

**TOWN OF ASHLAND
BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, JULY 8, 2019 at 6:30 p.m.
ASHLAND FIRE STATION**

- I. PLEDGE OF ALLEGIANCE**
- II. CALL TO ORDER**
- III. PUBLIC COMMENT (Agenda items only)**
- IV. APPROVAL OF MINUTES**
 - a. BOS meeting(s); 6/17/2019; 6/28/2019
- V. NEW BUSINESS**
 - a. New Ashland Police Chief and Lieutenant appointment ceremony
- VI. SELECTBOARD ITEMS**
 - a. Deputy Health Officer appointment – Kaitlyn Morse (*BOS vote*)
 - b. CRF Property Tax Map expenditure – TOTF (*BOS vote*)
- VII. PUBLIC COMMENT (Agenda items only)**
- VIII. NON-PUBLIC SESSION**
 - a. RSA 91 – A: 3, II (b)
 - b. RSA 91 – A: 3, II (a)
- IX. ADJOURN**

Posted on 7/3/2019 at the Town Office building and town website

The Ashland Board of Selectmen reserve the right to enter nonpublic session when necessary according to the provisions of RSA 91-A. Any person with a disabling condition who wishes to attend this public meeting and needs to be provided reasonable accommodations to participate, please contact the Ashland Town Office at 603-968-4432 so accommodations can be made. It is asked that such requests be made with prior notice.

1 **MOTION PASSED**
2

- 3 i. Vice Chairman DeWolfe asked about the collection of vendor permit fees.
4 The 4th of July collects \$300 per vendor permit. Selectman Badger requested a
5 joint meeting with the committee after the 4th of July festivities.
6

7 **IV. OLD BUSINESS**
8

- 9 a. **Board of Selectmen project list** – Town Manager Smith provided updates with
10 ongoing projects before the Board of Selectmen.
11

12 **V. SELECTBOARD ITEMS**
13

- 14 a. **Scribner Trustees** – new trustee Amanda Loud requested the Board of Selectmen
15 have a joint meeting with the Scribner Trustees for a general update. Board agreed;
16 Town Manager Smith to arrange meeting.
17

18 **VI. NONPUBLIC SESSION**
19

- 20 a. **MOTION:** Vice Chairman DeWolfe
21 *To enter nonpublic session pursuant to RSA 91-A:3, II (1).*
22 **SECOND:** Selectman Badger
23 **VOTE:** 4-0
24 **MOTION PASSED**
25 **ENTERED:** 7:11 p.m.
26 **RECONVENED:** 7:53 p.m.
27

- 28 **VII.** After reconvening the Board of Selectmen signed the signature file and adjourned their
29 meeting at 8:01 p.m.
30

- 31 **VIII. NEXT MEETING** – Board members moved their next two meetings to July 8th and 22nd.
32 Generally, the Board meets on the first and third Monday of the month, because of the holiday
33 the Board agreed to move their meetings to the 2nd and 4th Monday.
34

35 *Town Manager Charles Smith wrote these meeting minutes on June 18, 2019.*

**Town of Ashland
Board of Selectmen
Agenda Report**

Date: June 26, 2019

To: Board of Selectmen

From: Town Manager

Subject: CAI Technologies – CRF expenditure

Recommended motion:

To expend \$2,870 from the Property Tax Map Capital Reserve Fund for payment towards the town parcel mapping project.

Background:

At the March 2018 town vote, the legislative body (Town) voted warrant article #20 in the affirmative to establish a Property Tax Map Capital Reserve Fund that will upgrade the Town tax maps. To reference the agreement, “this project is to generate current, accurate parcel maps and indexes which show the correct size, shape, location, and ownership of every property in the Town...and the basic intention is as a tool for property tax assessment purposes.” After all the data has been collected, analyzed, and digitized, it’ll create our own geographic information system (GIS) that will be published on the Internet through AxisGIS. Once the parcel data is online residents, homeowners, business owners, professionals, our schools, and Town staff, will have the ability to print parcel maps with layered information, research and analyze data, and collaborate on projects. In the end, it’s our expectation the GIS system will further connect our local government with the community, provide for better government decision making, better record keeping, improve transparency for citizen engagement, and enhance our communication abilities.

Fiscal Impact:

This request is to expend from the previously established CRF.



11 Pleasant Street, Littleton, NH 03561
 P (603) 444-6768 / (800) 322-4540
 F (603) 444-1366
 cai-tech.com

CHARLES SMITH, TOWN ADMINISTRATOR
TOWN OF ASHLAND
20 HIGHLAND ST.
P.O. BOX 517
ASHLAND, NH 03217

Date **6/7/2019**
 Invoice # **7550**
 Due Date **7/7/2019**

FOR PROFESSIONAL SERVICES

PROJECT ASHLAND, NH - MAP
P.O. NO.

Code	Description	Contract Amt	Prev Billed	Amount
4004.00	MAPPING	114,000.00	36,430.00	2,870.00

CS

INITIALS - OK TO PAY

01-4950-10-750

G/L NUMBER

6-14-2019

DATE

**IN ORDER TO ENSURE PROPER CREDIT TO YOUR ACCOUNT,
 PLEASE REFERENCE INVOICE NUMBER ON YOUR PAYMENT.**

ACH/WIRE INSTRUCTIONS
 Account #: 2210011462
 Routing #: 011402105

Primary Bank
 207 Route 101
 Bedford, NH 03110
 Ph.#: 603-310-7213

Subtotal \$2,870.00
Sales Tax (0.0%) \$0.00
Payments/Credits \$0.00

Balance Due \$2,870.00

TERMS: AMOUNT DUE NET 30 DAYS FROM DATE OF INVOICE.

OVERDUE ACCOUNTS WILL BE CHARGED INTEREST AT 1.5% PER MONTH (18% APR) PLUS A \$5.00 REBILLING FEE. DEBTOR AGREES TO PAY REASONABLE COLLECTION FEES.
 ANY CHECK RETURNED DUE TO INSUFFICIENT FUNDS WILL BE SUBJECT TO A \$20.00 SERVICE FEE.