii. Heritage Commission
    - iv. Zoning Board of Adjustment
- VI. ADJOURN**

**Posted on 5/15/2020 at the Town Office building and town website**

*The Ashland Board of Selectmen reserve the right to enter nonpublic session when necessary according to the provisions of RSA 91-A. Any person with a disabling condition who wishes to attend this public meeting and needs to be provided reasonable accommodations to participate, please contact the Ashland Town Office at 603-968-4432 so accommodations can be made. It is asked that such requests be made with prior notice.*

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**TOWN OF ASHLAND  
BOARD OF SELECTMEN  
MEETING MINUTES  
MONDAY, MAY 4, 2020  
ASHLAND TOWN OFFICE  
5:30 P.M.**

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*Note: this meeting was conducted over zoom video and teleconference, per the exception provided by the Governor's Emergency Order #12 (in relation to Covid -19) that waived the physical presence of board members (RSA 91-A2, III (b)).*

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- I. CALL TO ORDER** – Town of Ashland Chairman of the Board Eli Badger called the meeting to order at 5:30 p.m. with a roll call; Chairman Eli Badger, Vice Chairman Kathleen DeWolfe, Selectmen Frances Newton, Alan Cilley, and Jamie Lyford were all present via the video and teleconference. *At the start of the meeting Selectman Cilley had connection issues and joined after the board voted on the meeting minutes and interest abatement.*

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**II. APPROVAL OF MINUTES**

**MOTION:** Selectman Newton

*To approve the meeting minutes of April 20, 2020.*

**SECOND:** Vice Chairman DeWolfe

**DISCUSSION:** Vice Chairman DeWolfe had two grammatical changes on page three.

**VOTE:** 4 – 0

**MOTION PASSED**

**III. NEW BUSINESS**

**a. Ashland Water & Sewer**

- i. Remove and inspect the pumping equipment at Well #2** – Superintendent Cross provided the annual inspection report for wells number one and two. Report was conducted by Weston & Sampson. The well performance at both wells was lower than expected. As part of the inspection report Weston & Sampson provided a proposal for \$17,830 to repair well number two. Scope of services from the proposal; pull the pump, test the motor, inspect, clean, flush out, disinfect, and make repairs to get a better flow rate. Well number one had a similar procedure a few years ago. Once the project is completed the well should functionable for another ten years. Annual inspections on the electrical motor will continue.

**b. Ashland Town Clerk/Tax Collector (TC/TX)**

- i. Unpaid Tax Bill Abatement** – in the December 2019 property tax billing a payment (map 001-002-002-012C) was mistakenly returned to the mortgage holder issuing a lien and interest in error. The bill was paid in the amount \$1,881.13 with \$132.11 accruing interest. Tax Collector Tucker requested the board abate the interest.

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2                   **MOTION:** Selectman Newton  
3                   *To abate the sum of \$132.11 (as of 4/30/2020) which represents the unpaid*  
4                   *interests.*

5                   **SECOND:** Vice Chairman DeWolfe

6                   **VOTE:** 4 – 0

7                   **MOTION PASSED**  
8

- 9                   ii. **Deputy Town Clerk appointment** – Town Clerk Tucker received four  
10                   applications for the open appointed Deputy Town Clerk position. TC Tucker  
11                   recommended the board appoint applicant Jeanette Stewart. Board requested to  
12                   interview the applicant before voting on the appointment.  
13

14                   c. **Ashland Police Department**

- 15                   i. **Police Car Capital Reserve Fund (CRF) expenditure** – Police Chief Ulwick  
16                   forwarded a proposal from Ossipee Mountain Electronics to expend \$7,999.98  
17                   from the Police Car CRF to upfit the new police cruiser. Installation of the parts  
18                   (lights, radar, siren, etc.) would take place in a couple of months as the parts are  
19                   not in stock and need to be ordered.  
20

21                   **MOTION:** Selectman Newton

22                   *To release \$7,999.98 from the Police Car CRF for the upfitting of the new police*  
23                   *car.*

24                   **SECOND:** Vice Chairman DeWolfe

25                   **DISCUSSION:** Selectman Lyford had issue with the car being a civilian  
26                   vehicle and not a standard police cruiser that has different car specifications.  
27                   Chief Ulwick concurred that the car was a basic package, not a front-line car  
28                   that would need those specifications. Selectman Lyford also had concerns with  
29                   the car being unmarked.

30                   **VOTE:** 4 – 1

31                   **MOTION PASSED**  
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- 33                   ii. **Police Hazardous Pay** – the Board decided not to extend the police hazardous  
34                   pay stipend at this time as earlier in the day, as part of the CARE Act, the  
35                   Governor issued hazard stipend pay to first responders.  
36

- 37                   d. **Ashland Memorial Park Trustee reappointment** – current member Stephen Jaquith  
38                   applied to be reappointed as a Memorial Park Trustee. Board thanked Stephen for his  
39                   prior service and voted his reappointment for a three-year term. Chairman Badger read  
40                   the oath of office after the appointment.  
41

42                   **MOTION:** Vice Chairman DeWolfe

43                   *To appoint Stephen Jaquith for a three-year term as an Ashland Memorial Park Trustee.*

44                   **SECOND:** Selectman Newton

45                   **VOTE:** 5 – 0

1                   **MOTION PASSED**

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3           e. **Ashland 4<sup>th</sup> of July Committee** – members of the committee were present to continue  
4           the discussion with the board about holding the event this coming July. Committee  
5           member Kendall Hughes asked the board to wait on deciding until June 1<sup>st</sup>, the next  
6           expected announcement from the Governor about whether to remove the current stay at  
7           home order. Board agreed to wait until June 1<sup>st</sup>.

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9           f. **Ashland Park & Recreation Campground** – Park & Recreation Director Barney  
10          asked the Board to reopen the campground May 15<sup>th</sup>, prior to the June 1<sup>st</sup> date previously  
11          voted upon by the board. (Earlier in the day the Governor relaxed the provisions about  
12          campgrounds reopening during the pandemic). Director Barney proposed that if the  
13          campground were to reopen earlier than expected, the bathhouse would remain closed,  
14          as would the beach, and there would not be access to the washer and dryers. If possible,  
15          later this summer the beach, bathhouse, etc. would open.

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17                   **MOTION:** Selectman Newton

18                   *To reopen the campground on May 15<sup>th</sup> under the conditions the bathhouse and other*  
19                   *amenities remain closed, and the building restrictions are to remain in effect.*

20                   **SECOND:** Vice Chairman DeWolfe

21                   **VOTE:** 4 – 1

22                   **MOTION PASSED**

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24   **IV.    SELECTBOARD ITEMS**

25          a. **Ashland Community Garden** – Selectman Newton had a conference call with a few  
26          volunteers that wanted to keep the garden open with the expectations of reopening it to  
27          the community. Those involved are going to create a plan on how to reopen and forward  
28          it to the board. Gardeners requested the use of town water at the site, board did not take  
29          exception to the request. Previous grant funding for the garden site are no longer  
30          available, but tools for gardening or planting flowers are still available for volunteers.  
31          Selectman Newton will continue to be the liaison for this group and asked the public if  
32          they are interested in gardening to please contact the town office. Site has 20 plots  
33          available.

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35                   **MOTION:** Vice Chairman DeWolfe

36                   *To allow a water supply at the community garden.*

37                   **SECOND:** Selectman Cilley

38                   **VOTE:** 4 – 0 – 1

39                   **MOTION PASSED**

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41          b. **Annual review of town investment policy** – per RSA 41: 9, VII the town should have  
42          investment policy. The board reviewed the town’s investment policy and did not  
43          recommend any changes.

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45                   **MOTION:** Selectman Newton

46                   *To accept the town investment policy as written.*

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**SECOND:** Vice Chairman DeWolfe  
**VOTE:** 5 – 0  
**MOTION PASSED**

**V. ADJOURNED** – the Board of Selectmen adjourned their meeting at 7:01 p.m. and will reconvene at their next meeting on Monday, May 18, 2020.

*On behalf of the Ashland Board of Selectmen Town Manager Charles Smith wrote these meeting minutes on May 6, 2020.*

