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**TOWN OF ASHLAND  
BOARD OF SELECTMEN  
MEETING MINUTES  
MONDAY, MARCH 2, 2020  
ASHLAND WATER & SEWER CONFERENCE ROOM  
6 COLLINS ST, ASHLAND, NH  
6:30 P.M.**

**I. CALL TO ORDER** – The Town of Ashland Vice Chairman of the Board Kathleen DeWolfe called this meeting to order at 6:30 p.m. with Selectman Eli Badger and Selectman Casey Barney present. Chairman Fran Newton and Selectman Leigh Sharps were absent.

**II. APPROVAL OF MINUTES**

**MOTION:** Selectman Barney

*To approve the meeting minutes of February 18, 2020.*

**SECOND:** Selectman Badger

**VOTE:** 3-0

**MOTION PASSED**

**III. NEW BUSINESS**

- a. **Ashland Police and Fire Department new programs** – Ashland Police Chief Will Ulwick and Ashland Fire Chief Steve Heath presented to the Board of Selectmen a new program both departments are working together on called “Good Morning Program.” The program is for senior residents who live alone to call into the fire department and have someone help check on their safety. Participants who sign up for the program are asked to fill out a medical information form, provide information for emergency contacts, pets in home, and any alarms. Enrollees are asked to call the fire department daily by 10 a.m. or leave a message. If they don’t call by 10 a.m. then someone from the department will call back. Both departments will be at the upcoming voting day to sign up participants. Chief Heath also mentioned to the Board of Selectmen that the Fire Department has magnets then can distribute to applicants that can attach to the resident’s refrigerator that has contact information and medical information of the resident. These help the fire department in the event they had to respond to a call at the address.
- b. **Town Office restorations** – Target New England Historical Restorations provided the town a proposal to continue repairs to the Town Office building. The proposal was for \$24,000 to repair and replace damaged trim around the building, mortar to damaged brick, repair the gables, and repaint. Town Manager Smith suggested the expenditure be partially from the unanticipated revenue (\$13,944 received in November as part of NH Municipal Aid and \$10,056 from the Town Building Maintenance Capital Reserve Fund).

1           **MOTION:** Vice Chairman DeWolfe

2           *To approve the proposal from Target New England Historical Restorations for*  
3           *continued repairs to the Ashland Town Office building, with expenditure broken*  
4           *down as follows; \$13,944 from the unanticipated revenue received from the state*  
5           *in 2019 and \$10,056 to be expended from the Town Building Maintenance Capital*  
6           *Reserve Fund (CRF).*

7           **SECOND:** Selectman Barney

8           **VOTE:** 3-0

9           **MOTION PASSED**

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- 11           c. **Ashland Health Office** – Town Manager Smith, who’s also the Health Officer  
12           provided the public an update about the current coronavirus. Mardean Badger, admin  
13           for the town website, posted a link to NH Department of Health and Human Services  
14           and Center for Disease Control for further information on the virus.

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16   **IV.    SELECTBOARD ITEMS**

- 17           a. **Request for waiver of real estate tax interest** – the Board received two requests from  
18           property taxpayers, Judy Marsh, and Ivar and Janice Dahl, to waive the interest accrued  
19           on late property tax payments. Board declined to waive the interest on both requests.
- 20           b. **Ashland Building Inspector baseline assessments on town owned buildings** – Vice  
21           Chairman DeWolfe put forth to the board having the Building Inspector complete a  
22           baseline assessment for all town buildings and create a checklist of items for health,  
23           safety, and maintenance of town buildings. The list will be useful for the town’s capital  
24           improvement program (CIP) and for the department heads on what needs to be done  
25           with their buildings. Town Manger Smith to work with Building Inspector on this  
26           project.
- 27           c. **Selectmen signature file** – the Board signed an intent to cut/yield tax form.

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29   **V.    NONPUBLIC SESSION**

30           **MOTION:** Selectman Barney

31           *To enter nonpublic session under RSA 91-A:3, II (b).*

32           **SECOND:** Selectman Badger

33           **VOTE:** 3-0

34           **MOTION PASSED**

35           **ENTERED:** 7:09 p.m.

36           **RENTERED:** 7:30 p.m.

- 37
- 38   **VI.    ADJOURNED** – the Board of Selectmen adjourned at 7:31 p.m. until their next meeting  
39           scheduled for Monday, March 16, 2020.

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41   *On behalf of the Ashland Board of Selectmen Town Manager Charles Smith wrote these meeting*  
42   *minutes on March 4, 2020.*