



TOWN OF ASHLAND ELECTRIC DEPARTMENT
6 COLLINS STREET
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Ashland Electric Dept.

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March 11, 2019

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Monday
March 11, 2019
6 Collins Street
ASHLAND, NH
4:30 P.M.

- MEMBERS PRESENT:** Sandra Coleman, Glenn Dion & Jamie Lyford
- OTHERS PRESENT:** Steve Foley & Linda Pack
- CALL TO ORDER:** Sandra Coleman opened the meeting at 4:35 PM
- Pledge of Allegiance
- MINUTES:** No minutes approved
- OLD BUSINESS:** Update on Electric Dept. Tariff. Steve spoke about the Schedule of Fees and Services adding a last page regarding damage to any AED Equipment or Lines and the cost involved. The Handbooks for Electric Service have been printed and placed in the office for contractors and electricians.

Steve advised the Commissioners that we have a problem on North Ashland Road at the Condos because of the Snow piled in front of the cabinets holding the meters. Karen had to estimate most of the meter readings which is very time consuming. Steve would like to put a statement in the Monthly Newsletter regarding keeping a clear path to the meters.

The rental truck has been fixed and the Dielectric Testing will be done tomorrow. Steve is still hoping to contact Global Rental and get at least 3 weeks rental discounted for the down time. He figured the cost of the downtime for 19 days approximately \$650. per week.

Steve talked to VEPPSA regarding Solar Power and it will affect the amount we purchase from them. He was told that the New Hampton School could go completely Solar, possibly next year and they are



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approximately 60% of New Hampton's Precinct load. Steve and the Precinct President will sit down with Vermont Public Power for discussions regarding Solar Power. We also need more information if the proposed Marijuana Plant should decide to use solar power.

Steve reported that the updated rates have been put on the Town Website.

NEW BUSINESS:

Discussion regarding current bank balances ensued and Jamie would like to have a report from the Treasurer at least once a month on the bank balances. Linda stated the Bank Accounts are balanced each month and are available for review.

Discussion regarding a customer who is getting behind on their payment arrangements. Since the verbal agreement has not been kept it was decided that the Commissioners will write a letter to the customer. The letter will state, the agreement has not been kept and we need the agreed amount per week through the end of March and all arrears caught up and paid by the end of April. At that time our Tariff Rules and Regulations will apply.

Steve will check on getting an electrical permit process going forward to make sure the Department is covered properly.

Steve passed out the job posting for a replacement for Mark Monahan, who will be leaving the Ashland Electric Dept. for a position with another electrical utility.

Jamie asked if the meters need to be changed out at Ledgewood Estates. He stated that they are currently making renovations on all of the apartments and now might be a good time to change to new meters. Steve said he would reach out to them and find out. It would be fairly easy to get theirs done.

The Commissioners decided to change the meeting time to 4:00 PM instead of 4:30 PM. Linda will notify Mardean to post it on the Town Website.



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Payroll and Accounts Payable signed.

NON-PUBLIC SESSION: None

ADJOURNMENT: Jamie made a motion to adjourn at 5:32 PM. Glenn seconded the motion. Vote was unanimous. 3-0

Respectfully submitted

Linda A. Pack
Ashland Electric Department