

**Ashland Planning Board
Amended Meeting Minutes
Wednesday, October 2, 2019**

CALL TO ORDER: Mardean Badger, Chair of the Planning Board, called the meeting to order at 6:30 PM.

MEMBERS PRESENT: Mardean Badger, Susan MacLeod, Kathleen DeWolfe

OTHERS PRESENT: Eli Badger, Alan Cilley, David Ruell, Jane Sawyer.

NON-PUBLIC SESSION

6:32 PM - Mardean Badger made the following motion: Motion to go into non-public session according to NH RSA:91-A:3, II (c) for the purpose "Matters which, if discussed in public, would likely affect adversely the reputation of any person." Kathleen DeWolfe seconded the motion. Roll call vote: Badger, yes; MacLeod, yes; DeWolfe, yes. Others present for the non-public session: Alan Cilley and Eli Badger.

6:55 PM - A motion was made, seconded and approved to come out of non-public session at 6:55 PM. Mardean Badger announced that no votes were taken and the discussion concerned the evaluation process of personnel.

DISPOSITION OF MINUTES

The Board reviewed the minutes from the Wednesday, September 25, 2019 meeting. Susan made a motion to approve the minutes as amended. Kathleen seconded the motion. The motion passed by a 3-0 vote.

CASE 2019-10 ASHLAND HISTORICAL SOCIETY CONTINUATION FROM AUGUST 7, 65 DAY (10/11/19) UPDATE AND EXTENSION

Ms. Jane Sawyer of the Ashland Historical Society wrote a letter to the Planning Board waiving the 65-day deadline and consenting to the extension to a time agreeable to the Planning Board and the Ashland Historical Society. She further advised that the Ashland Historical Society has returned the signed lease and other requested documents to the State for the Ashland Historical Society Project. The lease will be submitted to the Governor and Council for approval. Jane will notify the Planning Board when she has received a signed lease from the State. Kathleen made a motion to grant an extension beyond the 65-day limit to the Planning Board's Wednesday, January 8, 2020 meeting. Susan seconded the motion. The motion passed by a 3-0 vote.

HEARING DATES FOR WARRANT ARTICLES

Mardean Badger scheduled the Public Hearings for the Warrant Articles to be submitted for a vote at the upcoming Town Meeting. The schedule is as follows:

- The first Public Hearing will be posted on Thursday, December 12.
- The first Public Hearing will be Monday, December 23 at the Water and Sewer Department Conference Room at 6 Collins Street at 6:30 PM.
- The second Public Hearing, if needed, will be posted on Friday, January 3, 2020.
- The second Public Hearing will be Monday, January 13 at the Water and Sewer Department Conference Room at 6 Collins Street at 6:30 PM.

- This scheduling allows for the required 10-day notice and the requirement of 14 days between public hearings.
- The warrant articles will deal with amendments to the Zoning Ordinances and the Building Regulations.

MASTER PLAN UPDATE

Mardean distributed to the members of the Planning Board copies of excerpts from previous minutes where the Planning Board discussed the Master Plan. She requested that the members review these previous minutes concerning the Master Plan. The Board will discuss the next steps in updating the Master Plan at their next meeting.

BUILDING REGULATIONS

Mardean read a possible revised wording for Article 4 (Fees) of the Building Regulations: *“Fees are determined by the Board of Selectmen as per Article 15 of these regulations. The fee schedule is attached to the permit application forms and fees are to be submitted with the applications. Fees for approved application are non-refundable.”* New wording will be discussed further.

Other items to be considered for addition to the Building Regulations include:

- Height restrictions, as listed in the Zoning Ordinance.
- Asbestos Abatement Notification Requirements: inspection during building renovation or demolition (NH DES).

EXCAVATION REGULATIONS UPDATE

The Board tabled any discussion of the Excavation Regulations for this meeting. The Board will review these regulations at a future meeting.

73 RIVER STREET (T/M/L 014-001-009)

Mardean advised that the Board has received several emails from the abutter concerning 73 River Street (T/M/L 014-001-009) relative to the submission of an application to DES for a shoreland permit for the building of a garage on this lot. Review of the past history of 73 River Street indicates that this application and issue may ultimately go to the Ashland Zoning Board of Adjustment for review and resolution of the garage application and other issues. The DES application has not been decided on, pending the receipt of requested additional information from the applicant.

UPCOMING EVENTS

- Saturday, October 5 Land Use Law Conference in Concord. Mardean will be attending this conference.

ADJOURNMENT

Kathleen made a motion to adjourn. Susan seconded the motion. The motion passed. The meeting adjourned at 7:45 PM. The next Planning Board meeting will be Wednesday, October 23, 2019 at 6:30 PM at the Water and Sewer Department Conference Room at 6 Collins Street.

Minutes submitted by Paula Hancock