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**ASHLAND BOARD OF SELECTMEN  
WORK SESSION MEETING  
MONDAY, NOVEMBER 18, 2019  
ASHLAND WATER & SEWER CONFERENCE ROOM – 6 COLLINS ST.  
6:30 P.M.**

**I. PUBLIC HEARING** – the Town of Ashland Chairman of the Board Frances Newton opened the public hearing at 6:30 p.m. to discuss with the public about the town acceptance of a \$125,000 donation to build a new playground at the town park. Mark Liebert, Ashland Area Recreation Association (AARA), spoke about the donation, clarifying the donation is the playground equipment and not a monetary donation. The town would be asked to remove the old playground and overall the project should take an estimated 16 weeks from purchasing the equipment and installation. Board members had legal questions about acceptance of this gift and therefore did not vote on the donation. Board plans on rescheduling the public hearing. Public hearing closed at 6:34 p.m.

**II. APPROVAL OF MINUTES**

**MOTION:** Selectman Sharps

*To approve the meeting minutes from November 4, 2019.*

**SECOND:** Selectman Badger

**DISCUSSION:** Selectman Sharps added for future reference to the “New Business section” the L.W. Packard Mill building “future action undecided, town could take (property) for taxes.

**VOTE:** 5-0

**MOTION PASSED**

**MOTION:** Selectman Sharps

*To approve the meeting minutes from November 13, 2019.*

**SECOND:** Selectman Badger

**VOTE:** 4-0-1 (Selectman Barney abstained; absent for meeting)

**MOTION PASSED**

**III. NEW BUSINESS**

a. **Tri-County Community Action Program (CAP)** – members with Tri-County CAP met with the Board of Selectmen about purchasing the former Ashland School Building at 41 School Street and using the building for the Town Library. Tr-County CAP has a selling price of \$525,000 for the building and proposed owner finance options to the town. Final approval to purchase the building would have to be through a warrant article and voted upon by the town’s legislative body.

b. **Ashland Library Trustees** – continued the conversation with the Board about the need for the Library to purchase the Tri-County CAP building on School Street. Library Trustees researched into other properties in town, such as; the NH Liquor Store, Saint Agnus Church, and modifying the current Library. All the properties they researched had their advantages and disadvantages. The Library Trustees found the Tri-County CAP building to be most beneficial whereas the building was; up to building code, has an elevator, location to the school, less traffic in the area, available

1 parking, square footage of the building, and overall less maintenance needed. Library  
2 Trustees have plans on how they would use the building, copies are available at the  
3 Town Library. Library Trustees invited the Board members to tour the Tri-County  
4 CAP building.

- 5 i. Ashland Town Library Capital Reserve Fund – the Trustees submitted a  
6 warrant article to the Board of Selectmen for the town to raise and appropriate  
7 \$25,000 to be placed in the Ashland Town Library Capital Reserve Fund.  
8 c. **Ashland 4<sup>th</sup> of July Committee** – the Chairman of the Board opened this discussion  
9 by expressing how the Board is “100%” in support of the committee but Board  
10 members have concerns about the event, the legal parameters, financials, budgeting,  
11 and overall liability. Board plans to keep as a town committee for 2020 under a set of  
12 conditions and requirements listed below. Afterward the Board recommended the  
13 Committee establish itself as a 501(c)(3) nonprofit organization to administer the 4<sup>th</sup> of  
14 July event. Board appointed three members to the committee for one-year  
15 appointments.

16 Conditions/Requirements:

- 17  
18 1. *There will be a residency requirement for official committee*  
19 *members (officers). All non-residents will be considered*  
20 *volunteers.*  
21 2. *The committee will consist of no more than 5 members, appointed*  
22 *by the BOS.*  
23 3. *All monies will be handled by and tracked by the Town.*  
24 4. *All contracts and vendor permits will be authorized by the Town*  
25 *Manager.*  
26 5. *All vendors to be considered for permits must have insurance*  
27 *indemnifying the Town of Ashland.*  
28 6. *All food vendors must be licensed.*  
29 7. *All non-profits must have insurance.*  
30 8. *All volunteers must have completed approved forms.*  
31 9. *All plans must be approved by the BOS by March.*  
32 10. *The approved Social Media Policy must be signed by 4JC*  
33 *committee and followed.*  
34 11. *All RSA 91-A provisions must be followed.*  
35

36 **MOTION:** Vice Chairman DeWolfe

37 *To accept the Ashland 4<sup>th</sup> of July Committee under a set of conditions and*  
38 *requirements.*

39 **DISCUSSION:** Town Manager to forward the set to committee

40 **SECOND:** Selectman Badger

41 **VOTE:** 4-1

42 **MOTION PASSED**

43  
44 **MOTION:** Selectman Badger

45 *To appoint Deb Purdue to the Ashland 4<sup>th</sup> of July Committee for a one-year*  
46 *appointment.*

1           **SECOND:** Vice Chairman DeWolfe  
2           **VOTE:** 5-0  
3           **MOTION PASSED**

4  
5           **MOTION:** Selectman Badger  
6           *To appoint David Ruell to the Ashland 4<sup>th</sup> of July Committee for a one-year*  
7           *appointment.*

8           **SECOND:** Vice Chairman DeWolfe  
9           **VOTE:** 5-0  
10          **MOTION PASSED**

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12          **MOTION:** Selectman Badger  
13          *To appoint Kendall B. Hughes to the Ashland 4<sup>th</sup> of July Committee for a one-year*  
14          *appointment.*

15          **SECOND:** Vice Chairman DeWolfe  
16          **VOTE:** 5-0  
17          **MOTION PASSED**

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19   **IV.    SELECTBOARD ITEMS**

- 20          a.   **Building Space Needs** – Vice Chairman DeWolfe talked with the Board about  
21             analyzing building space needs for the town and staff.  
22          b.   **Ashland Parks & Recreation** – Director Ann Barney thanked various volunteers and  
23             businesses for their help at the ballpark.

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25   **V.    NONPUBLIC SESSION**

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27          **MOTION:** Selectman Sharps  
28          *To enter nonpublic session under RSA 91-A:3, II (l).*

29          **SECOND:** Vice Chairman DeWolfe  
30          **VOTE:** 5-0

31          **MOTION PASSED**

32          **ENTERED:** 7:18 p.m.

33          **RENTERED:** 7:45 p.m.

34          **MINUTES SEALED**

- 35  
36   **VI.    Next Board of Selectmen meeting** – Wednesday, November 20<sup>th</sup> at 6:30 p.m. in the Ashland  
37          Water & Sewer Conference Room to review the Historic Structure Report on the Town Office  
38          building (LCHIP).

- 39  
40   **VII.   ADJOURNED** – Board adjourned their meeting at 7:52 p.m.

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42   *Town Manager Charles Smith wrote these meeting minutes on November 19, 2019.*