

**Ashland Town Library  
Minutes of Library Trustees Meeting  
February 21, 2019**

**Trustees Present: Alice Staples, David Ruell, Mardean Badger  
Others Present: Sara Weinberg, Library Director**

The meeting was called to order at 7:00 pm by Chair Alice Staples.

**APPROVAL OF MINUTES**

- **A motion was made (Ruell) and seconded (Staples) to approve the minutes of January 31, 2018. The motion was approved unanimously, 3-0.**

**DIRECTOR'S REPORT**

- The library staff is finishing winter projects, including inventory and weeding.
- The New Hampton School has announced that the Gordon Nash Library will be combining with the School. The status of the Gordon Nash staff is not officially confirmed yet.
- We reviewed the Scribner Trustees' financial report from the 2018 Ashland Town Report.
- Sara has researched prices of an iPad, with the best price available through Amazon, 120 GB for \$355. **A motion was made (Badger) and seconded (Ruell) to approve the purchase of an iPad, with the money coming from the Computer Fund.**
- March 19, 6:30 pm, at the Library: Local author Kris Owen will introduce her first novel "*The Telling Sky*" which is set in the White Mountains and follows generations of the Pennacook Tribe. Copies of the book will be available for purchase.

**TREASURER'S REPORT**

- We reviewed expenses and income, and approved the current financial report and reconciliation statements.
  - Expenses included books, audios, videos, supplies, utilities, etc.
  - Other expenses included 4 chairs (\$335), movie license renewal (\$248, Donations), World Book online (\$375, Donations).
  - We discussed adjusting the budget category names for materials and may consider adding 'Electronic Resources.'
  - Our Building Fund (about \$4,000) plus the Capital Reserve fund will give us about \$100,000 toward a library facility if the new warrant article passes.

**OLD BUSINESS**

**Staff Evaluations**

- Sara has completed all staff evaluations and conferences. All staff were given positive evaluations.
- Alice will find the forms and format for our evaluation of the Library Director.

### **Plowing and Shoveling**

- While the plowing of the side street has been adequate, the shoveling of the stairs and entrance sidewalks by the town has been sporadic. David has done all the shoveling for the past two storms.
- We will investigate wording and mounting options for signs to direct handicapped and other patrons to the back entrance.

### **Hosting Events at the Historic School**

- We will check with TCCAP about availability and costs of the Historic School for scheduling future Library events.

### **NEW BUSINESS**

#### **Letter to the Editor**

- Alice has prepared a letter urging voters' support of the library capital reserve warrant article. She will submit it to the *Laconia Daily Sun* and the *Record Enterprise*.

#### **Liquor Store Property**

- Sara will arrange with NAI Norwood Group for a viewing of the former state liquor store property at 13 West Street. It is available for sale (\$305,000) and it is an option for us to consider for a library facility.
- The only other currently available buildings in Ashland that could accommodate a library are the Historic School and the Saint Agnes Catholic Church property.

### **NEXT MEETING**

- **March 21, 2019 – Library Trustees Meeting, 7:00 pm, Ashland Town Library (first floor, rear handicapped entrance). Meeting re-scheduled to March 12, 2019.**

The meeting was adjourned at 8:11 pm.

*Minutes submitted by Mardean Badger*