

1 **ASHLAND BOARD OF SELECTMEN**
2 **WORK SESSION MEETING**
3 **MONDAY, OCTOBER 21, 2019**
4 **ASHLAND WATER & SEWER CONFERENCE ROOM – 6 COLLINS ST.**
5 **6:30 P.M.**

6
7 **I. CALL TO ORDER** – the Town of Ashland Chairman of the Board Frances Newton called
8 this meeting to order at 6:30 p.m. Vice Chairman of the Board Kathleen DeWolfe and
9 Selectman Eli Badger were present, with the remaining Selectmen Leigh Sharps and Casey
10 Barney were absent for the meeting. Town Manager Charles Smith was also present. *Note;*
11 *engineer consultant Woodard & Curran was scheduled to present the Ashland Water & Sewer*
12 *Asset Management Plan but had to cancel prior to the meeting and will reschedule for a later*
13 *board meeting.*

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15 **II. APPROVAL OF MINUTES**

16 **MOTION:** Vice Chairman DeWolfe
17 *To approve the meeting minutes from October 7, 2019.*
18 **SECOND:** Selectman Badger
19 **VOTE:** 2-0-1 (Chairman Newton abstained; absent for meeting)
20 **MOTION PASSED**

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22 **MOTION:** Vice Chairman DeWolfe
23 *To approve the meeting minutes from October 9, 2019.*
24 **SECOND:** Selectman Badger
25 **VOTE:** 2-0-1 (Chairman Newton abstained; absent for meeting)
26 **MOTION PASSED**

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28 **MOTION:** Vice Chairman DeWolfe
29 *To approve the meeting minutes from October 15, 2019.*
30 **SECOND:** Selectman Badger
31 **DISCUSSION:** Vice Chairman DeWolfe changed her vote on page 2 line 35 to “Nay.”
32 **VOTE:** 3-0
33 **MOTION PASSED**

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36 **III. NEW BUSINESS**

37 a. **Ashland Hazard Mitigation Plan update 2019** – the Board of Selectmen adopted
38 the Ashland Hazard Mitigation Plan. Prior to the Board approval the plan was
39 approved by FEMA.

40
41 **MOTION:** Selectman Badger
42 *To adopt the Town of Ashland Hazard Mitigation Plan update 2019.*
43 **SECOND:** Vice Chairman DeWolfe
44 **VOTE:** 3-0
45 **MOTION PASSED**
46

1 **IV. OLD BUSINESS**

- 2 a. **Town Manager updates and the Board of Selectmen project list** – the Town
3 Manager provided the Board an update from the Department Heads about activity
4 within each department. Town Manager also provided a status update for ongoing
5 projects before the board.
6

7 **V. SELECTBOARD ITEMS**

- 8 a. **CRF Road Improvement Expenditure; Leavitt Hill Road** – DPW Director Moore
9 requested the Board expend from the town Road Improvement CRF for paving
10 completed on Leavitt Hill Road. Paving was completed from about the stop sign at
11 the beach to the first fire hydrant on Leavitt Hill Road.
12

13 **MOTION:** Selectman Badger

14 *To approve the expenditure of \$10,895.74 from the Road Improvement Capital*
15 *Reserve Fund.*

16 **SECOND:** Vice Chairman DeWolfe

17 **VOTE:** 3-0

18 **MOTION PASSED**
19

- 20 b. **Finalize the 2019 Tax Rate** – Town Manager Smith informed the Board that the
21 Department of Revenue Administration was prepared to finalize the town tax rate for
22 2019. Final approval was dependent upon whether the board wanted to use
23 unassigned fund balance to lower the rate. Board voted not to use fund balance to
24 lower the rate as the amount used need to be made up the following year and make for
25 a volatile tax rate.
26

27 **MOTION:** Vice Chairman DeWolfe

28 *To not use unassigned fund balance to lower the town tax rate in 2019.*

29 **SECOND:** Selectman Badger

30 **VOTE:** 3-0

31 **MOTION PASSED**
32

- 33 c. **Next Board of Selectmen meeting** – the Board scheduled a meeting for Tuesday,
34 October 29th at 3 p.m. in the Ashland Water & Sewer Conference Room to finalize the
35 2020 proposed budget.
36

37 **VI. ADJOURNED** – Board adjourned their meeting at 6:48 p.m.

38 *Town Manager Charles Smith wrote these meeting minutes on October 22, 2019.*
39