

**Ashland Town Library  
Minutes of Library Trustees Meeting  
June 4, 2019**

**Trustees Present: Alice Staples, David Ruell, Mardean Badger  
Others Present: Sara Weinberg, Library Director**

The meeting was called to order by Chair Alice Staples at 3:00 pm at the Ashland Town Library.

The Trustees and the Library Director reviewed our recent viewings of 2 properties – the former liquor store at 13 West Street (March 1, 2019) and the St. Agnes Church property at 19 Hill Avenue (May 23, 2019).

As we discussed each site, we completed notes on a form listing the advantages and disadvantages for various aspects of each location – including parking and pedestrian access, interior and exterior conditions, status of HVAC, electrical and plumbing systems, and suitability of the interior space for library usage.

Mardean will type up the evaluation forms. We also discussed what other information should be added to each evaluation, such as copies of the respective property cards.

At a future meeting, we will complete similar forms and comments for the current library and the Historic School.

We will continue to look for possible locations for the library and evaluate the aspects of each possibility.

The meeting adjourned at about 4:45 pm.

*Minutes submitted by Mardean Badger*