

**TOWN OF ASHLAND
BOARD OF SELECTMEN
WORK SESSION
MONDAY, DECEMBER 16, 2019 at 6:30 p.m.
ASHLAND WATER & SEWER CONFERENCE ROOM – 6 COLLINS ST.**

- I. PLEDGE OF ALLEGIANCE**
- II. CALL TO ORDER**
- III. PUBLIC COMMENT (Agenda items only)**
- IV. APPROVAL OF MINUTES**
 - a. BOS meeting(s); 12/2/19
- V. NEW BUSINESS**
 - a. Elizabeth Figueroa – approval to close River Street for about an hour next Summer, to have wedding vows in front of Squam River Bridge (BOS vote)
 - b. Ashland Department Head yearly presentations
 - i. Ashland Public Works – purchase vehicle lift
 - ii. Ashland Police Department – purchase of speed control trailer
- VI. SELECTBOARD ITEMS**
- VII. PUBLIC COMMENT (Agenda items only)**
- VIII. NON-PUBLIC SESSION (If needed)**
- IX. ADJOURN**

Posted on 12/13/2019 at the Town Office building and town website

The Ashland Board of Selectmen reserve the right to enter nonpublic session when necessary according to the provisions of RSA 91-A. Any person with a disabling condition who wishes to attend this public meeting and needs to be provided reasonable accommodations to participate, please contact the Ashland Town Office at 603-968-4432 so accommodations can be made. It is asked that such requests be made with prior notice.

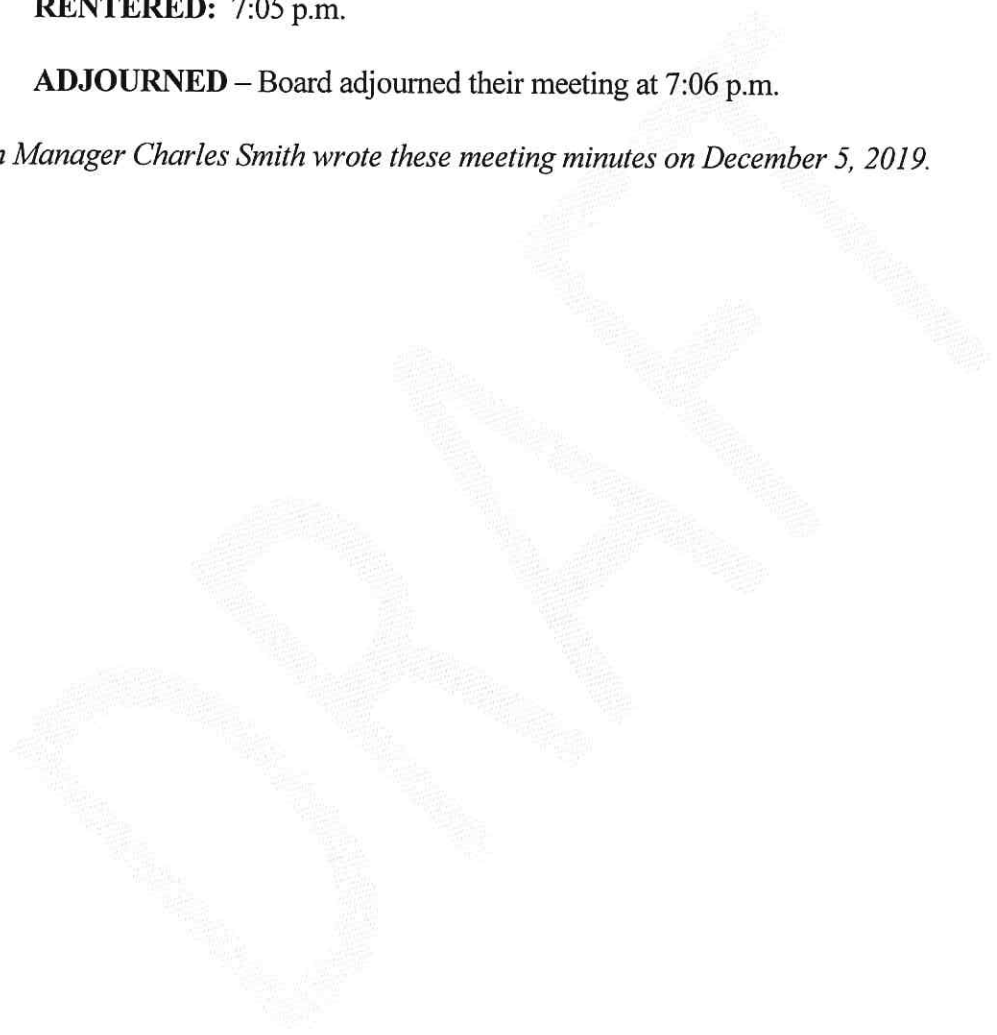
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V. NONPUBLIC SESSION

MOTION: Selectman Sharps
To enter nonpublic session under RSA 91-A:3, II (a).
SECOND: Vice Chairman DeWolfe
VOTE: 5-0
MOTION PASSED
ENTERED: 6:44 p.m.
RENTERED: 7:05 p.m.

VI. ADJOURNED – Board adjourned their meeting at 7:06 p.m.

Town Manager Charles Smith wrote these meeting minutes on December 5, 2019.





TOWN OF ASHLAND, NEW HAMPSHIRE POLICE DEPARTMENT



P.O Box 885
20 Highland Street
Ashland, New Hampshire 03217

Chief William R Ulwick
Tel: (603)968-4000
Fax: (603) 968-4009

Ashland Police Department 2019 Annual Report

If there is one word to describe the 2019 Ashland Police Department, it would be change. The department is operating with a large percentage of new people. We saw the departure of Chief Anthony Randall, Officer Bruce Cote and Officer David Waterbury. Chief Randall left law enforcement as a full-time career, Officer Cote has pursued a career outside of police work and Officer Waterbury went to a neighboring town. The police department wishes all of them the best in their new ventures.

With those departures, there was a drastic restructuring of the department. Lt Ulwick moved into the role of Chief, Sergeant Gray moved into the role of Lieutenant and we hired two new patrol officers and a new Sergeant. Officer Elizabeth Scrafford came in as a patrol officer, Officer John Moretto was put through the full-time New Hampshire Police Standards and Training academy and has successfully completed his extensive in-house field training program. Sergeant Gary Boisvert was hired as the new Sergeant. Those three officers bring over 60 years of public service to the police department and we could not be happier with the position in which the police department currently stands. We look forward to adding another full-time officer to the roster to provide 24-hour coverage to the town most nights a week. This will allow us to better serve you and have a much faster response time by having an officer on the road in town, instead of "on-call". We will also be able to provide a proactive approach to crime during the early morning hours as there has been a noticeable increase in criminal activity during those hours over the last few years.

The police department went through a challenging transition period with only three full-time officers covering the town. We relied heavily on our part-time officers and assistance from neighboring towns and agencies to get us through that time. I want to publicly thank all the agencies we collaborate with for their help through that time and their continued support. We have worked hard to build the relationships we have and value their support.

With any transition, there is a drastic learning curve and adaptation to change. The citizens of Ashland have been amazing to work with so far and I cannot express my thanks and appreciation for the support I've received in my new role as Chief of Police. This is a difficult position and I feel that the transition would have been much more complicated without the support I've received from the town, from Anthony Randall and the staff at the PD.

With the citizens supporting the Capitol Improvement Plan (CIP) warrant articles every year for the cruisers, we are able to keep a good rotation of vehicles. This allows us to reliably respond to calls for service and better protect the citizens. The 2010 Ford Expedition was replaced with a 2019 Dodge Ram SSV (Special Services Vehicle) pickup truck. We have found that over the past several years the police department had been relying heavily on other town departments and other agencies with a truck to

handle situations. Even with having the truck for a short period of time, we have found it to be an invaluable tool and asset to the PD with everything from moving bicycles to moving large pieces of evidence. I do want to make people well aware that the cost of the truck was comparable to the Ford Explorers that we also have in our fleet through a government purchase. We appreciate the positive feedback that we have received from the citizens.

The Ashland Police Department has handled (as of the time of this writing) 3,885 calls for service this year, resulting in 1,108 incident reports taken and 95 arrests. There were 15 felony case referrals to the Grafton County Attorney's Office resulting in 26 charges brought forward. There were 629 citations written and 116 parking tickets. These numbers are a bit down from last year, which is not surprising due to low staffing for a long period of time and the hiring and training of new officers.

With this new team, citizens can expect to see a higher proactive approach to police work as well as continued growth in our goal of a stronger community policing model. Expect to see officers present at events in town and on foot patrols through the downtown area and please feel free to approach officers at these events. We have already increased our participation in town events.

To reiterate what I have already touched on, I would like to personally thank the citizens of Ashland for their ongoing support of the department, and we look forward to a great 2020.

William R. Ulwick
Chief of Police

ASHLAND FIRE RESCUE

Submitted by Chief Stephen L. Heath

- **Incident Activity**

Type	2014		2015		2016		2017		2018		2019 *NOV.	
	#	%	#	%	#	%	#	%	#	%	#	%
Medical	236	60%	249	60%	244	60%	239	56%	272	60%	245	59%
Fire	93	23%	108	26%	122	30%	127	30%	123	27%	103	25%
MVA	52	13%	37	9%	37	9%	45	10%	49	11%	57	14%
Service	16	4%	19	5%	8	1%	19	4%	11	2%	13	2%
TOTAL	397		413		411		430		455		418	

July through November 2019			
	Per Diem		EMS/OC
Calls (212)	121 (57%)		35 (17%)
Avg. Resp. Time	1:41		5:25
			No Coverage
			56 (26%)
			6:11

Fire/EMS Calls Not Responded To 2012 through 2018									
	2012	2013	2014	2015	2016	2017	2018	2019	
TOTAL	1	2	4	5	16	26	23	6	4*

*Non Response calls since July 1st, two occurred during non-coverage time, and 2 during per diem shifts when the duty crew was already on another call.

- **Equipment Testing**

- Hose Testing
- SCBA flow testing
- Ground Ladders
- Aerial
- Pump Testing
- Emergency lighting, fire alarm system, and fire extinguishers.

- **Apparatus:**

- Ladder 1 undercoated
- Engine 1 primer pump replaced
- Ambulance 1 brake cable and cylinder
- Ambulance 1 and Engine 1 onboard air compressors
- Engine 2 annual payment
- Ambulance 1 wiring harness repair

- **Grants:**
 - EMS in the Warm Zone (\$6,000) reimbursement has been received
 - 7 EMT trained in EMS Ops at Active Shooter Incidents, purchase of 4 ballistic vests & helmets, and associated medical supplies.
 - Hazard Mitigation Plan (\$6,000) Plan completed and approved, reimbursement pending.
 - Revision and updating of Ashland Hazard Mitigation Plan.
 - State of NH Volunteer Fire Assistance Grant (50/50 grant \$989.82) reimbursement has been received.
 - Replaced worn out forestry protective clothing, (helmets, shirts, pants, gloves).
 - 2019 Assistance to Firefighters Grant (SCBA) N/A
 - Applied for funds to replace outdated SCBA/bottles, and fill station. We did not get the grant.
 - 2020 Assistance to Firefighters Grant
 - AFG cycle starts January 2020. We will once again be applying for funds to replace outdated SCBA/bottles, and fill station.

- **What's Next:**
 - Warrant Articles
 - Truck Payment
 - Change wording of EMS/Ambulance CRF to allow payment of billing agency portion directly from that account instead of from the operating budget.
 - SCBA
 - In the event that our attempt to acquire funding from AFG, we need to develop a plan to replace bottles and eventually SCBA over time.
 - Cardiac Monitor
 - FDA advised that current cardiac monitors may not function as designed when using them on pediatric patients. We are currently exploring options for a replacement cardiac monitor as well as funding options.



**Town of Ashland
Board of Selectmen
Agenda Report
December 12, 2019**

To: Board of Selectmen

From: Craig Moore - Public Works Director

Subject: Vehicle Lift

Recommended motion:

“Motion to approve the purchase of a new vehicle lift for the maintenance of town vehicles.”

Discussion:

Currently the Town Mechanic uses floor jacks to access the underside of the various town vehicles. The current configuration of the newer vehicles are very tight parts are jammed together and access is difficult. Vehicles come with skid plates to protect various parts. One example is the new cruisers Lee had to actually cut a hole in the skid plate just so he could change the oil. When the car is just jacked up, he was not able to remove the skid plates as the jack would not lift high enough for him to get under the car. Placing a body under a car with just a jack holding the car is asking for trouble.

For employee safety and ergonomic reasons alone this purchase is gravely needed.

Fiscal Impact:

Proposal amount \$8000 from Road Improvement Line



Town of Ashland Board of Selectmen Agenda Report

Date: 12.05.2019

To: Board of Selectmen

From: Chief Ulwick

Subject: Speed Trailer

Recommended motion: To approve the expense of \$6,463.00 for a speed radar trailer from the unanticipated revenue.

Background: The Ashland Police Department has been seeking quotes on the cost of a radar speed trailer. We received quotes of over \$9,000, \$8,370 and \$6,463. After weighing and discussing several options, we have settled on one that we think would be both cost effective and provide a service to the town. These speed devices have been used by many surrounding towns and have been well received. I have spoken with members of some of the towns and they have found these devices to be useful and productive in keeping speeds down in troublesome areas. As you are all aware, we can only be so many places at any given time and the ability to leave a speed device at a trouble location for a period of time would be helpful in keeping speeders at bay, thus keeping the citizens in those areas safer.

Issue: [N/A]

Fiscal Impact: None, funds would be used from the unanticipated revenue.



To Whom It May Concern:

All of MPH Industries speed measurement systems are manufactured in our factory in Owensboro, Kentucky. This includes the following products, all of which qualify for purchase under the Buy America Act:

- Traffic radar systems: All versions of BEE III, Ranger, Python III, Speedgun Pro, Enforcer, and Z-45
- Traffic laser systems: All models of Speed Laser and Speed Proof
- Speed displays: All Speed Monitor, Speed Patrol, Street Scout, Speed Guardian, Crossing Guardian, and SpeedView models.

For any questions, including inquiries about MPH products that are not in the list above, please contact your MPH sales representative.

Sincerely,

John Broxon

President
MPH Industries, Inc.



"You're On Our Radar"

StreetScout™ Trailer

POLICE RADAR • POLICE LASERS • SURVEY LASERS • SPEED SIGNS

The **StreetScout™** - the newest addition to the MPH line of speed trailers offers an economical, lightweight, easy-to-deploy speed control trailer, designed for use in cities, suburban and rural applications. The StreetScout has all of the quality, features and reliability of our larger trailers with everything it needs and nothing that it doesn't.

Compact, yet highly visible

When in use with a MUTCD-compliant speed sign, the trailer stands at 6 ft. Before towing, the sign quickly folds down to reduce wind resistance. Two 12-inch LED digits are easily viewable to greater than 600 feet in direct line-of-sight. With the overspeed and optional flashing strobes, StreetScout will alert drivers to reduce their speed.

Because it works

Numerous studies have shown that MPH speed trailers are effective in reducing speeds of drivers, without requiring an officer to be present. Contact us today and let us show you how easy it is to begin controlling traffic speeds in your work zones, school zones, city streets and neighborhoods.



Features

Compact, lightweight design

Easy to program

Same proprietary radar technology used by Law Enforcement

Durable, trouble-free construction

High visibility

Built-in battery charger with optional solar panel

Tamper-resistant

Warranty

Benefits

Compact design allows for use in nearly any city or rural application. At only 400 lbs., this unit is easy to tow and deploy by one person in most cases.

Easy-to-follow operator instructions with each unit. Need more help? Check out our Youtube channel for a series of informative videos.

Factory programmed to target only approaching traffic.

Welded 11 gauge steel with square tubing. Durable powder-coated finish.

Two 12-inch digits with choice of amber or red super-bright, wide-angle LEDs. Viewable at over 600 ft. Optional over-speed flashing strobes will grab the attention and slow speeding drivers.

Easily recharge batteries from outside locked battery storage box. Extend battery life and operation times with solar panel power assist.

All electronics enclosed inside locked compartments.

Two-year (parts & labor) warranty on electronics, one-year warranty on the trailer body.

StreetScout Specifications

- Overall dimensions: 52"W x 90"L (incl. tongue)
52"W x 48"L (w/o tongue)
- Overall height: 6 ft. (with sign deployed)
- Overall height: 48" (sign folded for towing)
- Weight: 400 lbs.
- Frame dimensions: 48"W x 48"L
- Frame material: 11 ga., 2" sq. steel tubing
- Coating: Rust-resistant undercoat with graffiti-resistant powder-coated topcoat.
- Tires & wheels: 8" wheels / 4.8-8 tires, locking lug nuts
- Suspension: Leaf springs
- Wiring: Concealed in frame
- Tongue: 2" ball, removable for added security
- Utility (battery) box: 13"H x 14.25"L x 37.5"W
- Jacks: 4 stabilizer jacks

Display

- Display enclosure: 19.5"H x 21.5"W x 5.5"L
- Access door: Water-proof, opens from front with one locking handle
- Display window: Tough, vandal-resistant Lexan™
- Speed digits: Two 12" digits
- Display type: Super-bright, wide-angle LEDs
- Viewing distance: Greater than 600 ft.
- Brightness: Full brightness in day, automatically dims for twilight use to extend battery life
- Battery status: Viewable from outside trailer

Radar

- Radar type: Directional K band radar
- Range: 1,000 ft. for typical vehicles
- Compliance: Complies with FCC Part 15 (no license required)
- Operating Temp: -22° to +160°F

Options / Accessories

- **Strobe kit:** Highly visible flashers activate when overspeed setting is reached.
- **Traffic computer:** Stores speed and traffic volume data and generates reports and graphs.
- **Speed limit sign**
- **Battery options:** One additional 12V battery
- **Solar battery assist:** 20W or 50W panel
- **24/7 Timer**
- **Interior cabinet light**

Power

- Battery: One 12V deep-cycle battery
- Charger: Built-in 12V battery charger (easy access plug connection outside utility box)



MPH Industries, Inc.

316 East 9th Street

Owensboro, KY 42303

www.mphindustries.com

info@mphindustries.com

888-689-9222



MPH Industries, Inc.
 316 East 9th Street
 Owensboro KY 42303
 Phone: 888-689-9222
 Fax: 270-685-6288

Date: 11/12/2019
 Expires: 1/11/2020
 Reference:
 Terms: NET 30 DAYS



Sales Person: Toni Thompson
 Phone: 888-689-9222
 Fax: 270-685-6288
 Email: tctompson@mphindustries.com

QUOTE: 21434

Quote To: ASHLAND, CITY OF PO BOX 885 20 HIGHLAND ST ASHLAND NH 03217 USA Phone: Fax: Email: Customer #: 32171	Ship To: ASHLAND, CITY OF PO BOX 885 20 HIGHLAND ST ASHLAND, NH 03217 USA Phone #: Fax #: Email: Ship Via: Best Way GND
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Chief William Ulwick (603)968-4000 wulwick@ashland.nh.gov

Line	Part	Description	Rev	USD
1	SCOUT-BAS	Street Scout trailer with two-digit speed display, tuning fork, and manual	-	

Sales Kit

Kit Components		Description	Qty Per		
Kit Seq.	Part Number				
1.001	903389	FORK,TUNING,35MPH K	1	EA	
1.002	991207	TRAILER ASSY,STREET	1	EA	
1.003	910854	PALLET,SHIPPING,STRE	1	EA	
1.004	990857	DISPLAY	1	EA	
1.005	910828	RADAR,DRU3 W/CABLE	1	EA	
Quantity:		1 EA	Unit Price:	4,680.00	Ext Price: 4,680.00

Line	Part	Description	Rev		
7	910849	EXTRA,BATTERY,12V,BCI,MARINE DURACELL #SLI24MDC	ND		
Quantity:		1 EA	Unit Price:	170.00	Ext Price: 170.00

Line	Part	Description	Rev		
8	910850	BOX,BATTERY,GROUP 24,VENTED	ND		
Quantity:		1 EA	Unit Price:		Ext Price:

Line	Part	Description	Rev		
9	951719	KIT,SOLAR,50WATT,	ND		
Quantity:		1 EA	Unit Price:	495.00	Ext Price: 495.00

Line	Part	Description	Rev		
11	951716	SPEED,SIGN,CHGBLE,LMT,15,25,35	ND		
Quantity:		1 EA	Unit Price:	200.00	Ext Price: 200.00

Line	Part	Description	Rev		
12	951459RB	KIT,STROBE LIGHT,RED/BLUE	ND		
Quantity:		1 EA	Unit Price:	426.00	Ext Price: 426.00

Line	Part	Description	Rev		
13	951044	RELAY SWITCH, STROBE LIGHT KIT	ND		
Quantity:		1 EA	Unit Price:		Ext Price:

Line	Part	Description	Rev		
14	910911BRKT	BRKT,L,STROBE,KIT			
Quantity:		2 EA	Unit Price:		Ext Price:

Line	Part	Description	Rev		
15	910840	CHRGR,BATT,12V,20A,2BANK,INCLU DED	ND		
Quantity:		1 EA	Unit Price:		Ext Price:

Line	Part	Description	Rev		
16	950678	LOCK SET,CABLE,6 FT	ND		
Quantity:		1 EA	Unit Price:		Ext Price:

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303
Phone: 888-689-9222
Fax: 270-685-6288

Date: 11/12/2019
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Sales Person: Toni Thompson
Phone: 888-689-9222
Fax: 270-685-6288
Email: tcthompson@mphindustries.com

QUOTE: 21434

Line	Part	Description	Rev
17	550001	CHARGE, SHIPPING, RADAR	ND
	Quantity:	1 EA	Unit Price: 492.00
			Ext Price: 492.00
			Total: 6,463.00

Thank you for an opportunity to quote.