

**ASHLAND BOARD OF SELECTMEN
WORK SESSION MEETING MINUTES
THURSDAY, MARCH 21, 2019
ASHLAND UTILITY BUILDING
8:00 A.M.**

I. CALL TO ORDER

Chairman Frances Newton called the meeting to order at 8:00 a.m. with a roll call vote; Selectmen Leigh Sharps, Kathleen DeWolfe, Casey Barney, and Eli Badger all signified they were present. Also present for this meeting was Town Manager Charles Smith, Ashland Water and Sewer Commissioners David Toth and Alan Cilley.

II. SELECTBOARD ITEMS – purpose of this meeting was to plan for the transition with the town utility departments and the new Town Manager form of government. Members presents discussed next steps such as writing a job description for the Town Manager, determining the roles and responsibilities for the new position. Board members discussed creating a list of projects from the utility departments and prioritizing the items. Selectmen are considering appointing members from the Commissions as advisory to help with the transition. Selectmen are to attend the Electric Commissioners meeting on Monday, March 25th, 2019 and will have a follow up meeting on March 28th, 2019. Both meetings are to be at the Utility Building.

III. NON-PUBLIC SESSION

MOTION: Selectman Sharps

To enter nonpublic session under RSA 91-A:3, II (a).

SECOND: Selectman DeWolfe

VOTE: 5-0 (All in favor)

MOTION PASSED

Board of Selectmen entered nonpublic session at 8:51 a.m. and reconvened at 9:02 a.m. After reconvening board announced a \$1/hourly increase to the Town Clerk/Tax Collector position.

IV. OTHER BUSINESS –

a. **Marketing** - the Selectmen approached the subject on how to market the Town of Ashland. Topics discussed were creating a newsletter, promoting the town website, and social media (creating a Facebook page), managed by the town officials.

Zoning – the topic of zoning and code enforcement matters in town was mentioned and discussed by the Board. In particular, the process on condemning dilapidated buildings in town and permitting for junk yards.

V. Board of Selectmen adjourned their meeting at 9:29 a.m.

Town Manager Charles Smith wrote these meeting minutes on March 21, 2019.