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**ASHLAND BOARD OF SELECTMEN  
WORK SESSION MEETING  
MONDAY, JULY 22, 2019  
ASHLAND WATER & SEWER CONFERENCE ROOM  
6:30 P.M.**

**I. CALL TO ORDER**

The Town of Ashland Chairman of the Board Fran Newton called this meeting to order at 6:42 p.m. after the Selectmen had a nonmeeting with legal counsel. Present for this meeting was Chairman Newton, Vice Chairman Kathleen DeWolfe, Selectman Eli Badger, and Selectman Leigh Sharps, Selectman Casey Barney was absent with prior notice.

**II. APPROVAL OF MINUTES**

**MOTION:** Vice Chairman DeWolfe  
*To approve the meeting minutes from July 8, 2019.*  
**SECOND:** Selectman Sharps  
**VOTE:** 4-0  
**MOTION PASSED**

**III. NEW BUSINESS**

- a. **Former Ashland Police Chief Tony Randall recognition** – the Board of Selectmen on behalf of the town presented former Chief of Police, Anthony “Tony” Randall with a plaque featuring the officers uniform shield and stating their gratitude for his decade of service to our town, Chief Randall resigned in June. Selectman Sharps gave a speech providing the history of Tony’s position and the highlights of his career, also acknowledging his dedication and loyalty to the town. Chief Randall expressed his thanks to the Board, residents, his officers, and personnel.

**IV. OLD BUSINESS**

- a. **Town Manager updates and Board of Selectmen project list** – the Town Manager provided updates on town departments and a current status with on going projects before the board.

**V. SELECTBOARD ITEMS**

- a. **Primex meeting** – Vice Chairman DeWolfe requested the Board ask a representative from Primex attend a board meeting to update the Selectmen about the liability insurance coverage Primex provides. Board prefers the meeting to be during business hours. Town Manager Smith will set up the meeting.

1 b. **Road Improvement CRF expenditures** – DPW Director Moore requested two  
2 capital reserve expenditures for road project.

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4 i. **Paving of the town owned section of Highland Street**

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6 **MOTION:** Vice Chairman DeWolfe

7 *To expend up to \$30,000 from the Road Improvement CRF for paving a*  
8 *section of Highland Street.*

9 **SECOND:** Selectman Sharps

10 **DISCUSSION:** estimate for the project was \$24,460 and the requested  
11 increase to \$30,000 was for the potential need to shim the road that could cost  
12 more than the original estimate.

13 **VOTE:** 4-0

14 **MOTION PASSED**

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16 ii. **Crack sealing and catch basin cleaning**

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18 **MOTION:** Vice Chairman DeWolfe

19 *To approve HW Dow Crack Sealing and Avery's Catch Basin Cleaning*  
20 *invoices in the amount of \$16,675 with expenditure to come from the HWY*  
21 *Road Improvements CRF line 01-4915-30-500.*

22 **SECOND:** Selectman Sharps

23 **DISCUSSION:** annual catch basin cleaning and crack sealing of the roads.  
24 Both are preventative maintenance and preservation efforts of our roads and  
25 culverts.

26 **VOTE:** 4-0

27 **MOTION PASSED**

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29 c. **NH Department of Revenue Administration PA-28 Inventory of Taxable**

30 **Property form** – discussed the annual form the town receives from DRA and if used,  
31 the town would send out property forms with the expectation property owners would  
32 resubmit taxable property information. Town contract with assessor handles the  
33 property inventory. Board voted not to use the form this year.

34  
35 **MOTION:** Vice Chairman DeWolfe

36 *To not use the DRA PA-28 Inventory Form for 2020.*

37 **SECOND:** Selectman Sharps

38 **VOTE:** 4-0

39 **MOTION PASSED**

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41 d. **Other** – Selectman Sharps thanked the former 4<sup>th</sup> of July Committee members prior to  
42 2019 and recognized those on the committee that have helped continue this event.  
43  
44

1 **VI. NONPBULIC SESSION**

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3 a. **MOTION:** Selectman Sharps

4 *To enter nonpublic session pursuant to RSA 91-A:3, II (b).*

5 **SECOND:** Selectman Badger

6 **VOTE:** 4-0

7 **MOTION PASSED**

8 **ENTERED:** 7:27 p.m.

9 **RECONVENED:** 7:38 p.m.

10 **ANNOUNCEMENT:** The Board agreed to a new contract with Superintendent  
11 Rusty Cross effective August 1, 2019.

12

13 b. **MOTION:** Selectman Badger

14 *To enter nonpublic session pursuant to RSA 91-A:3, II (c).*

15 **SECOND:** Selectman Sharps

16 **VOTE:** 4-0

17 **MOTION PASSED**

18 **ENTERED:** 7:39 p.m.

19 **RECONVENED:** 8:27 p.m.

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21 c. **MOTION:** Selectman Badger

22 *To enter nonpublic session pursuant to RSA 91-A:3, II (c).*

23 **SECOND:** Selectman Sharps

24 **VOTE:** 4-0

25 **MOTION PASSED**

26 **ENTERED:** 8:29 p.m.

27 **RECONVENED:** 8:42 p.m.

28

29 **VII. SIGNATURE FILE** – Selectmen signed a memo to the Trustees of the Trust Funds for a  
30 CRF disbursement and a Veteran Tax Credit application.

31

32 **VIII. ADJOURNED** – Board adjourned their meeting at 8:45 p.m.

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34 *Town Manager Charles Smith wrote these meeting minutes on July 23, 2019.*