



TOWN OF ASHLAND ELECTRIC DEPARTMENT
6 COLLINS STREET
ASHLAND, NH 03217

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Ashland Electric Dept.

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December 5, 2018

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Wednesday
December 5, 2018
6 Collins Street
ASHLAND, NH
6:30 P.M.

MEMBERS PRESENT:

Sandra Coleman & Glenn Dion
Jamie Lyford - Absent (unexcused)

OTHERS PRESENT:

Steve Foley & Joe Vittum

CALL TO ORDER:

Sandra Coleman opened the meeting at 6:30 PM

Pledge of Allegiance

MINUTES:

Approval of November 14, 2018 Minutes tabled until the next meeting.

OLD BUSINESS:

It was decided to suspend meetings of the Electric Dept. Commission for the rest of December. The next meeting will take place on Wednesday January 9, 2019.

Steve will write up the description to put the Center Mount Digger Truck up for sale with a minimum bid as soon as possible.

Discussion regarding the recent storm and tree trimming measures that have been done on Owl Brook Road. Other areas of the Town were also checked and several trees trimmed or removed as necessary.

NEW BUSINESS:

Steve presented to the board the bill printing options we can use with the New Billing Program. The Commissioners decided to go with the plain paper option of printing the bill with our own logo instead of using the preprinted forms which will save money on printing costs. The bills will look very similar to what we have now but the back would be blank. The information on the reverse side will not print on



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the new bills but that information can be found in the Electric Department Tariff.

Steve presented to the Commissioners a new postage machine from NeoPost that would replace the outdated Pitney Bowes Machine currently in use. That machine will not update postage rates past the end of this year so we need to upgrade to a new machine. The Neopost IN-700 Mailing System currently offers a 5 year lease at the cost of \$198.98 for a 60 Month Lease which is less expensive than Pitney Bowes. The Commissioners would like to see if a 3 Year Lease Option would be available instead of 5 years. Steve will ask Linda to check on this tomorrow.

The Commissioners want a letter sent out to General Service Demand Customers regarding the first 10 kWh change.

Steve advised the Commissioners that the week of Christmas the Linemen will start on replacing meters starting on North Ashland Road first.

The Commissioners and the Superintendent wish to thank the 3 Mutual Aid Crews sent from NEPPA, from Middleton, Littleton & Wakefield Massachusetts for their assistance and hard work with restoring power during the recent storm. It was really appreciated by everyone at the Ashland Electric Dept. Also we would like to thank Joe Vittum for working out in the cold for two days helping us with restoring power and cleanup. We, as well as the community, really appreciate your help when called.

Glenn Dion made a motion to approve as the Ashland Electric Dept. operating expense budget of \$3,253,040. Motion seconded by Sandra Coleman. Vote: Glenn - yes and Sandra - yes. 2-0

Glenn Dion made a motion to approve as the Ashland Electric Dept. Revenue Budget \$3,384,300. Motion seconded by Sandra Coleman. Vote: Glenn - yes and Sandra - yes. 2-0



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Payroll and Accounts Payable signed.

NON-PUBLIC SESSION: None

ADJOURNMENT: Glenn made a motion to adjourn at 7:30 PM. Sandra seconded the motion. Vote was unanimous. 2-0

Respectfully submitted

Linda A. Pack
Ashland Electric Department