TOWN OF ASHLAND BOARD OF SELECTMEN REGULAR MEETING MONDAY, JULY 8, 2019 at 6:30 p.m. ASHLAND FIRE STATION

- I. PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. PUBLIC COMMENT (Agenda items only)
- IV. APPROVAL OF MINUTES
 - a. BOS meeting(s); 6/17/2019; 6/28/2019
- V. NEW BUSINESS
 - a. New Ashland Police Chief and Lieutenant appointment ceremony
- VI. SELECTBOARD ITEMS
 - a. Deputy Health Officer appointment Kaitlyn Morse (BOS vote)
 - b. CRF Property Tax Map expenditure TOTF (BOS vote)
- VII. PUBLIC COMMENT (Agenda items only)
- VIII. NON-PUBLIC SESSION
 - a. RSA 91 A: 3, II (b)
 - b. RSA 91 A: 3, II (a)
 - IX. ADJOURN

Posted on 7/3/2019 at the Town Office building and town website

The Ashland Board of Selectmen reserve the right to enter nonpublic session when necessary according to the provisions of RSA 91-A. Any person with a disabling condition who wishes to attend this public meeting and needs to be provided reasonable accommodations to participate, please contact the Ashland Town Office at 603-968-4432 so accommodations can be made. It is asked that such requests be made with prior notice.

| 1 | | ASHLAND BOARD OF SELECTMEN |
|--------|------|--|
| 2 | | WORK SESSION MEETING MINUTES |
| 3 | | MONDAY, JUNE 17, 2019 |
| 4 | | ASHLAND UTILITY BUILDING |
| | | |
| 5 | | 6:30 P.M. |
| 6 7 | I. | CALL TO ODDED |
| 8 | 1. | CALL TO ORDER |
| 9 | | The Tours of Ashland Chairman afthe Devil For Nove 11 141 |
| 10 | | The Town of Ashland Chairman of the Board Fran Newton called this meeting to order at |
| 11 | | 6:30 p.m. Vice Chairman of the Board Kathleen DeWolfe, Selectman Eli Badger, and |
| 12 | | Selectman Casey Barney were present, Selectman Leigh Sharps was absent. Town Manager Charles Smith was also present for the meeting. |
| 13 | | Charles Simul was also present for the meeting. |
| 14 | II. | APPROVAL OF MINUTES |
| 15 | 11. | ATTROVAL OF MINUTES |
| 16 | | MOTION: Vice Chairman DeWolfe |
| 17 | | To approve the meeting minutes from May 31, 2019. |
| 18 | | SECOND: Selectman Badger |
| 19 | | VOTE: 3-0-1 (Selectman Barney abstained; absent for meeting) |
| 20 | | MOTION PASSED |
| 21 | | |
| 22 | | MOTION: Selectman Badger |
| 23 | | To approve the meeting minutes from June 3, 2019. |
| 24 | | SECOND: Vice Chairman DeWolfe |
| 25 | | VOTE: 4-0 |
| 26 | | MOTION PASSED |
| 27 | | |
| 28 | III. | NEW BUSINESS |
| 29 | | |
| 30 | | a. NH Planners Association Citizen Planner of the Year – Ashland Planning Board |
| 31 | | Chairman Mardean Badger was nominated and won this year's award. The Board of |
| 32 | | Selectmen recognized Mardean for being this year's recipient. Mardean made a |
| 33 | | statement thanking her husband Eli Badger and former Planning Board Chairman |
| 34 | | Susan MacLeod. (Entire statement is attached to these minutes). |
| 35 | | |
| 36 | | b. Ashland 4th of July update - Vice Chairman of the Committee Kendall Hughes |
| 37 | | brought forth concerns the committee had with new vendor permits being issued |
| 38 | | around the 4th of July. The committee has asked that the town not to issue permits to |
| 39 | | vendors that were negligent the prior year and to those that would compete with town |
| 40 | | businesses. Board agreed and vote was: |
| 41 | | |
| 42 | | MOTION: Vice Chairman DeWolfe |
| 43 | | To deny vendor permits on July 3 rd , 2019. |
| 44 | | SECOND: Selectman Badger |
| 45 | | VOTE: 4-0 |

| 1 | | MOTION PASSED | | |
|----|--------|--|--|--|
| 2 | | | | |
| 3 | | i. Vice Chairman DeWolfe asked about the collection of vendor permit fees. | | |
| 4 | | The 4th of July collects \$300 per vendor permit. Selectman Badger requested a | | |
| 5 | | joint meeting with the committee after the 4 th of July festivities. | | |
| 6 | | · · · · · · · · · · · · · · · · · · · | | |
| 7 | IV. | OLD BUSINESS | | |
| 8 | | | | |
| 9 | | a. Board of Selectmen project list – Town Manager Smith provided updates with | | |
| 10 | | ongoing projects before the Board of Selectmen. | | |
| 11 | | | | |
| 12 | V. | SELECTBOARD ITEMS | | |
| 13 | | | | |
| 14 | | a. Scribner Trustees - new trustee Amanda Loud requested the Board of Selectmen | | |
| 15 | | have a joint meeting with the Scribner Trustees for a general update. Board agreed; | | |
| 16 | | Town Manager Smith to arrange meeting. | | |
| 17 | | | | |
| 18 | VI. | NONPBULIC SESSION | | |
| 19 | | | | |
| 20 | | a. MOTION: Vice Chairman DeWolfe | | |
| 21 | | To enter nonpublic session pursuant to RSA 91-A:3, II (l). | | |
| 22 | | SECOND: Selectman Badger | | |
| 23 | | VOTE: 4-0 | | |
| 24 | | MOTION PASSED | | |
| 25 | | ENTERED: 7:11 p.m. | | |
| 26 | | RECONVENED: 7:53 p.m. | | |
| 27 | | • | | |
| 28 | VII. | After reconvening the Board of Selectmen signed the signature file and adjourned their | | |
| 29 | | meeting at 8:01 p.m. | | |
| 30 | | | | |
| 31 | VIII. | NEXT MEETING – Board members moved their next two meetings to July 8 th and 22 nd . | | |
| 32 | | Generally, the Board meets on the first and third Monday of the month, because of the holiday | | |
| 33 | | the Board agreed to move their meetings to the 2 nd and 4 th Monday. | | |
| 34 | | | | |
| 35 | Town . | Manager Charles Smith wrote these meeting minutes on June 18, 2019. | | |

ASHLAND BOARD OF SELECTMEN **WORK SESSION MEETING MINUTES FRIDAY, JUNE 28, 2019** ASHLAND TOWN OFFICE 11:30 A.M. I. ASHLAND ELECTRIC DEPARTMENT The Town of Ashland Board of Selectmen had a work session meeting with the subject matter

being the Ashland Electric Department. Present for the meeting was Vice Chairman Kathleen DeWolfe, Selectman Eli Badger, Selectman Leigh Sharps, and Town Manager Charles Smith. Chairman Fran Newton and Selectman Casey Barney were absent.

a) Dick Joyce, municipal light consultant from Mycoff, Fry Partners, hired for consultant work with Ashland Electric gave a presentation to the Selectmen on the department's financials. Dick started the meeting illustrating the town's kWh's rate against other towns and the NH Coop. Electric rates have three primary costs; energy, capacity and transmission costs. Over the next three years expectations are energy costs and transmission costs will remain fixed, whereas, the capacity charges may fluctuate. Power supply costs are estimated at being 70% of the department's budget. Dick provided an overview of the town's energy purchase agreement and explained the difference between purchasing power during on peak and off-peak and. Other items discussed at the meeting; future staffing needs for the department, ability to expand the town's infrastructure by installing dark fiber cable and conducting a power supply evaluation.

Town Manager Charles Smith wrote these meeting minutes on July 1, 2019.

Town of Ashland Board of Selectmen Agenda Report

Date: June 26, 2019

To: Board of Selectmen

From: Town Manager

Subject: CAI Technologies - CRF expenditure

Recommended motion:

To expend \$2,870 from the Property Tax Map Capital Reserve Fund for payment towards the town parcel mapping project.

Background:

At the March 2018 town vote, the legislative body (Town) voted warrant article #20 in the affirmative to establish a Property Tax Map Capital Reserve Fund that will upgrade the Town tax maps. To reference the agreement, "this project is to generate current, accurate parcel maps and indexes which show the correct size, shape, location, and ownership of every property in the Town...and the basic intention is as a tool for property tax assessment purposes." After all the data has been collected, analyzed, and digitized, it'll create our own geographic information system (GIS) that will be published on the Internet through AxisGIS. Once the parcel data is online residents, homeowners, business owners, professionals, our schools, and Town staff, will have the ability to print parcel maps with layered information, research and analyze data, and collaborate on projects. In the end, it's our expectation the GIS system will further connect our local government with the community, provide for better government decision making, better record keeping, improve transparency for citizen engagement, and enhance our communication abilities.

Fiscal Impact:

This request is to expend from the previously established CRF.



11 Pleasant Street, Littleton, NH 03561 P (603) 444-6768 / (800) 322-4540 F (603) 444-1366 cai-tech.com

CHARLES SMITH, TOWN ADMINISTRATOR TOWN OF ASHLAND 20 HIGHLAND ST. P.O. BOX 517 ASHLAND, NH 03217

Date

6/7/2019

invoice #

7550

Due Date

7/7/2019

FOR PROFESSIONAL SERVICES

PROJECT

ASHLAND, NH - MAP

P.O. NO.

| Code | Description | Contract Amt | Prev Billed | Amount |
|---------|-----------------------------------|--------------|-------------|----------|
| 4004.00 | MAPPING | 114,000.00 | 36,430.00 | 2,870.00 |
| | INITIALS - OK TO PAY 1 - 4950-10- | 750 | | |
| | G/L NUMBER 6-/4 DATE | 4-2019 | | |
| | | | , | |
| | | | | |

IN ORDER TO ENSURE PROPER CREDIT TO YOUR ACCOUNT, PLEASE REFERENCE INVOICE NUMBER ON YOUR PAYMENT.

ACH/WIRE INSTRUCTIONS
Account #: 2210011462

Routing #: 011402105

Primary Bank 207 Route 101 Bedford, NH 03110 Ph.#: 603-310-7213 Subtotal

\$2,870.00

Sales Tax (0.0%)

\$0.00

Payments/Credits

\$0.00

Balance Due

\$2,870.00

TERMS: AMOUNT DUE NET 30 DAYS FROM DATE OF INVOICE,