



TOWN OF ASHLAND ELECTRIC DEPARTMENT  
6 COLLINS STREET  
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Ashland Electric Dept.

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January 22, 2019

## ASHLAND BOARD OF ELECTRIC COMMISSIONERS WORK SESSION MINUTES

Tuesday  
January 22, 2019  
6 Collins Street  
ASHLAND, NH  
6:00 P.M.

- MEMBERS PRESENT:** Sandra Coleman, Glenn Dion & Jamie Lyford
- OTHERS PRESENT:** Steve Foley, Dale Weeks & Linda Pack
- CALL TO ORDER:** Sandra Coleman opened the Work Session at 6:00 P.M
- WORK SESSION:** Lengthy discussion regarding the work that Joe Vittum will be doing such as inspections, permits and work orders etc...
- Steve discussed the Appendix in back of the Tariff and the schedule of fees that will be included. Steve also hopes to have the Tariff completed sometime in February.
- The new shared drive for the Electric Office has been purchased and installed on all computers.
- ADJOURNMENT:** Work session adjourned at 6:30 PM.

Respectfully submitted

Linda A. Pack  
Ashland Electric Department



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## ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday  
January 22, 2019  
6 Collins Street  
ASHLAND, NH  
6:30 P.M.

**MEMBERS PRESENT:** Sandra Coleman, Glenn Dion & Jamie Lyford

**OTHERS PRESENT:** Steve Foley, Dale Weeks, Linda Pack & Leigh Sharps

**CALL TO ORDER:** Sandra Coleman opened the meeting at 6:30 PM

Pledge of Allegiance

Due to the fact that Leigh Sharps asked to attend this meeting to bring up Net Metering, the Commissioners asked Leigh to address the Board before the regular meeting started.

Leigh asked the Commissioners if they would consider having a round table discussion, question and answer session regarding Net Metering. She is very interested in getting information out about Solar Power and having discussions to get more people involved and knowledgeable about the process.

At the present time, Ashland Electric is locked into purchasing power through a VPPSA Contract through 2021 and we need to investigate all our options before we could commit. Sandra would like to learn more about Net Metering before having a meeting with the Plymouth Group. It would be 2-3 months out before a meeting could be scheduled but the Commissioners felt the second Tuesday in April may be a good time for a meeting.

**MINUTES:** Glenn made a motion to approve as presented the December 5, 2018 Minutes. Sandra seconded the motion Jamie abstained. Vote: Glenn - yes, Sandra - yes 2-0-1

**OLD BUSINESS:** Steve questioned if the Commissioners want pictures taken of the Digger Truck to be sold and at what price. Steve will write up the



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posting and put it on our Facebook page. The Commissioners want the ad to be sent to NEPPA, Craigslist and the NH Municipal Association. Glenn stated to list the truck with a reserve, last day for bids to be accepted and the date the bids will be opened. The number of hours as well as the mileage should also be listed with a potential opening of the bids at the first meeting in February.

**NEW BUSINESS:**

The new billing program was discussed and it was noted the first billing went off quite well. Even though we had a slight problem with the RGGI Credits not showing as a line on the bill. However, the credits were applied to everyone's bill.

The Postage Machine Print Head could not be fixed or replaced so a new Postage Machine was purchased from Formax. This machine could not be shipped in time to do the bills so stamps had to be purchased at the Ashland Post Office for this month. It was decided by the Board to prepay for postage at approximately \$2500. every three months.

The Folder/Inserter machine also broke down and was discussed as well. Linda will contact the service department and see if it is worth fixing or if it will have to be replaced.

Steve discussed the hand held meter readers and the company we buy meters from. The salesman stated he could come in and show everyone the features and then show Linda and Karen how to use them with the billing software. We may be able to use AMR meters and use them as if it was an AMI meter. Lengthy discussion regarding recycling old meters and who would be willing to pay for them. Steve will check with Steen Gilpatric to see if he would take them for scrap.

Newsletter was discussed and a positive response has been received from Customers. Steve would like customers who have any questions for the Electric Department to submit them and he will answer them in the Monthly Newsletter.



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Steve advised the Commissioners that the rental truck we currently have has been in the shop for repairs 3 times since we started renting it. It has been currently down for 3 weeks. He would prefer a 55 foot 4 wheel drive truck that we could get from the rental company for the same money per month. Steve will get more information for the next meeting.

Payroll and Accounts Payable signed.

**NON-PUBLIC SESSION:** None

**ADJOURNMENT:** Sandra made a motion to adjourn at 8:00 PM. Glenn seconded the motion. Vote was unanimous. 3-0

Respectfully submitted

Linda A. Pack

Ashland Electric Department