

**Ashland Planning Board
Amended Meeting Minutes
Wednesday, October 23, 2019**

CALL TO ORDER: Mardean Badger, Chair of the Planning Board, called the meeting to order at 6:30 PM.

MEMBERS PRESENT: Mardean Badger, Susan MacLeod, Kathleen DeWolfe

OTHERS PRESENT: Paula Hancock, Recording Secretary

DISPOSITION OF MINUTES

The Board reviewed the minutes from their Wednesday, October 2, 2019 meeting. Susan MacLeod made a motion to accept the minutes as presented. Kathleen DeWolfe seconded the motion. The motion passed by a 3-0 vote.

LEAVITT HILL PAVING PROJECT UPDATE

Mardean advised the Board that Kaitlyn, Land Use Assistant, has sent an email to Craig Moore (Public Works) and Rusty Cross (Water and Sewer Department) requesting a written response concerning the condition and quality of the final paving on Leavitt Hill. This information is necessary before the release of any of the remaining bond for the project.

OSI LAND USE REGULATION SURVEY

The Board reviewed and discussed the Annual OSI Land Use Regulation Survey. The Board will submit the completed survey to OSI.

NHMA LEGAL UPDATE

A member of another Ashland municipal board inquired if all public meetings can now be audio recorded instead of the use of written minutes. Mardean shared the response that Town Manager Charlie Smith received from NHMA Legal – there must be written minutes of any meeting to fulfill the requirements of NH RSA:91-A. Audio or video recordings may supplement, but cannot replace, written minutes.

MASTER PLAN REVIEW

The Board briefly discussed Chapter 1 and the Vision Statement portions of the Master Plan. The Board will discuss formats of Master Plan surveys at their next meeting.

COMMERCIAL EARTH EXCAVATIONS REGULATIONS REVIEW

The Board discussed the Commercial Excavation Regulations. The Board will review and discuss Sections I, II and III of the Excavation Regulations at their next meeting. These sections deal with Authority, the Purpose and Scope of the Regulations and its Definitions.

CORRESPONDENCE

Mardean received a letter from DES relative to an Alteration of Terrain Permit Application for the Squam River Landing requesting more information. Mardean will contact Barry Gaw, representative of EHFAR and owners of the Squam River Landing requesting an updated layout of the development and a copy of the original DES application, to update the land use files.

ADJOURNMENT

A motion was made and seconded to adjourn. The motion passed. The meeting adjourned at 7:50 PM. The next Planning Board meeting will be Wednesday, November 6, 2019 at 6:30 PM at the Water and Sewer Department Conference Room at 6 Collins Street.

Minutes submitted by Paula Hancock