

1 **VOTE:** 4-0
2 **MOTION PASSED**

3
4 **MOTION:** Selectman Badger
5 *To recommend the Election & Registration default budget of \$46,312.*

6 **SECOND:** Vice Chairman DeWolfe

7 **VOTE:** 4-0

8 **MOTION PASSED**

- 9
10 c. **Financial** – this section of the budget has an increase from prior year, but only from the
11 reallocation of duties from the Executive department and the appropriation transfer.
12 Overall, there is not a requested increase from prior year. As with the Election &
13 Registration salary and longevity line items for the Town Clerk position, the board had the
14 same decision for the Tax Collector salary and longevity line items.

15
16 **MOTION:** Selectman Badger
17 *To recommend the Finance budget of \$125,348.*

18 **SECOND:** Vice Chairman DeWolfe

19 **VOTE:** 4-0

20 **MOTION PASSED**

21
22 **MOTION:** Selectman Badger
23 *To recommend the Finance default budget of \$125,029.*

24 **SECOND:** Vice Chairman DeWolfe

25 **VOTE:** 4-0

26 **MOTION PASSED**

- 27
28 d. **Property Taxation** – this section of the budget had an increase of \$20,000 for the start of
29 the town’s revaluation, a state requirement. Town’s revaluation is a four-year process and
30 starts in 2020.

31
32 **MOTION:** Selectman Badger
33 *To recommend the Property Taxation budget of \$42,610.*

34 **SECOND:** Vice Chairman DeWolfe

35 **VOTE:** 4-0

36 **MOTION PASSED**

37
38 **MOTION:** Selectman Badger
39 *To recommend the Property Taxation default budget of \$42,610.*

40 **SECOND:** Vice Chairman DeWolfe

41 **VOTE:** 4-0

42 **MOTION PASSED**

- 43
44 e. **Legal**

45
46 **MOTION:** Selectman Badger
47 *To recommend the Legal budget of \$20,000.*

48 **SECOND:** Vice Chairman DeWolfe

49 **VOTE:** 4-0

1 **MOTION PASSED**

2
3 **MOTION:** Selectman Badger
4 *To recommend the Legal default budget of \$20,000.*
5 **SECOND:** Vice Chairman DeWolfe
6 **VOTE:** 4-0

7 **MOTION PASSED**

- 8
9 f. **Personnel Administration** – this section of the budget has a \$10,717 increase from prior
10 year. Increase was due in part from the required budgeting for employee medical
11 insurance. The increase was offset by the decrease in the retirement expense, as NHRS
12 group rates were reduced 1.21% (total from Group I & II).

13 **MOTION:** Selectman Badger
14 *To recommend the Personnel Administration budget of \$462,459.*
15 **SECOND:** Vice Chairman DeWolfe
16 **VOTE:** 4-0

17 **MOTION PASSED**

18
19 **MOTION:** Selectman Badger
20 *To recommend the Personnel Administration default budget of \$462,459.*
21 **SECOND:** Vice Chairman DeWolfe
22 **VOTE:** 4-0

23 **MOTION PASSED**

- 24
25 g. **Land Use Boards** – the land use boards (Planning and Zoning) reduced their budget
26 \$1,210 from prior year.

27
28 **MOTION:** Selectman Badger
29 *To recommend the Land Use Boards budget of \$11,975.*
30 **SECOND:** Vice Chairman DeWolfe
31 **VOTE:** 4-0

32 **MOTION PASSED**

33
34 **MOTION:** Selectman Badger
35 *To recommend the Land Use Boards default budget of \$11,975.*
36 **SECOND:** Vice Chairman DeWolfe
37 **VOTE:** 4-0

38 **MOTION PASSED**

- 39
40 h. **General Government Buildings** – requested increase in this section of the budget was
41 \$700. Increase was for the water and sewer line items being under funded in prior years.

42
43 **MOTION:** Selectman Badger
44 *To recommend the General Government Buildings budget of \$38,752.*
45 **SECOND:** Vice Chairman DeWolfe
46 **VOTE:** 4-0

47 **MOTION PASSED**

48
49 **MOTION:** Selectman Badger

1 *To recommend the General Government Buildings default budget of \$38,052.*

2 **SECOND:** Vice Chairman DeWolfe

3 **VOTE:** 4-0

4 **MOTION PASSED**

5
6 i. **Cemetery**

7
8 **MOTION:** Selectman Badger

9 *To recommend the Cemetery budget of \$50.*

10 **SECOND:** Vice Chairman DeWolfe

11 **VOTE:** 4-0

12 **MOTION PASSED**

13
14 **MOTION:** Selectman Badger

15 *To recommend the Cemetery default budget of \$50.*

16 **SECOND:** Vice Chairman DeWolfe

17 **VOTE:** 4-0

18 **MOTION PASSED**

- 19
20 j. **Insurance** – this section of the budget is for insurance relating to property and auto
21 liability, workers compensation, unemployment, and insurance contingency. Insurance
22 rates are to be set after the budget vote but for budgeting purposes the broker caps the rates
23 at 7% for property/auto liability and 8% for workers comp.

24
25 **MOTION:** Selectman Badger

26 *To recommend the Insurance budget of \$87,680.*

27 **SECOND:** Vice Chairman DeWolfe

28 **VOTE:** 4-0

29 **MOTION PASSED**

30
31 **MOTION:** Selectman Badger

32 *To recommend the Insurance default budget of \$87,680.*

33 **SECOND:** Vice Chairman DeWolfe

34 **VOTE:** 4-0

35 **MOTION PASSED**

- 36
37 k. **Economic Development Committee** – board so moved this section of the budget; line
38 items are placeholders for potential future expenses.

39
40 **MOTION:** Selectman Badger

41 *To recommend the Economic Development Committee budget of \$4.*

42 **SECOND:** Vice Chairman DeWolfe

43 **VOTE:** 4-0

44 **MOTION PASSED**

45
46 **MOTION:** Selectman Badger

47 *To recommend the Economic Development Committee default budget of \$4.*

48 **SECOND:** Vice Chairman DeWolfe

49 **VOTE:** 4-0

1 **MOTION PASSED**

2
3 **V. PUBLIC SAFETY**

- 4
5 a. **Building Inspector** – no requested changes for 2020.

6
7 **MOTION:** Selectman Badger
8 *To recommend the Building Inspector budget of \$22,531.*

9 **SECOND:** Vice Chairman DeWolfe

10 **VOTE:** 4-0

11 **MOTION PASSED**

12
13 **MOTION:** Selectman Badger
14 *To recommend the Building Inspector default budget of \$22,531.*

15 **SECOND:** Vice Chairman DeWolfe

16 **VOTE:** 4-0

17 **MOTION PASSED**

18
19 **VI. HIGHWAY & STREETS**

- 20
21 a. **Public Works** – a salary line increase of \$3,000 for the Director position was requested,
22 also an increase in the departments overtime line as this line was underfunded in 2019.

23
24 **MOTION:** Selectman Badger
25 *To recommend the Public Works budget of \$213,037.*

26 **SECOND:** Vice Chairman DeWolfe

27 **VOTE:** 4-0

28 **MOTION PASSED**

29
30 **MOTION:** Selectman Badger
31 *To recommend the Public Works default budget of \$208,193.*

32 **SECOND:** Vice Chairman DeWolfe

33 **VOTE:** 4-0

34 **MOTION PASSED**

- 35
36 b. **Town Mechanic** – DPW Director Moore requested the mechanic line for uniforms be
37 increased \$700. No other requested changes to this section of the budget.

38
39 **MOTION:** Selectman Badger
40 *To recommend the Town Mechanic budget of \$62,418.*

41 **SECOND:** Vice Chairman DeWolfe

42 **VOTE:** 4-0

43 **MOTION PASSED**

44
45 **MOTION:** Selectman Badger
46 *To recommend the Town Mechanic default budget of \$61,718.*

47 **SECOND:** Vice Chairman DeWolfe

48 **VOTE:** 4-0

1 **MOTION PASSED**

- 2
3 c. **Street Lighting** – no changes.

4
5 **MOTION:** Selectman Badger
6 *To recommend the Street Lighting budget of \$42,000.*
7 **SECOND:** Vice Chairman DeWolfe
8 **VOTE:** 4-0
9 **MOTION PASSED**

10
11 **MOTION:** Selectman Badger
12 *To recommend the Street Lighting default budget of \$42,000.*
13 **SECOND:** Vice Chairman DeWolfe
14 **VOTE:** 4-0
15 **MOTION PASSED**

16
17 **VII. SANITATION**

- 18
19 a. **Transfer/Recycling Facility** – DPW Director Moore requested an increase in the electric
20 line, general maintenance, solid waste dues, and hauling line. Overall requested increase
21 from prior year \$3,478.

22
23 **MOTION:** Selectman Badger
24 *To recommend the Transfer/Recycling Facility budget of \$147,863.*
25 **SECOND:** Vice Chairman DeWolfe
26 **VOTE:** 4-0
27 **MOTION PASSED**

28
29 **MOTION:** Selectman Badger
30 *To recommend the Transfer/Recycling Facility default budget of \$144,385.*
31 **SECOND:** Vice Chairman DeWolfe
32 **VOTE:** 4-0
33 **MOTION PASSED**

34
35 **VIII. HEALTH** – budgets for the Health Officer and Animal Control had no requested changes.

- 36
37 a. **Health Officer**

38
39 **MOTION:** Selectman Badger
40 *To recommend the Health Officer budget of \$2,354.*
41 **SECOND:** Vice Chairman DeWolfe
42 **VOTE:** 4-0
43 **MOTION PASSED**

44
45 **MOTION:** Selectman Badger
46 *To recommend the Health Officer default budget of \$2,354.*
47 **SECOND:** Vice Chairman DeWolfe
48 **VOTE:** 4-0

1 **MOTION PASSED**

2
3 b. **Animal Control**

4
5 **MOTION:** Selectman Badger
6 *To recommend the Animal Control budget of \$1,200.*
7 **SECOND:** Vice Chairman DeWolfe
8 **VOTE:** 4-0
9 **MOTION PASSED**

10
11 **MOTION:** Selectman Badger
12 *To recommend the Animal Control default budget of \$1,200.*
13 **SECOND:** Vice Chairman DeWolfe
14 **VOTE:** 4-0
15 **MOTION PASSED**

16
17 **IX. WELFARE** – no requested changes for 2020.

18
19 a. **General Assistance**

20
21 **MOTION:** Selectman Badger
22 *To recommend the General Assistance budget of \$26,710.*
23 **SECOND:** Vice Chairman DeWolfe
24 **VOTE:** 4-0
25 **MOTION PASSED**

26
27 **MOTION:** Selectman Badger
28 *To recommend the General Assistance default budget of \$26,710.*
29 **SECOND:** Vice Chairman DeWolfe
30 **VOTE:** 4-0
31 **MOTION PASSED**

32
33 **X. DEBT SERVICE** – no changes in the principal debt service but interest has decrease due to the
34 town paying the principal down.

35
36 a. **Debt Service Principal**

37
38 **MOTION:** Selectman Badger
39 *To recommend the Debt Service principal budget of \$129,331.*
40 **SECOND:** Vice Chairman DeWolfe
41 **VOTE:** 4-0
42 **MOTION PASSED**

43
44 b. **Debt Service Interest**

45
46 **MOTION:** Selectman Badger
47 *To recommend the Debt Service interest budget of \$50,380.*
48 **SECOND:** Vice Chairman DeWolfe
49 **VOTE:** 4-0

1 **MOTION PASSED**

- 2
3 c. **Tax Anticipation Note** – vote of \$1 as a placeholder.

4
5 **MOTION:** Selectman Badger

6 *To recommend the Tax Anticipation Note budget of \$1.*

7 **SECOND:** Vice Chairman DeWolfe

8 **VOTE:** 4-0

9 **MOTION PASSED**

10
11 **MOTION:** Selectman Badger

12 *To recommend the Tax Anticipation Note default budget of \$1.*

13 **SECOND:** Vice Chairman DeWolfe

14 **VOTE:** 4-0

15 **MOTION PASSED**

- 16
17 **XI. Service Employees International Union (SEIU) Local 1984** – the Board reviewed a memo they
18 received from the SEIU that claimed the Boards recent budget item decision to eliminate a position
19 was instead a dismissal. The union has filed a grievance which the Board disagrees with the
20 unions position. Board asked staff to respond to the memo.

- 21
22 **XII. NEXT MEETING** – the Board will meet for a budget work session and other items before the
23 Board on Tuesday, October 29 at 3 p.m.in the Ashland Water & Sewer Conference Room.

24
25 *Town Manager Smith wrote these minutes on October 26, 2019.*