

**Ashland Water and Sewer Commission Minutes**  
**December 18, 2018**  
**6 Collins Street**  
**Ashland, NH**  
**6:30 p.m.**

CALL TO ORDER

David Toth, Chair of the Commission, called the meeting to order at 6:30 p.m..

MEMBERS PRESENT

Eli Badger, Alan Cilley and David Toth

UTILITY PARTNERS

Rusty Cross said interviews of prospective employees continue but no decision has been made to date.

David Toth received an email from Jeff Tollman of Utility Partners regarding the commissioner's concerns about operations, including being charged for an employee who took another job and was not replaced, the status of Andrew's promotion, and the level of management support. Jeff wrote that the charges have been removed, Andrew's promotion is now at their HR department, and that a representative from Utility Partners would be at the Wednesday meeting.

NEW OFFICE UPDATE

Alan Cilley is installing vinyl flooring. The sheet rock on the outer wall has been installed and is ready for painting. He has hired a painter to finish the bathroom, conference room, and office. The windows are to be delivered shortly.

SEPTAGE RECEIVING STATION

The Commissioners have decided to pull their initial bid for the Septage\_Receiving Station Project. New bids will be solicited in January.

The Commissioners have rejected the contract with Smith and Loveless. The company to exception to accepting financial responsibility for late delivery and would not commit to delivery dates.

Contractual issues regarding Kingsbury, and Smith and Loveless have been forwarded to Atty. Steven Whitley.

BUDGET UPDATE

The Water and Sewer Department proposed budget for 2019 was sent to the Budget Committee last week. Included in the proposed budget was a detailed overview of the budget, a listing all anticipated operational expenses and calculations. The Commissioners have requested that any questions from the Budget Committee be submitted to them in writing.

ADJOURNMENT

The meeting adjourned at 6:45 PM.

Respectfully submitted,  
Paula Hancock  
for the Ashland Water and Sewer Department