



TOWN OF ASHLAND

Fiscal Year 2019 – Proposed Expenditure Plan

TOWN OF ASHLAND, NEW HAMPSHIRE
20 Highland Street – P.O. Box 517 – Ashland, NH, 03217

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GENERAL GOVERNMENT

EXECUTIVE BUDGET

This budget shall be for expenditures related to the Board of Selectmen, Town Administrator, Administrative Assistant, IT, and other general expenses for the Town Office.

1. 01-4130-10-110 EXEC Salary Town Administrator

Appropriated in 2018	\$68,462
Requested in 2019	\$70,000

This line is for the Town Administrator's salary and is a contracted position.

2. 01-4130-10-111 EXEC Salary Admin. Assistant

Appropriated in 2018	\$37,960
Requested in 2019	\$39,000

This line is for the Administrative Assistant/Assistant Town Clerk salary.

3. 01-4130-10-115 EXEC Office Overtime

Appropriated in 2018	\$1,500
Requested in 2019	\$1,500

This line is for overtime payments with the Administrative Assistant; position transcribes the Board of Selectmen meeting minutes.

4. 01-4130-10-130 EXEC BOS Salary

Appropriated in 2018	\$4,800
Requested in 2019	\$4,800

This line is a stipend line for the Board of Selectmen.

5. 01-4130-10-135 EXEC Trustee of Trust Funds

Appropriated in 2018	\$600
Requested in 2019	\$600

This line is a stipend line for the Trustee of the Trust Funds.

6. 01-4130-10-220 EXEC FICA

Appropriated in 2018	\$7,026
Requested in 2019	\$7,186

This line is the expense for social security (FICA) for the Town Administrator and Administrative Assistant positions. Calculated at total salary times 6.2%.

7. 01-4130-10-225 EXEC Medicare

Appropriated in 2018	\$1,643
Requested in 2019	\$1,681

This line is the expense for Medicare with the Town Administrator and Administrative positions. Calculated at total salary times 1.45%.

8. 01-4130-10-300 EXEC Website

Appropriated in 2018	\$2,300
Requested in 2019	\$2,300

This line pays for service with the town’s website host, emails, and content management. Town has an agreement with Notch Net to host the town website and 30 town email accounts. This line is also used for a stipend with our town website manager; position responsible for town website content, posts, updates, etc.

9. 01-4130-10-310 EXEC PB Camera Expense

Appropriated in 2018	\$2,000
Requested in 2019	\$2,000

This line pays for an agreement with Pemi-Baker TV to record the Board of Selectmen meetings and Town Meeting. Annual fee charge for membership is \$250 and \$30/HR to record.

10. 01-4130-10-331 EXEC Training

Appropriated in 2018	\$300
Requested in 2019	\$300

This line is for Executive training to attend NHMA workshops etc.

11. 01-4130-10-342 EXEC Computer Expenses

Appropriated in 2018	\$11,000
Requested in 2019	\$8,310

This line is used for a computer service contract with Certified Computer Solutions for IT support and security package (est. \$8,112). Line item expense also includes budgeting for Microsoft Office 365 subscription fee (\$198 – two computers). Note; expense for BMSI finance software was previously under line item but moved to Finance general expenses (line item 01-4150-20-610).

12. 01-4130-10-390 EXEC Pitney Bowes

Appropriated in 2018	\$1,100
Requested in 2019	\$1,250

This line is used for the postage meter at Town Office. Town has a contract with Pitney until 2021 and pays \$266/qr. Increase line item to \$1,250 for ink cartridges.

13. 01-4130-10-440 EXEC Copier

Appropriated in 2018	\$4,500
Requested in 2019	\$4,000

This line is used for the copier in the Town Office. Town has a new lease agreement with Office Systems of Vermont. In 2018, we replaced our Toshiba printer and saved on the expense. Our previous Toshiba printer, we paid \$294/month and \$187/qtr. New agreement; \$247/month and \$157/quarter for a \$630 annual savings. Agreement like last, includes printer service and new toner, but does not pay for color copies – additional charge.

14. 01-4130-10-445 EXEC Internet

Appropriated in 2018	\$1
Requested in 2019	\$1

This line was reduced to \$1 in 2018 as a future placeholder. Prior appropriation was consolidated to EXEC Telephone/Internet when town transitioned to fiber optic cable in 2018.

15. 01-4130-10-491 EXEC Telephone/Internet (Fiber)

Appropriated in 2018	\$11,000
Requested in 2019	\$11,800

This line is combined for telephone and Internet expenses at the Town Office and the Police Department. Town Office/PD phones run off the Internet connection (VoIP). Service is provided by First Light – same vendor for the fiber optic cable and phone rentals. Line also includes fax line for long distance; Touch Tone Communications vendor.

16. 01-4130-10-505 EXEC Town Admin Expenses

Appropriated in 2018	\$750
Requested in 2019	\$750

This line is used for miscellaneous expenditures for the Town Administrator position; expenses such as Municipal Managers Association membership, NHGFAO membership, ICMA membership, and conference attendances.

17. 01-4130-10-540 EXEC Advertising

Appropriated in 2018	\$1,200
Requested in 2019	\$1,000

This line is used for Executive advertising, which includes advertising for our required public hearings in the newspaper.

18. 01-4130-10-550 EXEC Printing

Appropriated in 2018	\$2,000
Requested in 2019	\$1,500

This line is used for printing the Town Report – an RSA requirement.

19. 01-4130-10-560 EXEC Professional Dues

Appropriated in 2018	\$2,000
Requested in 2019	\$2,000

This line is used for paying dues to New Hampshire Municipal Association (NHMA) and dues to NHGFOA for the Town Treasurer.

20. 01-4130-10-561 EXEC Lakes Region Planning Commission

Appropriated in 2018	\$2,000
Requested in 2019	\$2,000

This line is used for membership with the Lakes Region Planning Commission.

21. 01-4130-10-590 EXEC Grant Writing

Appropriated in 2018	\$1
Requested in 2019	\$0

This line had a \$1 placeholder for future appropriation but has not been used and shall be removed.

22. 01-4130-10-610 EXEC General Expense

Appropriated in 2018	\$750
Requested in 2019	\$750

This line is used for general Executive expenses e.g. NHMA books for Board of Selectmen, sympathy flowers, other office supplies such as binders.

23. 01-4130-10-611 EXEC Restoration of Books

Appropriated in 2018	\$2,000
Requested in 2019	\$2,000

This line is used for the restoration of historical Town Office books. There restorations are a Board of Selectmen requirement per RSA 41:59.

24. 01-4130-10-615 EXEC Mileage Expense

Appropriated in 2018	\$500
Requested in 2019	\$700

This line is used as mileage reimbursement for Town Office employees when they attend events and use their personal vehicles as transportation.

25. 01-4130-10-625 EXEC Postage

Appropriated in 2018
Requested in 2019

\$1,300
\$1,300

This line is used for postage payments at the Town Office.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
EXECUTIVE								
01-4130-10-110	EXEC Salary Town Admin.	\$ 68,462	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 1,538	2%
01-4130-10-111	EXEC Salary Admin Assist.	\$ 37,960	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	\$ 1,040	3%
01-4130-10-115	EXEC Office Overtime	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
01-4130-10-130	EXEC BOS Salary	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ -	0%
01-4130-10-135	EXEC Trustee's of Trust Funds	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ -	0%
01-4130-10-220	EXEC FICA	\$ 7,026	\$ 7,186	\$ 7,186	\$ 7,186	\$ 7,186	\$ 160	2%
01-4130-10-225	EXEC Medicare	\$ 1,643	\$ 1,681	\$ 1,681	\$ 1,681	\$ 1,681	\$ 37	2%
01-4130-10-300	EXEC Website	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ -	0%
01-4130-10-310	EXEC PBCAM Expense	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
01-4130-10-331	EXEC Training	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ -	0%
01-4130-10-342	EXEC Computer Expenses	\$ 11,000	\$ 10,410	\$ 8,310	\$ 8,310	\$ 8,310	\$ (2,690)	-24%
01-4130-10-390	EXEC Pitney Bowes Lease	\$ 1,100	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 150	14%
01-4130-10-440	EXEC Rental /Lease Copier	\$ 4,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ (500)	-11%
01-4130-10-445	EXEC Internet/Cable	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4130-10-491	EXEC Telephone/Fiber Cable	\$ 11,000	\$ 11,800	\$ 11,800	\$ 11,800	\$ 11,800	\$ 800	7%
01-4130-10-505	EXEC Town Admin Expenses	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ -	0%
01-4130-10-540	EXEC Advertising	\$ 1,200	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ (200)	-17%
01-4130-10-550	EXEC Printing	\$ 2,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ (500)	-25%
01-4130-10-560	EXEC Professional Dues	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
01-4130-10-561	EXEC LR Planning Commission	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
01-4130-10-590	EXEC Grant Writing Workshop	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ (1)	-100%
01-4130-10-610	EXEC General Expense	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ -	0%
01-4130-10-611	EXEC Restoration of Books	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
01-4130-10-615	EXEC Mileage Expense	\$ 500	\$ 700	\$ 700	\$ 700	\$ 500	\$ 200	40%
01-4130-10-625	EXEC Postage	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ -	0%
*TOTAL** EXECUTIVE		\$ 166,693	\$ 168,827	\$ 166,727	\$ 166,727	\$ 166,527	\$ 34	0%

ELECTION & REGISTRATION

This budget shall be expenditures for the Town Clerk administration, training, election salaries, general expense and election ballot expenditures.

1. 01-4140-10-130 ER Clerk Salary

Appropriated in 2018	\$19,000
Requested in 2019	\$19,000

This line is used for the Town Clerk's salary.

2. 01-4140-10-132 ER Town Clerk Longevity

Appropriated in 2018	\$4,886
Requested in 2019	\$5,926

This line is used as longevity salary for the Town Clerk.

3. 01-4140-10-135 ER Deputy Clerk Salary

Appropriated in 2018	\$500
Requested in 2019	\$500

This line is used as a stipend for the Deputy Town Clerk.

4. 01-4140-10-220 ER Office - FICA

Appropriated in 2018	\$1,473
Requested in 2019	\$1,335

This line is used for payments to social security (FICA) combined salaries x 6.2%.

5. 01-4140-10-225 ER Office - Medicare

Appropriated in 2018	\$345
Requested in 2019	\$312

This line is used for payments to Medicare; combined salaries x 1.45%.

6. 01-4140-10-331 ER Clerk Training

Appropriated in 2018	\$600
Requested in 2019	\$700

This line is used for Town Clerk training, TC Annual Conference, workshops, and mileage reimbursement – line increase due to cost increases.

7. 01-4140-10-540 ER Clerk Advertising

Appropriated in 2018	\$300
Requested in 2019	\$300

This line is used for advertising election notices by the Town Clerk.

8. 01-4140-10-610 ER Clerk Expenses

Appropriated in 2018	\$3,400
Requested in 2019	\$3,700

This line is used for clerk works license/support and other general expenses for the Town Clerk office.

9. 01-4140-10-625 ER Clerk Postage

Appropriated in 2018	\$300
Requested in 2019	\$350

This line is used for postage payments for the Town Clerk – line increase from usage.

10. 01-4140-20-130 ER Election Salary

Appropriated in 2018	\$4,261
Requested in 2019	\$2,025

This line is used as salary payments to election workers – line decrease from political off year.

11. 01-4140-20-540 ER Election Advertising

Appropriated in 2018	\$660
Requested in 2019	\$300

This line is used for election advertising by the Supervisors of the Checklist.

12. 01-4140-20-610 ER Election Expense

Appropriated in 2018	\$200
Requested in 2019	\$150

This line is used for general expenses for the election workers.

13. 01-4140-20-625 ER Election Postage

Appropriated in 2018	\$35
Requested in 2019	\$30

This line is used for postage payments at the Town Office for election.

14. 01-4140-20-626 ER Election Ballot Coding

Appropriated in 2018	\$5,000
Requested in 2019	\$4,000

This line is used for the election ballots. Increase/decrease in the expenditure is based on the number of warrant articles – ballots. Town is reimbursed a portion of the expense from the

school district – line decreased for this year from only one election in 2019.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
ELECTION & REGISTRATION								
01-4140-10-130	ER Clerk Salary	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ -	0%
01-4140--10-132	ER TC Longevity	\$ 4,886	\$ 5,926	\$ 5,926	\$ 5,926	\$ 5,275	\$ 1,040	21%
01-4140-10-135	ER Deputy Clerk Salary	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%
01-4140-10-220	ER Office - FICA	\$ 1,473	\$ 1,335	\$ 1,335	\$ 1,335	\$ 1,335	\$ (139)	-9%
01-4140-10-225	ER Office - Medicare	\$ 345	\$ 312	\$ 312	\$ 312	\$ 312	\$ (32)	-9%
01-4140-10-331	ER Clerk Training	\$ 600	\$ 700	\$ 700	\$ 700	\$ 600	\$ 100	17%
01-4140-10-540	ER Clerk Advertising	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ -	0%
01-4140-10-610	ER Clerk Expense	\$ 3,400	\$ 6,425	\$ 3,700	\$ 3,700	\$ 3,700	\$ 300	9%
01-4140-10-625	ER Clerk Postage	\$ 300	\$ 350	\$ 350	\$ 350	\$ 300	\$ 50	17%
01-4140-20-130	ER Election Salary	\$ 4,261	\$ 2,025	\$ 2,025	\$ 2,025	\$ 2,025	\$ (2,236)	-52%
01-4140-20-540	ER Election Advertising	\$ 660	\$ 300	\$ 300	\$ 300	\$ 300	\$ (360)	-55%
01-4140-20-610	ER Election Expense	\$ 200	\$ 150	\$ 150	\$ 150	\$ 150	\$ (50)	-25%
01-4140-20-625	ER Election Postage	\$ 35	\$ 30	\$ 30	\$ 30	\$ 30	\$ (5)	-14%
01-4140-20-626	ER Election Ballot Coding	\$ 5,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ (1,000)	-20%
*TOTAL** ELECTION & REGISTRATION		\$ 40,960	\$ 41,353	\$ 38,628	\$ 38,628	\$ 37,827	\$ (2,332)	-6%

FINANCIAL ADMINISTRATION

This budget shall be for expenditures related to financial and business functions of the government; to pay for the Tax Collectors salary, longevity, Town Treasurer stipend, consultant fees, and general finance expenses.

1. 01-4150-10-110 FIN Salary Tax Collector

Appropriated in 2018	\$19,000
Requested in 2019	\$19,000

This line is used for the Town Tax Collector salary.

2. 01-4150-10-120 FIN Salary Finance Officer

Appropriated in 2018	\$34,000
Requested in 2019	\$34,000

This line is used for the Finance Officer position.

3. 01-4150-10-130 FIN Salary Town Treasurer

Appropriated in 2018	\$4,588
Requested in 2019	\$4,588

This line is used as a stipend for the Town Treasurer.

4. 01-4150-10-131 FIN Salary Deputy Treasurer

Appropriated in 2018	\$590
Requested in 2019	\$590

This line is used as a stipend for the Deputy Treasurer that fills in for the Treasurer on an as needed basis.

5. 01-4150-10-132 FIN Tax Collector Longevity Salary

Appropriated in 2018	\$4,886
Requested in 2019	\$5,926

This line is used as longevity salary for the Town Tax Collector – requesting \$1 per hour increase.

6. 01-4150-10-135 FIN Salary Deputy Tax Collector

Appropriated in 2018	\$500
Requested in 2019	\$500

This line is used for a stipend with the Deputy Town Tax Collector.

7. 01-4150-10-220 FIN Office FICA

Appropriated in 2018	\$3,941
Requested in 2019	\$4,005

This line is used for social security (FICA) payments for Financial Administration employees – total salaries x 6.2%.

8. 01-4150-10-225 FIN Office Medicare

Appropriated in 2018	\$922
Requested in 2019	\$937

This line is used for Medicare payments for Financial Administration employees – total salaries x 1.45%.

9. 01-4150-10-231 FIN Consulting Fee

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used for accounting consultant fees.

10. 01-4150-10-625 FIN Tax Postage

Appropriated in 2018	\$2,570
Requested in 2019	\$2,750

This line is used for postage in financial administration – tax department.

11. 01-4150-20-301 FIN Audit

Appropriated in 2018	\$15,000
Requested in 2019	\$15,000

This line is used for a contract the town has with Melanson Heath to conduct the annual audit.

12. 01-4150-20-610 FIN General Expenses

Appropriated in 2018	\$4,000
Requested in 2019	\$7,800

This line is used for BMSI finance software; fund accounting (est. \$2,381 fee) and employee payroll (est. \$1,040 software fee, plus monthly payroll, \$360 plus \$2 check charge). Town receives a 5% discount on the software by paying before November. Note: moved BMSI finance software expense to Finance section, was previously under Executive computer expense.

13. 01-4150-20-810 FIN Register of Deeds

Appropriated in 2018	\$400
Requested in 2019	\$400

This line is used for expenses with the county registry of deeds.

14. 01-4150-40-331 FIN Tax Collector Training

Appropriated in 2018 \$650
 Requested in 2019 \$750

This line is used for the Town Tax Collectors general expenses such as attending workshops, conferences, and mileage reimbursement.

15. 01-4150-40-610 FIN Tax Collector Expenses

Appropriated in 2018 \$4,500
 Requested in 2019 \$4,700

This line is used for the Town Tax Collector software license with BMSI and pays for other Tax Collector expenses with assessing – line increase from anticipated costs.

16. 01-4150-90-610 FIN Budget Committee Expenses

Appropriated in 2018 \$400
 Requested in 2019 \$400

This line is used for expenditures for the Ashland Budget Committee.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
FINANCIAL								
01-4150-10-110	FIN Salary Tax Collector	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ -	0%
01-4150-10-120	FIN Salary Finance Officer	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ -	0%
01-4150-10-130	FIN Salary Town Treasurer	\$ 4,588	\$ 4,588	\$ 4,588	\$ 4,588	\$ 4,588	\$ -	0%
01-4150-10-131	FIN Salary Deputy Treasurer	\$ 590	\$ 590	\$ 590	\$ 590	\$ 590	\$ -	0%
01-4150-10-132	FIN TXC Longevity Salary	\$ 4,886	\$ 5,926	\$ 5,926	\$ 5,926	\$ 5,275	\$ 1,040	21%
01-4150-10-135	FIN Salary Deputy Tax	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%
01-4150-10-220	FIN Office FICA	\$ 3,941	\$ 4,005	\$ 4,005	\$ 4,005	\$ 3,965	\$ 64	2%
01-4150-10-225	FIN Office Medicare	\$ 922	\$ 937	\$ 937	\$ 937	\$ 927	\$ 15	2%
01-4150-10-231	FIN Consulting/Acct. Fee	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4150-10-625	FIN Tax Postage	\$ 2,570	\$ 2,750	\$ 2,750	\$ 2,750	\$ 2,570	\$ 180	7%
01-4150-20-301	FIN Audit	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
01-4150-20-610	FIN General Expense	\$ 4,000	\$ 7,800	\$ 7,800	\$ 7,800	\$ 4,000	\$ 3,800	95%
01-4150-20-810	FIN Register of Deeds	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ -	0%
01-4150-40-331	FIN Tax Collector Training	\$ 650	\$ 750	\$ 750	\$ 750	\$ 650	\$ 100	15%
01-4150-40-610	FIN Tax Col. Expense	\$ 4,500	\$ 4,700	\$ 4,700	\$ 4,700	\$ 4,500	\$ 200	4%
01-4150-90-610	FIN Budget Committee Exp	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ -	0%
TOTAL FINANCIAL		\$ 95,948	\$ 101,347	\$ 101,347	\$ 101,347	\$ 96,366	\$ 5,400	6%

PROPERTY TAXATION

The budget shall be for expenditures related to the valuation of real property including but not limited to the assessment of properties, tax maps, and assessment appeals.

1. 01-4152-10-310 PT Appraisal/Assessing Expenses

Appropriated in 2018	\$17,310
Requested in 2019	\$17,310

This line is used for expenses with town assessments, includes the pickups (various assessment requests made throughout the calendar year) and the Vision software for assessments. Line is also used for data collection for assessments. Assessing services are contracted with Commerford, Nieder, Perkins, LLC.

2. 01-4152-10-311 PT Tax Assessment Appeals

Appropriated in 2018	\$300
Requested in 2019	\$300

This line is used for assessment appeals with the NH Assessing Standards Board.

3. 01-4152-10-312 PT Expense & Tax Map Update

Appropriated in 2018	\$5,000
Requested in 2019	\$5,000

This line has been used for updating the computer for assessing and town parcel tax maps.

4. 01-4152-10-313 PT Property Revaluation

Appropriated in 2018	\$33,000
Requested in 2019	\$1

This line is used for updating property values. Per NH Constitution Part II Art. 6 revaluations are to occur, generally every four years. Service contracted with Commerford, Nieder, Perkins, and takes four years to complete. Revaluation was in 2018 – therefore recommended to skip a year (2019). To be proposed on the 2019 warrant starting a CRF for this revaluation expense.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
PROPERTY TAXATION								
01-4152-10-310	PT Appraisal/Assessing Exp.	\$ 17,310	\$ 17,310	\$ 17,310	\$ 17,310	\$ 17,310	\$ -	0%
01-4152-10-311	PT Tax Assessment Appeals	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ -	0%
01-4152-10-312	PT Expense & Taxmap Update	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
01-4152-10-313	PT Property Revaluation	\$ 33,000	\$ 1	\$ 1	\$ 1	\$ 1	\$ (32,999)	-100%
*TOTAL** REVALUATION OF PROPERTY		\$ 55,610	\$ 22,611	\$ 22,611	\$ 22,611	\$ 22,611	\$ (32,999)	-59%

LEGAL EXPENSE

This section of the budget shall be for expenditures related to the legal functions of the town.

1. 01-4153-10-320 LE Town Legal Expenses

Appropriated in 2018	\$15,000
Requested in 2019	\$20,000

This line is used for legal expenses. Town has a monthly fee (\$1,000) for services with Mitchell Municipal Group. Line is also used for other legal services and court cases.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
LEGAL								
01-4153-10-320	LE Town Legal Exp	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 15,000	\$ 5,000	33%
TOTAL LEGAL		\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 15,000	\$ 5,000	33%

PERSONNEL ADMINISTRATION

This section of the budget shall be for expenditures related to employee benefits not allocated elsewhere.

1. 01-4155-10-110 PER ADM Sick Buy Out

Appropriated in 2018	\$13,000
Requested in 2019	\$15,600

This line is used for employees and the expenditure of surplus sick time.

2. 01-4155-10-210 PER ADM Health Insurance (Ret)

Appropriated in 2018	\$39,297
Requested in 2019	\$24,639

This line pays for health insurance with employees and family grandfathered to have health insurance with the town.

3. 01-4155-10-220 PER ADM Medical Insurance

Appropriated in 2018	\$245,584
Requested in 2019	\$255,769

This line is used for town employee's medical insurance. Per the CBA union employee's make a \$30/wk. contribution for 2019.

4. 01-4155-10-230 PER ADM Retirement (Inc. OT)

Appropriated in 2018	\$132,109
Requested in 2019	\$146,759

This line is used for town contribution toward New Hampshire Retirement System (NHRS). It includes retirement payments for the following departments; Executive, Clerk, Police Department, and Public Works. Police Department employees are Group II with NHRS; rate is 29.43% of total salary plus overtime if worked, while other departments are Group I; rate is 11.38% plus overtime if worked.

5. 01-4155-10-485 PER ADM Disability Insurance

Appropriated in 2018	\$6,377
Requested in 2019	\$7,480

This line expenditure is for town employees' disability insurance. Premium is based on employee salary.

6. 01-4155-10-626 PER ADM Life Insurance

Appropriated in 2018	\$1,472
Requested in 2019	\$1,496

This line expenditure is for town employees' life insurance group benefit. Premium is based on employee salary.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
PERSONNEL ADMINISTRATION								
01-4155-10-110	PER ADM Sick Buy Out	\$ 13,000	\$ 15,600	\$ 15,600	\$ 15,600	\$ 15,600	\$ 2,600	20%
01-4155-10-210	PER ADM Health Insurance (Ret)	\$ 39,297	\$ 38,435	\$ 24,639	\$ 24,639	\$ 24,638	\$ (14,658)	-37%
01-4155-10-220	PER ADM Medical Insurance	\$ 245,584	\$ 255,769	\$ 255,769	\$ 255,769	\$ 255,769	\$ 10,185	4%
01-4155-10-230	PER ADM Retirement	\$ 132,109	\$ 146,759	\$ 146,759	\$ 146,759	\$ 146,759	\$ 14,650	11%
01-4155-10-485	PER ADM Disability Insurance	\$ 6,377	\$ 7,480	\$ 7,480	\$ 7,480	\$ 7,480	\$ 1,103	17%
01-4155-10-626	PER ADM Life Insurance	\$ 1,472	\$ 1,496	\$ 1,496	\$ 1,496	\$ 1,496	\$ 24	2%
TOTAL	PERSONNEL ADMIN	\$ 437,839	\$ 465,538	\$ 451,742	\$ 451,742	\$ 451,742	\$ 13,903	3%

LAND USE BOARDS

This section of the budget is for expenditures related to the control of land use and management of community resources for Planning and Zoning.

1. 01-4191-10-110 LU PT Assistant

Appropriated in 2018	\$200
Requested in 2019	\$5,400

This line is used for the position of Land Use Assistant, which was approved by the Board of Selectmen, to assist both the Planning Board and the Zoning Board. The position is for up to 18 hours per month, at \$25 per hour.

2. 01-4191-10-220 LU FICA

Appropriated in 2018	\$0
Requested in 2019	\$335

This line is used for payments to social security (FICA) - salaries x 6.2%. This is based on the salary of the Land Use Assistant above.

3. 01-4191-10-225 LU Medicare

Appropriated in 2018	\$0
Requested in 2019	\$78

This line is used for payments to Medicare - salaries x 1.45%. This is based on the salary above.

4. 01-4191-10-330 LU PT Legal

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line is used for land use legal expenses as needed by both land use boards, either by the town attorney (Planning Board) or a separate land use attorney (Zoning Board).

5. 01-4191-10-331 LU Training & Workshops

Appropriated in 2018	\$790
Requested in 2019	\$790

This line is used for land use board members to attend conferences and training workshops, both for training new members and for continuing education on legal updates and accepted practices.

6. 01-4191-10-540 LU Advertising Public Notices

Appropriated in 2018	\$880
Requested in 2019	\$880

This line is used for land use to advertise public notices – offset by revenue and for public hearings (no revenue offset) for changes to regulations and procedures.

7. 01-4191-10-550 LU Printing

Appropriated in 2018 \$100
 Requested in 2019 \$100

This line is used for land use printing.

8. 01-4191-10-610 LU General Expenses

Appropriated in 2018 \$2,500
 Requested in 2019 \$2,500

This line is used for land use general expenses and recording and transcription of meeting minutes, by a hired recording secretary for 2 meetings/month for the Planning Board and 1 meeting/month as needed by the Zoning Board.

9. 01-4191-10-625 LU Postage

Appropriated in 2018 \$100
 Requested in 2019 \$100

This line is used for land use postage expenses for general correspondence.

10. 01-4191-10-999 LU Allowable Applicant Fee Imposed

Appropriated in 2018 \$2
 Requested in 2019 \$2

This line is used as a placeholder for RSA 673:16.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
LAND USE BOARDS								
01-4191-10-110	LU PT Assistant	\$ 200	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,200	2600%
01-4191-10-220	LU FICA	\$ -	\$ 335	\$ 335	\$ 335	\$ 335	\$ 335	#DIV/0!
01-4191-10-225	LU Medicare	\$ -	\$ 78	\$ 78	\$ 78	\$ 78	\$ 78	#DIV/0!
01-4191-10-330	LU Legal	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
01-4191-10-331	LU Training & Workshops	\$ 790	\$ 790	\$ 790	\$ 790	\$ 790	\$ -	0%
01-4191-10-540	LU Advertising Public Notices	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ -	0%
01-4191-10-550	LU Printing	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0%
01-4191-10-610	LU General Exp	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
01-4191-10-625	LU Postage	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0%
01-4191-10-999	LU Allw. App. Fee Imposed	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ -	0%
TOTAL LAND USE		\$ 7,572	\$ 13,185	\$ 13,185	\$ 13,185	\$ 13,185	\$ 5,613	74%

GENERAL GOVERNMENT

This section of the town budget is for expenditures related to the maintenance, repairs, and protection of general government buildings and facilities.

1. 01-4194-10-110 GCB Cleaning Salary

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used as a placeholder for hiring cleaning staff.

2. 01-4194-10-410 GCB Electricity

Appropriated in 2018	\$4,800
Requested in 2019	\$6,000

This line is used to pay for the electricity at the Town Office and signal lights in town. Increased line item as it has been under funded in the past and the electric rates have increased.

3. 01-4194-10-411 GCB Propane

Appropriated in 2018	\$5,000
Requested in 2019	\$5,000

This line is used for propane purchases to heat the Town Office building. Prior estimated usage/payment was \$1,000/qtr., with additional purchase in January for \$1,200.

4. 01-4194-10-412 GCB Water

Appropriated in 2018	\$550
Requested in 2019	\$250

This line is used as the water payment for Town Office and Library Lawn Sprinkler.

5. 01-4194-10-413 GCB Sewer

Appropriated in 2018	\$300
Requested in 2019	\$300

This line is used to pay the Town Office sewer bill.

6. 01-4194-10-610 GCB General Expense

Appropriated in 2018	\$1,400
Requested in 2019	\$1,600

This line is used for the town post office box fee, property taxes in New Hampton (town owns portion of land on the border), and security monitoring fees with the Town Office building and Police Department.

7. 01-4194-10-611 GCB Repair, Replace, Upgrades

Appropriated in 2018	\$18,000
Requested in 2019	\$18,000

This line is used for expenditures for repairs/upgrades to town buildings – property

8. 01-4194-10-612 GCB Cleaning Contract

Appropriated in 2018	\$2,300
Requested in 2019	\$2,300

This line is used to pay cleaning company for housekeeping services at the Town Office and Police Department. Agreement is with GNC estimate \$173/month.

9. 01-4194-10-740 GCB Safety Equipment

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line pays for the purchase of safety- equipment based on recommendations from the Joint Loss Management Committee.

10. 01-4194-20-491 GCB Covered Bridge

Appropriated in 2018	\$450
Requested in 2019	\$600

This line is used for electricity and security monitoring at the Covered Bridge. Monitoring is with Mango Security.

11. 01-4194-20-620 GCB Office Supplies

Appropriated in 2018	\$4,000
Requested in 2019	\$4,000

This line is used for office supplies at the Town Office.

12. 01-4194-20-630 GCB Matching Grants

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used as a placeholder for future matching grant opportunities.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
GENERAL GOVERNMENT								
01-4194-10-110	GGB Cleaning Salary	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4194-10-410	GGB Electricity	\$ 4,800	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 1,200	25%
01-4194-10-411	GGB Propane	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0%
01-4194-10-412	GGB Water	\$ 550	\$ 250	\$ 250	\$ 250	\$ 250	\$ (300)	-55%
01-4194-10-413	GGB Sewer	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ -	0%
01-4194-10-610	GGB General Expense	\$ 1,400	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,400	\$ 200	14%
01-4194-10-611	GGB Repair\Replace\Upgrade	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	0%
01-4194-10-612	GGB Cleaning Contract	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ -	0%
01-4194-10-740	GGB Safety Equipment	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4194-20-491	GGB Covered Bridge Tel/Elec	\$ 450	\$ 600	\$ 600	\$ 600	\$ 600	\$ 150	33%
01-4194-20-620	GGB Office Supplies	\$ 4,000	\$ 4,000	\$ 4,000	\$ 3,000	\$ 4,000	\$ -	0%
01-4194-20-630	GGB Matching Grants	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
TOTAL GENERAL GOV BUILDINGS		\$ 37,802	\$ 39,052	\$ 39,052	\$ 38,052	\$ 38,852	\$ 1,250	3%

CEMETERY

This section of the budget shall be for expenditures related to the care and maintenance of public cemeteries.

1. 01-4195-10-610 Cemetery Trustees Expenses

Appropriated in 2018	\$50
Requested in 2019	\$50

This line is for expenses by the Cemetery Trustees.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
CEMETERY								
01-4195-10-610	Cemetery Trustees Expenses	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ -	0%
TOTAL CEMETERY		\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ -	0%

INSURANCE

This section of the budget is for insurance expenditures not otherwise allocated to other programs.

1. 01-4196-10-483 INS Property, Auto, and Liability Insurance

Appropriated in 2018	\$50,671
Requested in 2019	\$51,393

This line is for property, auto, and equipment liability insurance coverage for town assets. Line expenditure also includes supplemental coverage for the Squam River Covered Bridge.

2. 01-4196-10-484 INS Workers Compensation

Appropriated in 2018	\$25,357
Requested in 2019	\$27,386

This line is for workers compensation insurance. Coverage is through Primex and under their CAP program, which is capped at 8% until 2020.

3. 01-4196-10-485 INS Unemployment Claims/Ins.

Appropriated in 2018	\$2,252
Requested in 2019	\$2,252

This line expenditure is for a contract with the town's insurance broker, Primex, and cover's the unemployment claims, and if needed unemployment claims legal representation.

4. 01-4196-10-626 INS Insurance Contingency

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is for paying the insurance deductible on claims.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
INSURANCE								
01-4196-10-483	INS Prop, Auto & Liability Ins	\$ 50,671	\$ 51,393	\$ 51,393	\$ 51,393	\$ 51,393	\$ 722	1%
01-4196-10-484	INS Workers' Compensation	\$ 25,357	\$ 27,386	\$ 27,386	\$ 27,386	\$ 27,386	\$ 2,029	8%
01-4196-10-485	INS Unemployment Claims/Ins	\$ 2,252	\$ 2,252	\$ 2,252	\$ 2,252	\$ 2,252	\$ -	0%
01-4196-10-626	INS Insurance Contingency	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
TOTAL INSURANCE		\$ 79,280	\$ 82,031	\$ 82,031	\$ 82,031	\$ 82,031	\$ 2,751	3%

ECONOMIC DEVELOPMENT COMMITTEE

This section of the budget is used for expenses that may occur with the Economic Development Committee.

1. 01-4199-10-331 Training & Workshops

Appropriated in 2018	\$1
Requested in 2019	\$1

This line previously had \$1 as a placeholder for future use with training and workshops

2. 01-4199-10-550 Printing

Appropriated in 2018	\$0
Requested in 2019	\$1

3. 01-4199-10-610 General Expense

Appropriated in 2018	\$0
Requested in 2019	\$1

4. 01-4199-10-690 Uncategorized Expenses

Appropriated in 2018	\$0
Requested in 2019	\$1

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
ECONOMIC DEVELOPMENT COMMITTEE								
01-4199-10-331	Training & Workshops	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4199-10-550	Printing	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	#DIV/0!
01-4199-10-610	General Expense	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	#DIV/0!
01-4199-10-690	Uncatagorized Expenses	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	#DIV/0!
TOTAL ECO DEV. COMMITTEE		\$ 1	\$ 4	\$ 4	\$ 4	\$ 4	\$ 3	300%

PUBLIC SAFETY

POLICE DEPARTMENT

This section of the budget is for the Ashland Police Department.

1. 01-4210-10-110 PD Police Admin Salaries

Appropriated in 2018	\$138,307
Requested in 2019	\$141,040

This line is used for the salaries with the Police Chief (contract) and the Lieutenant positions.

2. 01-4210-10-113 PD Patrolmen

Appropriated in 2018	\$145,810
Requested in 2019	\$188,449

This line is used for the salaries of the Sergeant and two patrol officer positions (three positions are in the union), includes on call wages.

3. 01-4210-10-115 PD Overtime

Appropriated in 2018	\$12,000
Requested in 2019	\$12,000

This line is used for overtime.

4. 01-4210-10-120 PD Part-time

Appropriated in 2018	\$40,000
Requested in 2019	\$20,000

This line is used for the salary with part-time officers and on-call.

5. 01-4210-10-220 PD FICA

Appropriated in 2018	\$2,480
Requested in 2019	\$1,612

This line is used to pay for social security (FICA) for the part-time employees' only. Full-time police officers do not contribute to FICA. Payment is salaries x 6.2%.

6. 01-4210-10-225 PD Medicare

Appropriated in 2018	\$4,874
Requested in 2019	\$5,329

This line is used to pay for Medicare with the Police Department employees – total salaries x 1.45%

7. 01-4210-10-430 PD Equipment Maintenance

Appropriated in 2018	\$2,000
Requested in 2019	\$1,750

This line is used for Police Department equipment maintenance such as radars, radio maintenance, weapons, and car video cameras. Requested amount based on three-year average.

8. 01-4210-10-432 PD Computer System Maintenance

Appropriated in 2018	\$12,509
Requested in 2019	\$12,814

This line is used for contracted services with town IT vendor CCS, repairs/replacements of computers, and with IMC/Tritech.

9. 01-4210-10-435 PD Copier

Appropriated in 2018	\$1
Requested in 2019	\$0

This line is a placeholder for prior use of copier expense.

10. 01-4210-10-445 PD Internet/Cable

Appropriated in 2018	\$1
Requested in 2019	\$0

This line is a placeholder and has been consolidated to the Executive budget after Town Office switched to fiber optic cable.

11. 01-4210-10-450 PD Vehicle Maintenance

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line is used for vehicle maintenance and pays repairs, tires, oil changes, etc. as needed.

12. 01-4210-10-452 PD Equipment Purchase

Appropriated in 2018	\$6,312
Requested in 2019	\$3,789

This line is used for the police officers taser contract (\$2,789) and miscellaneous equipment (\$1,000) at the PD.

13. 01-4210-10-491 PD Telephone

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is for the dispatch phone and long-distance calls.

14. 01-4210-10-492 PD Cellular Phones

Appropriated in 2018	\$3,331
Requested in 2019	\$3,331

This line pays for the town's cell phones used by the police officers. Town has a cell phone for the full-time officers and one part-time officer.

15. 01-4210-10-560 PD Dues

Appropriated in 2018	\$540
Requested in 2019	\$500

This line is used for payment to Police Department association and membership dues; New England State Police Information Network (NESPIN; \$100) NH Chief (\$150) Nat. Chief (\$60) Fraternal Circle Police (\$175).

16. 01-4210-10-614 PD Uniforms

Appropriated in 2018	\$3,500
Requested in 2019	\$4,500

This line is used for expenditures to replace police officer badges, uniforms, gloves, protective vests, etc. Requested increase per new boots for officers.

17. 01-4210-10-620 PD Supplies

Appropriated in 2018	\$4,400
Requested in 2019	\$3,600

This line is used for general Police Department supplies for the office, secretarial, and other department related supplies such as complaint books, targets, and ammo. Reduced per two-year lookback average.

18. 01-4210-10-625 PD Postage

Appropriated in 2018	\$200
Requested in 2019	\$200

This line is used for postage – mailings.

19. 01-4210-10-635 PD Gasoline

Appropriated in 2018	\$9,000
Requested in 2019	\$9,000

This line purchases gasoline for the police cruisers.

20. 01-4210-10-682 PD Medical Services

Appropriated in 2018	\$500
Requested in 2019	\$500

This line is used for new hires to conduct polygraphs and physicals.

21. 01-4210-10-740 PD Police Equipment

Appropriated in 2018	\$1,500
Requested in 2019	\$1,500

This line is used for the purchasing of police department office items such as the replacement of printers, fax, copier.

22. 01-4210-10-831 PD Police Special Programs

Appropriated in 2018	\$800
Requested in 2019	\$800

This line is used to purchase materials for school interaction such as school handouts, pencils, coloring books, and D.A.R.E. program.

23. 01-4210-40-331 PD Police Training

Appropriated in 2018	\$2,200
Requested in 2019	\$2,200

This line is used for various police officer trainings, seminars, and classes.

24. 01-4210-40-800 PD Matching Grants

Appropriated in 2018	\$2,500
Requested in 2019	\$2,500

This line is used as a placeholder for matching grants.

25. 01-4210-50-392 PD Police Dispatch

Appropriated in 2018	\$27,770
Requested in 2019	\$25,930

This line pays for the town's police dispatch service. Town has a contract for the service and the expenditure is based on usage.

26. 01-4210-50-393 PD Plymouth Prosecutor

Appropriated in 2018	\$24,915
Requested in 2019	\$26,152

This line pays for the town's prosecutor and is contracted with Prosecution Association and seven other towns. Contract for prosecutor is based on usage and transcriptions felony cases.

27. 01-4210-50-394 PD Special Operations Unit

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used as a placeholder for future use.

28. 01-4210-50-690 PD Miscellaneous

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is for miscellaneous purchases within the department.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
POLICE DEPARTMENT								
01-4210-10-110	PD Police Admin Salaries	\$ 138,307	\$ 141,040	\$ 141,040	\$ 141,040	\$ 139,922	\$ 2,733	2%
01-4210-10-113	PD Patrol Union Salaries	\$ 145,810	\$ 188,449	\$ 188,449	\$ 188,449	\$ 149,164	\$ 42,639	29%
01-4210-10-115	PD Police - OT	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	0%
01-4210-10-120	PD Part-time Officer Wages	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 40,000	\$ (20,000)	-50%
01-4210-10-220	PD FICA	\$ 2,480	\$ 1,240	\$ 1,240	\$ 1,240	\$ 2,480	\$ (1,240)	-50%
01-4210-10-225	PD Medicare	\$ 4,874	\$ 5,242	\$ 5,242	\$ 5,242	\$ 4,946	\$ 368	8%
01-4210-10-430	PD Equipment Maintenance	\$ 2,000	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ (250)	-13%
01-4210-10-432	PD Computer System Maint	\$ 12,509	\$ 12,814	\$ 12,814	\$ 12,814	\$ 12,814	\$ 305	2%
01-4210-10-435	PD Copier	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ (1)	-100%
01-4210-10-445	PD Internet/Cable	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ (1)	-100%
01-4210-10-450	PD Vehicle Maintenance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
01-4210-10-452	PD Equipment Purchase	\$ 6,312	\$ 3,789	\$ 3,789	\$ 3,789	\$ 3,789	\$ (2,523)	-40%
01-4210-10-491	PD Telephone	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4210-10-492	PD Cellular Phones	\$ 3,331	\$ 3,331	\$ 3,331	\$ 3,331	\$ 3,331	\$ -	0%
01-4210-10-560	PD Dues	\$ 540	\$ 500	\$ 500	\$ 500	\$ 500	\$ (40)	-7%
01-4210-10-614	PD Uniforms	\$ 3,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 3,500	\$ 1,000	29%
01-4210-10-620	PD Supplies	\$ 4,400	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600	\$ (800)	-18%
01-4210-10-625	PD Postage	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	0%
01-4210-10-635	PD Gasoline	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	0%
01-4210-10-682	PD Medical Services	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%
01-4210-10-740	PD Police Equipment	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0%
01-4210-10-831	PD Police Special Programs	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ -	0%
01-4210-40-331	PD Police Training	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ -	0%
01-4210-40-800	PD Matching Grants	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
01-4210-50-392	PD Police Dispatch	\$ 27,770	\$ 25,930	\$ 25,930	\$ 25,930	\$ 25,930	\$ (1,840)	-7%
01-4210-50-393	PD Plymouth Prosecutor	\$ 24,915	\$ 26,152	\$ 26,152	\$ 26,152	\$ 26,152	\$ 1,237	5%
01-4210-50-394	PD Special Operations Unit	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4210-50-690	PD Miscellaneous	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
TOTAL POLICE DEPARTMENT		\$ 450,451	\$ 472,038	\$ 472,038	\$ 472,038	\$ 451,579	\$ 21,587	5%

POLICE DEPARTMENT - DETAIL WORK

1. 01-4211-10-125 PD Police Detail Wages

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line is used as a payable for officers that work police details and is offset by revenue.

2. 01-4211-10-220 PD Police Detail FICA

Appropriated in 2018	\$186
Requested in 2019	\$186

This line is used to pay for social security (FICA) payment and is salaries x 6.2%.

3. 01-4211-10-225 PD Police Detail Medicare

Appropriated in 2018	\$44
Requested in 2019	\$44

This line is used to pay for Medicare – total salaries x 1.45%.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
POLICE DETAIL WORK								
01-4211-10-125	PD Police Detail Wages	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,001	\$ 3,000	\$ -	0%
01-4211-10-220	PD Police Detail FICA	\$ 186	\$ 186	\$ 186	\$ 186	\$ 186	\$ -	0%
01-4211-10-225	PD Police Detail Medicare	\$ 44	\$ 44	\$ 44	\$ 44	\$ 44	\$ -	0%
TOTAL DETAIL WORK		\$ 3,230	\$ 3,230	\$ 3,230	\$ 3,231	\$ 3,230	\$ -	0%

FIRE DEPARTMENT



This section of the budget is for the Ashland Fire Department.

1. 01-4215-10-390 AMB Ambulance Contract

Appropriated in 2018	\$49,486
Requested in 2019	\$50,424

2017 was supposedly the last year of a three-year contract with Plymouth for ambulance service. We just received a proposal for the new contract which was to start on July 1, 2018 and would run until June 30, 2021. Please refer to the contract for information regarding annual increases.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
AMBULANCE								
01-4215-10-390	AMB Ambulance Contract	\$ 49,486	\$ 50,424	\$ 50,424	\$ 50,424	\$ 50,424	\$ 938	2%
TOTAL AMBULANCE		\$ 49,486	\$ 50,424	\$ 50,424	\$ 50,424	\$ 50,424	\$ 938	2%

1. 01-4220-10-110 Fire Department Salaries

Appropriated in 2018	\$120,750
Requested in 2019	\$122,650

Again, this line is driven mostly by emergency call volume, training, on-call stipends and maintenance activities required at or for the department. There is no way to predict call volume, as with any other year this line requires constant monitoring through-out the year. This year call volume was slightly higher than previous years, but this doesn't necessarily serve as a predictor for 2019. The increase is to accommodate step increases for qualifying company officers and firefighters (\$1,900, or +1.57%). Once again, there is no increase for the Chief or Deputy position.

2. 01-4220-10-125 Fire Department Detail Salaries

Appropriated in 2018	\$1,400
Requested in 2019	\$1

This line was originally established to cover the detail costs for the Circle Triathlon. The event was cancelled last year due to weather, and this year was cancelled due to a lack of interest. After speaking with event organizers I'm not sure they will try to run the event next year.

3. 01-4220-10-220 Fire Department FICA (salaries X 6.2%)

Appropriated in 2018	\$7,573
Requested in 2019	\$7,604

4. 01-4220-10-225: Fire Department Medicare (salaries X 1.45%)

Appropriated in 2018	\$1,771
Requested in 2019	\$1,778

5. 01-4220-10-331: Fire Department Training

Appropriated in 2018	\$7,000
Requested in 2019	\$7,000

Training for all Fire and EMS personnel continues to be a key part of maintaining our readiness to respond to emergencies. We try to take advantage of grant funded training whenever possible to offset the rising costs of training however the availability of these courses is becoming more difficult to predict. We anticipate new hires, and continued training for current staff. This line also maintains EMS re-certifications, which are mandated by the National Registry and the NH Bureau of EMS. All aspects of training including seminars, professional instructors, EMS, technical rescue, hazardous materials and firefighting are budgeted through this line. Fire Prevention and Public Education materials are also purchased from this line.

6. 01-4220-10-390: Fire Department Contracted Services

Appropriated in 2018	\$9,771
Requested in 2019	\$10,247

Computer maintenance contract (includes workstation antivirus)	\$1,215.00
Advanced Lock and Alarm (fire alarm monitoring)	\$294.00
Advanced Lock and Alarm (annual maintenance)	\$145.00
Firehouse Computer Program Contract	\$795.00
NFPA codes on line access contract	\$1,450.00
Zoll maintenance/extended warranty contract	\$1,317.75
Response notification program contract	\$352.50
Remote data back-up	\$720.00
Personnel Insurance Supplement	\$3,373.00*
Verizon (data access for 2E2)	\$540

* Possible price increases for individual items have not been factored in at this point. I was told that the increase could be between 2 and 3% (\$67.46 to \$101.19)

7. 01-4220-10-410: Fire Department Electricity

Appropriated in 2018	\$4,200
Requested in 2019	\$4,500

Electric rates have jumped this year. Through July we had spent \$2520.24 (~\$360/mo). We project that we may be over budget again this year. A/C-Heat Pump system, increased use of the building and rate increases are all contributing factors.

8. 01-4220-10-411: Fire Department Heating Oil

Appropriated in 2018	\$10,000
Requested in 2019	\$10,000

This line will depend on projected fuel costs. The heat pump, which may be increasing our electric bill, may be offsetting the amount of heating fuel that we are using. Proper boiler maintenance and cleaning has also helped.

9. 01-4220-10-412: Fire Department Water

Appropriated in 2018	\$250
Requested in 2019	\$250

I have not been advised of any rate hikes.

10. 01-4220-10-413: Fire Department Sewer

Appropriated in 2018	\$200
Requested in 2019	\$200

I have not been advised of any rate hikes.

11. 01-4220-10-430: Fire Department Equipment Maintenance

Appropriated in 2018	\$7,000
Requested in 2019	\$7,000

This line covers the cost of testing and repairing emergency equipment already owned by the department. This year we again spent a great deal on repair of SCBA units, pagers, and radios. With the equipment getting older, I anticipate an increased need for repair. The cost for replacement batteries also comes from this line. It is important that we continue equipment testing, both to ensure the safety of our personnel and the people we serve.

12. 01-4220-10-445: FD Cable/Internet

Appropriated in 2018	\$700
Requested in 2019	\$912

Internet access is now through Spectrum. Since June we have paid 75.99/mo. At that rate we will overspend this line by \$235.86 this year. If the rate remains the same for 2019, the total cost will be \$911.88.

13. 01-4220-10-450: Fire Department Vehicle Maintenance

Appropriated in 2018	\$12,000
Requested in 2019	\$12,000

Through annual evaluations and regular preventive maintenance done by the Town Mechanic we are able to maintain the fire apparatus in a safe and reliable condition however we must remain mindful that older vehicles may more frequently require repair. I feel that it is important to have the funds available to make repairs before there is a catastrophic failure.

14. 01-4220-10-491: Fire Department Telephone

Appropriated in 2018	\$1,400
Requested in 2019	\$1,500

This line currently covers the station phones (land lines), and a third line, (for the alarm system).

15. 01-4220-10-550: Fire Department Printing

Appropriated in 2018	\$600
Requested in 2019	\$650

Ink cartridges and paper for the printers come from this line, which was overspent again this year.

16. 01-4220-10-610: Fire Department EMS Supplies

Appropriated in 2018	\$3,500
Requested in 2019	\$4,000

Speare Memorial Hospital is still replacing some disposables that we use on calls, even though we don't frequently transport. We maintain a supply of disposables to ensure that the ambulance is fully stocked per NH State licensing standards. Medical supplies have a shelf life, and we are required to replace unused materials once they reach their expiration date. We can swap out unused/expired medications at Speare, but we are responsible for all other expired supplies. Oxygen tank rental, and refill also come from this line. The increase is reflected in the increased cost of items such as defibrillator pads, IO needles, and IV catheters.

17. 01-4220-10-614: Fire Department Uniforms/Protective Gear

Appropriated in 2018	\$7,000
Requested in 2019	\$7,000

We need to continue the purchase of PPE for new personnel and to replace damaged gear. We also need to replace damaged structural firefighting gloves, and Nomex hoods. We currently are using gear that ranges in age from 16 years old to brand new. We are using the older gear because some of the newer gear does not properly fit some of our newer members. We are proposing the continued practice of purchasing two or three new sets of structural firefighting gear annually to avoid the burden of replacing them all at once.

18. 01-4220-10-620: Fire Department Supplies

Appropriated in 2018	\$400
Requested in 2019	\$450

This line covers all cleaning supplies for the station, paper goods, cleaning supplies, and truck wash/wax for the apparatus. This line was overspent this year.

19. 01-4220-10-625: Fire Department Postage

Appropriated in 2018	\$100
Requested in 2019	\$125

As in the past, the department pays half the annual box fee, (\$28.00), and the Firefighter's Association pays the other half. The remainder is for postage.

20. 01-4220-10-635: Fire Department Fuel (Vehicles)

Appropriated in 2018	\$3,200
Requested in 2019	\$3,600

This line is also driven by call volume, and training, as well as instability of fuel prices. At this point it looks like we may go over budget this year. The new truck requires Diesel Exhaust Fluid, and we are still trying to determine the amount that we will use in a year. Last year we switched our gas-powered equipment to TruFuel instead of mixed gas. The equipment starts and runs better, and we have spent less on equipment repair for these tools.

21. 01-4220-10-681: Fire Department Physicals

Appropriated in 2018	\$2,000
Requested in 2019	\$2,000

It has been department policy that new hires get a physical. We encourage all personnel to get annual medical check-ups per NFPA 1500, however we don't fund this at the present time. It is something we need to consider in the future. The funds requested will cover EMT students that are required to get testing and inoculations before doing clinical hours. This allows us to comply with the Division of Fire Standards and Training rule (NFPA 1582) for the Standard on Comprehensive Occupational Medical Program for Fire Departments, requiring that all students taking courses have a medical clearance that is not older than three years.

22. 01-4220-10-740: Fire Department Equipment

Appropriated in 2018	\$10,000
Requested in 2019	\$10,000

We will need to continue with the replacement of worn out equipment, and any equipment identified as deficient through our equipment testing program. Attempts to keep costs down are made by making group purchases with other departments. Our SCBA were purchased in 2004 and need to start replacing SCBA bottles, I would prefer to do this gradually rather than all at once.

23. 01-4220-20-392: Fire Department Mutual Aid Dues

Appropriated in 2018	\$21,898
Requested in 2019	\$21,979

Preliminary 2019 figure will not be available until November, with the final amount to be determined in November. The figure currently shown represents a 0.37% increase, which is lower than increases over the last three years.

24. 01-4220-40-740: Fire Department Forestry Equipment

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used for repair/replacement of handles on forestry hand tools, hose, and the purchase of forestry protective gear for new hires, as well as replacing worn out gear.

25. 01-4220-80-650: Fire Department Building & Grounds

Appropriated in 2018	\$7,000
Requested in 2019	\$7,000

Repair two interior doors and install interior keypad locks, Fire extinguisher annual inspection/maintenance, Furnace cleaning/maintenance, Maintenance on Overhead Doors, floor refinishing, painting, and misc. repairs.

26. 01-4220-90-800 Fire Department Grants

Appropriated in 2018	\$6,000
Requested in 2019	\$5,000

This line was used in 2018 for the EMS in the Warm Zone Equipment/Training Grant. The Town will be reimbursed for funds spent in 2018. The proposed amount for 2019 represents the town's share if we are awarded an Assistance to Firefighters Grant to replace the departments breathing apparatus.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
FIRE DEPARTMENT								
01-4220-10-110	FD Salaries	\$ 120,750	\$ 122,650	\$ 122,650	\$ 122,650	\$ 122,650	\$ 1,900	2%
01-4220-10-125	FD Detail Salary	\$ 1,400	\$ 1	\$ 1		\$ 1	\$ (1,399)	-100%
01-4220-10-220	FD FICA	\$ 7,573	\$ 7,604	\$ 7,604	\$ 7,604	\$ 7,604	\$ 31	0%
01-4220-10-225	FD Medicare	\$ 1,771	\$ 1,778	\$ 1,778	\$ 1,778	\$ 1,778	\$ 7	0%
01-4220-10-331	FD Fire Training	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%
01-4220-10-390	FD Contract Services	\$ 9,771	\$ 10,247	\$ 10,247	\$ 10,247	\$ 10,247	\$ 476	5%
01-4220-10-410	FD Electricity	\$ 4,200	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 300	7%
01-4220-10-411	FD Heating Oil	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
01-4220-10-412	FD Water	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ -	0%
01-4220-10-413	FD Sewer	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	0%
01-4220-10-430	FD Equipment Maintenance	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%
01-4220-10-445	FD Internet/Cable	\$ 700	\$ 912	\$ 912	\$ 912	\$ 912	\$ 212	30%
01-4220-10-450	FD Vehicle Maintenance	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	0%
01-4220-10-491	FD Telephone	\$ 1,400	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 100	7%
01-4220-10-550	FD Printing	\$ 600	\$ 650	\$ 650	\$ 650	\$ 600	\$ 50	8%
01-4220-10-610	FD Gen. Exp. EMT Supply	\$ 3,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 3,500	\$ 500	14%
01-4220-10-614	FD Uniform Protective Gear	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%
01-4220-10-620	FD Supplies	\$ 400	\$ 450	\$ 450	\$ 450	\$ 400	\$ 50	13%
01-4220-10-625	FD Postage	\$ 100	\$ 125	\$ 125	\$ 125	\$ 100	\$ 25	25%
01-4220-10-635	FD Vehicle Fuel	\$ 3,200	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,200	\$ 400	13%
01-4220-10-681	FD Physicals	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
01-4220-10-740	FD Equipment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
01-4220-20-392	FD Mutual Aid Dues	\$ 21,898	\$ 21,979	\$ 21,979	\$ 22,113	\$ 22,113	\$ 81	0%
01-4220-40-740	FD Forestry Equipment	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4220-80-650	FD Bldg & Grounds Exp	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0%
01-4220-90-800	FD Grants	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ (1,000)	-17%
TOTAL FIRE DEPARTMENT		\$ 246,713	\$ 248,447	\$ 248,447	\$ 248,580	\$ 247,556	\$ 1,733	1%

EMERGENCY MANAGEMENT

This section of the budget is used for emergency management expenditures related to the planning and administration of programs initiated to respond to unforeseen or unexpected events.

1. 01-4290-10-610 EM General Expense

Appropriated in 2018	\$3,000
Requested in 2019	\$3,700

This line is used for emergency management expenditures. In the past it has been used for the EOP plan, yearly emergency generator fuel and service. This year it was used to cover the initial cost for the Hazard Mitigation Plan Renewal, (\$3,000), and will be reimbursed by the state once the plan is completed, (2019). The increase is to cover the cost of fuel, and maintenance of the emergency generator at the fire station.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
EMERGENCY MANAGEMENT								
01-4290-10-610	EM General Expense	\$ 3,000	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,000	\$ 700	23%
TOTAL EMERGENCY MANAGEMEN		\$ 3,000	\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,000	\$ 700	23%

BUILDING INSPECTOR

This section of the budget is for the town Building Inspector.

1. 01-4240-10-110 BI Building Inspector Salary

Appropriated in 2018	\$20,000
Requested in 2019	\$20,000

This line is used for the Building Inspector’s salary. The position has a contract and the expenditure is offset by revenue.

2. 01-4240-10-120 BI Inspector Compensations

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is a placeholder and has now been consolidated under the Building Inspector salary.

3. 01-4240-10-220 BI FICA

Appropriated in 2018	\$1,240
Requested in 2019	\$1,240

This line is used for social security (FICA) payments – salary x 6.2%

4. 01-4240-10-225 BI Medicare

Appropriated in 2018	\$290
Requested in 2019	\$290

This line is used for Medicare payments – salary x 1.45%

5. 01-4240-10-610 BI General Expenses

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used for general expenses.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
BUILDING INSPECTOR								
01-4240-10-110	BI Building Insp. Salary	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0%
01-4240-10-120	BI Inspectors Comp.	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4240-10-220	BI FICA	\$ 1,240	\$ 1,240	\$ 1,240	\$ 1,240	\$ 1,240	\$ -	0%
01-4240-10-225	BI Medicare	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ -	0%
01-4240-10-610	BI General Expense	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
TOTAL	BUILDING INSPECTOR	\$ 22,531	\$ 22,531	\$ 22,531	\$ 22,531	\$ 22,531	\$ -	0%

HIGHWAY AND STREETS

PUBLIC WORKS

This section of the budget is used for Ashland Public Works and the general administration expenditures related to the maintenance and care of our streets and bridges.

1. 01-4311-10-110 PW PWD Salary

Appropriated in 2018	\$54,432
Requested in 2019	\$57,000

This is the salary line for the DPW Director position.

2. 01-4311-10-113 PW Union Employee Salary

Appropriated in 2018	\$116,605
Requested in 2019	\$119,725

This line is the salary line for the DPW workers; positions are in the union.

3. 01-4311-10-115 PW Highway Overtime

Appropriated in 2018	\$15,000
Requested in 2019	\$15,000

This line is used for overtime expenditures for DPW workers.

4. 01-4311-10-220 PW FICA

Appropriated in 2018	\$11,534
Requested in 2019	\$11,887

This line pays for the Public Works employee's social security (FICA) payment – salaries x 6.2%

5. 01-4311-10-225 PW Medicare

Appropriated in 2018	\$2,698
Requested in 2019	\$2,780

This line is used to pay for Medicare with the Public Works employees – total salaries x 1.45%

6. 01-4311-10-331 PW Training

Appropriated in 2018	\$1,000
Requested in 2019	\$1,250

This line is used for department trainings, workshops, and/or flagger certifications.

7. 01-4311-10-560 PW Professional Dues

Appropriated in 2018 \$50
 Requested in 2019 \$50

This line is used for professional dues to NH Public Works Mutual Aid.

8. 01-4311-10-561 PW Publications

Appropriated in 2018 \$1
 Requested in 2019 \$1

This line is used as a placeholder.

9. 01-4311-10-680 PW DPW Director Expense

Appropriated in 2018 \$500
 Requested in 2019 \$500

This line is used for miscellaneous expenses, driver testing, mileage reimbursement, NHRAA dues.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
PUBLIC WORKS								
01-4311-10-110	PW PWD Salary	\$ 54,432	\$ 57,000	\$ 57,000	\$ 57,000	\$ 55,000	\$ 2,568	5%
01-4311-10-113	PW Union Employee Salary	\$ 116,605	\$ 119,725	\$ 119,725	\$ 119,725	\$ 119,725	\$ 3,120	3%
01-4311-10-115	PW Highway - OT	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	0%
01-4311-10-220	PW FICA	\$ 11,534	\$ 11,887	\$ 11,887	\$ 11,887	\$ 11,763	\$ 353	3%
01-4311-10-225	PW Medicare	\$ 2,698	\$ 2,780	\$ 2,780	\$ 2,780	\$ 2,751	\$ 82	3%
01-4311-10-331	PW Training	\$ 1,000	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,000	\$ 250	25%
01-4311-10-560	PW Professional Dues	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ -	0%
01-4311-10-561	PW Publications	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4311-10-680	PW Director Expense	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%
TOTAL PUBLIC WORKS		\$ 201,820	\$ 208,193	\$ 208,193	\$ 208,193	\$ 205,790	\$ 6,373	3%

HIGHWAY & STREETS

This section of the budget is used for street improvements, maintenance, and supplies.

1. 01-4312-10-730 HWY Street Improvements

Appropriated in 2018	\$57,508
Requested in 2019	\$57,110

This line is used for vehicle maintenance and road repairs. It is offset by the revenue received from the NH Highway Block Grant.

2. 01-4312-20-410 HWY Electricity

Appropriated in 2018	\$3,000
Requested in 2019	\$4,000

This line is for electricity and heat in the Public Works office, includes rate adjustment.

3. 01-4312-20-411 HWY Heat

Appropriated in 2018	\$8,500
Requested in 2019	\$8,500

This line is used for heat at the Public Works building.

4. 01-4312-20-412 HWY Water

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used as a placeholder.

5. 01-4312-20-430 HWY Equipment Maintenance

Appropriated in 2018	\$15,000
Requested in 2019	\$16,500

This line is used for parts, materials, and other equipment to maintain the department's equipment. Next year we will have to purchase 8 new tires for the excavator which will cost \$380 per tire, there are 8 tires \$3,040 total.

6. 01-4312-20-445 HWY Internet

Appropriated in 2018	\$1,200
Requested in 2019	\$1,200

This line is used for Internet service at the Highway Garage.

7. 01-4312-20-450 HWY Vehicle Expenses

Appropriated in 2018	\$13,000
Requested in 2019	\$15,000

This line is used for expenses to maintain the highway vehicles, the fleet is aging, and we continue to over expend this line.

8. 01-4312-20-491 HWY Garage Telephone

Appropriated in 2018	\$875
Requested in 2019	\$950

This line is used for telephone service at the Highway Garage.

9. 01-4312-20-540 HWY Advertising

Appropriated in 2018	\$500
Requested in 2019	\$500

This line is used for advertising road limits, road closures, projects, hiring, etc.

10. 01-4312-20-556 HWY Summer Maintenance

Appropriated in 2018	\$23,000
Requested in 2019	\$25,000

This line is used for road repairs during the summer months; crack sealing, catch basin cleanings, street sweeping, cold patches and hot top road repairs. Costs on materials continue to rise.

11. 01-4312-20-614 HWY Uniforms

Appropriated in 2018	\$1,300
Requested in 2019	\$1,300

This line is used for Public Work employee's uniforms and boot purchase reimbursements per CBA contract.

12. 01-4312-20-620 HWY Supplies

Appropriated in 2018	\$2,000
Requested in 2019	\$2,500

This line is used for highway supplies as needed such as; nuts and bolts, paint, paper towels, gloves, miscellaneous supplies. As of Sept. 28th, I had only \$28 in that line with 3 months left.

13. 01-4312-20-635 HWY Fuel

Appropriated in 2018	\$22,000
Requested in 2019	\$22,000

This line is used to purchase fuel for the vehicles during the year.

14. 01-4312-20-731 HWY Traffic Improvements

Appropriated in 2018	\$2,200
Requested in 2019	\$2,200

This line is used for traffic improvement expenses; street paint, signs, cones, barricades, and warning lights.

15. 01-4312-20-740 HWY Equipment

Appropriated in 2018	\$6,000
Requested in 2019	\$6,000

16. 01-4312-50-612 HWY Winter Maintenance

Appropriated in 2018	\$50,000
Requested in 2019	\$55,000

This line is used to purchase sand – salt and snow removal. During the month of October, we will be filling the sand and salt bunkers. To date there is only \$739 in this line. I expect to over expend this line by as much as \$8000.

17. 01-4312-70-640 HWY Building Expense

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line is used for general maintenance with the Highway Garage, repairs the furnace, bay doors, alarm system.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
HIGHWAYS & STREETS								
01-4312-10-730	HWY Street Improvements	\$ 57,508	\$ 57,508	\$ 57,110	\$ 57,110	\$ 57,110	\$ (398)	-1%
01-4312-20-410	HWY Electricity	\$ 3,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 1,000	33%
01-4312-20-411	HWY Heat	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ -	0%
01-4312-20-412	HWY Water	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4312-20-430	HWY Equipment Maintenance	\$ 15,000	\$ 16,500	\$ 16,500	\$ 16,500	\$ 15,000	\$ 1,500	10%
01-4312-20-445	HWY Garage Internet\Cable	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
01-4312-20-450	HWY Vehicle Expenses	\$ 13,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 13,000	\$ 2,000	15%
01-4312-20-491	HWY Garage Telephone	\$ 875	\$ 950	\$ 950	\$ 950	\$ 950	\$ 75	9%
01-4312-20-540	HWY Advertising	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%
01-4312-20-556	HWY Summer Maintenance	\$ 23,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 23,000	\$ 2,000	9%
01-4312-20-614	HWY Uniforms	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ -	0%
01-4312-20-620	HWY Supplies	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,000	\$ 500	25%
01-4312-20-635	HWY Fuel	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -	0%
01-4312-20-731	HWY Traffic Improvements	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ -	0%
01-4312-20-740	HWY Equipment	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
01-4312-50-612	HWY Winter Maintenance	\$ 50,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 5,000	10%
01-4312-70-640	HWY Building Expense	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
TOTAL HIGHWAYS & STREETS		\$ 209,084	\$ 221,159	\$ 220,761	\$ 220,761	\$ 209,761	\$ 11,677	6%

TOWN MECHANIC

This section of the budget is used for the Town Mechanic.

1. 01-4314-10-110 MECH Mechanic Salary

Appropriated in 2018	\$52,166
Requested in 2019	\$53,206

This line is used for the town mechanic salary.

2. 01-4314-10-115 MECH Mechanic Overtime

Appropriated in 2018	\$1,200
Requested in 2019	\$1,200

This line is used for overtime compensation.

3. 01-4314-10-220 MECH FICA

Appropriated in 2018	\$3,309
Requested in 2019	\$3,373

This line pays for the town mechanic position social security (FICA) payment – salaries x 6.2%.

4. 01-4314-10-225 MECH Medicare

Appropriated in 2018	\$774
Requested in 2019	\$789

This line pays for the town mechanic position Medicare payment – salaries x 1.45%.

5. 01-4314-10-610 MECH General Expense

Appropriated in 2018	\$700
Requested in 2019	\$750

This line is used for general expenses with the department.

6. 01-4314-10-614 MECH Uniforms

Appropriated in 2018	\$1,200
Requested in 2019	\$1,200

This line is used for uniforms and boots for the position. Boot allowance of \$200 per CBA.

7. 01-4314-10-740 MECH Equipment

Appropriated in 2018	\$1,200
Requested in 2019	\$1,200

This line is used to purchase needed equipment to repair all town vehicles and equipment.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
TOWN MECHANIC								
01-4314-10-110	MECH Mechanic Salary	\$ 52,166	\$ 53,206	\$ 53,206	\$ 53,206	\$ 53,206	\$ 1,040	2%
01-4314-10-115	MECH Mechanic Salary - OT	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
01-4314-10-220	MECH FICA	\$ 3,309	\$ 3,373	\$ 3,373	\$ 3,373	\$ 3,373	\$ 64	2%
01-4314-10-225	MECH Medicare	\$ 774	\$ 789	\$ 789	\$ 789	\$ 789	\$ 15	2%
01-4314-10-610	MECH General Expense	\$ 700	\$ 750	\$ 750	\$ 750	\$ 700	\$ 50	7%
01-4314-10-614	MECH Uniforms	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
01-4314-10-740	MECH Equipment	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
TOTAL	TOWN MECHANIC	\$ 60,548	\$ 61,718	\$ 61,718	\$ 61,718	\$ 61,668	\$ 1,170	2%

STREET LIGHTING

This section of the budget is used to pay for street lights in town. Amount is offset by the revenue from the Ashland Electric Department. No taxation.

1. 01-4316-30-410 SL Ashland Electric Department

Appropriated in 2018	\$42,000
Requested in 2019	\$42,000

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
STREET LIGHTING								
01-4316-30-410	SL Ashland Electric Dpt.	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	100%
TOTAL STREET LIGHTING		\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	\$ 42,000	100%

SANITATION

TRANSFER STATION – SOLID WASTE RECYCLING

This section of the budget is used for expenditures with the town transfer station related to the administration and disposal of garbage and other refuse.

1. 01-4324-10-110 SWD T/R Salaries

Appropriated in 2018	\$30,954
Requested in 2019	\$31,994

This line is used to pay for the salaries with the transfer station employees.

2. 01-4324-10-220 SWD T/R FICA

Appropriated in 2018	\$1,919
Requested in 2019	\$1,984

This line pays for the transfer station employees social security (FICA) payment – salaries x 6.2%.

3. 01-4324-10-225 SWD T/R Medicare

Appropriated in 2018	\$449
Requested in 2019	\$464

This line pays for the transfer station employees Medicare payment – salaries x 1.45%.

4. 01-4324-10-331 SWD T/R Training

Appropriated in 2018	\$325
Requested in 2019	\$325

This line is used for training and certifications.

5. 01-4324-10-390 SWD T/R License

Appropriated in 2018	\$35
Requested in 2019	\$300

This line is used for the NHDES required license for the transfer station. Increased to cover actual cost of renewals at \$50 per employee. We have 6 employees certified.

6. 01-4324-10-397 SWD T/R Landfill Testing

Appropriated in 2018	\$9,900
Requested in 2019	\$9,900

This line is used for groundwater monitoring and testing at the landfill. Tests are mandatory with NHDES. Bi-annual reports are sent to NHDES for gas (odd years) and groundwater (even years). Contract with Emery & Garrett Groundwater Investigations, a division of GZA.

7. 01-4324-10-410 SWD T/R Electric

Appropriated in 2018	\$1,100
Requested in 2019	\$1,500

This line is used for the electricity usage, increased for rate hike.

8. 01-4324-10-411 SWD T/R Heat

Appropriated in 2018	\$3,250
Requested in 2019	\$3,250

This line is used for heat; buildings at the transfer station use propane and waste oil.

9. 01-4324-10-491 SWD T/R Telephone

Appropriated in 2018	\$450
Requested in 2019	\$475

This line pays for telephone usage at the station

10. 01-4324-10-610 SWD T/R General

Appropriated in 2018	\$6,000
Requested in 2019	\$6,000

This line is used for disposal of asphalt shingles, electronics, signs, etc. and water usage.

11. 01-4324-10-614 SWD T/R Uniforms

Appropriated in 2018	\$560
Requested in 2019	\$560

This line is used for purchase of uniforms for transfer station employees, also used as reimbursement for boots (\$200 allowance) per CBA.

12. 01-4324-10-620 SWD T/R Supplies

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used for general supplies needed at the transfer station; e.g. cleaning supplies.

13. 01-4324-10-635 SWD T/R Fuel

Appropriated in 2018	\$275
Requested in 2019	\$275

This line is used for propane tanks.

14. 01-4324-40-560 SWD T/R Solid Waste District Dues

Appropriated in 2018	\$1,822
Requested in 2019	\$1,822

This line pays for the town dues with the Pemi-Baker Solid Waste District – dues help with household wastes, advertising, light bulb pickups.

15. 01-4324-40-720 SWD T/R Recycling Bldg. Maintenance

Appropriated in 2018	\$2,500
Requested in 2019	\$2,500

This line is used for repairs at the transfer station building.

16. 01-4324-40-745 SWD T/R Tran/Recycling Equipment

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used as a placeholder for future expenditures.

17. 01-4324-80-565 SWD T/R Hauling

Appropriated in 2018	\$80,000
Requested in 2019	\$80,000

This line is used to haul away recyclables. Fee based charge based on tonnage.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
TRANSFER/RECYCLING								
01-4324-10-110	SWD T/R Salaries	\$ 30,954	\$ 31,994	\$ 31,994	\$ 31,994	\$ 31,994	\$ 1,040	3%
01-4324-10-220	SWD FICA	\$ 1,919	\$ 1,984	\$ 1,984	\$ 1,984	\$ 1,984	\$ 64	3%
01-4324-10-225	SWD Medicare	\$ 449	\$ 464	\$ 464	\$ 464	\$ 464	\$ 15	3%
01-4324-10-331	SWD T/R Training	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ -	0%
01-4324-10-390	SWD T/R License	\$ 35	\$ 300	\$ 335	\$ 335	\$ 335	\$ 300	857%
01-4324-10-397	SWD T/R Landfill Testing	\$ 9,900	\$ 9,900	\$ 9,900	\$ 9,900	\$ 9,900	\$ -	0%
01-4324-10-410	SWD T/R Electric	\$ 1,100	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 400	36%
01-4324-10-411	SWD T/R Heat	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ -	0%
01-4324-10-491	SWD T/R Telephone	\$ 450	\$ 475	\$ 475	\$ 475	\$ 475	\$ 25	6%
01-4324-10-610	SWD T/R General	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
01-4324-10-614	SWD T/R Uniforms	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ -	0%
01-4324-10-620	SWD T/R Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4324-10-635	SWD T/R Fuel	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ -	0%
01-4324-40-560	SWD Solid Waste Dist Dues	\$ 1,822	\$ 1,822	\$ 1,822	\$ 1,822	\$ 1,822	\$ -	0%
01-4324-40-720	SWD Recycling Bldg Maint	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
01-4324-40-740	SWD T/R Equip Maint	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
01-4324-40-745	SWD Tran/Recycling Equip	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4324-80-565	SWD T/R Hauling	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	0%
TOTAL TRANSFER/RECYCLING FACILITY		\$ 142,540	\$ 144,350	\$ 144,385	\$ 144,385	\$ 144,385	\$ 1,845	1%

HEALTH

HEALTH OFFICER

This section of the budget shall be used by the town Health Officer for administrative expenditures related to regulatory and inspection activities; to the preservation and promotion of improved public health.

1. 01-4411-10-110 HO Health Officer's Salary

Appropriated in 2018	\$2,000
Requested in 2019	\$2,000

This line is used as a stipend salary for the Town Health Officer

2. 01-4411-10-220 HO FICA

Appropriated in 2018	\$124
Requested in 2019	\$124

This line pays for the Health Officer positions' social security (FICA) payment – salaries x 6.2%

3. 01-4411-10-225 HO Medicare

Appropriated in 2018	\$29
Requested in 2019	\$29

This line pays for the Health Officer positions' Medicare – salaries x 1.45%

4. 01-4411-10-610 HO General Expense

Appropriated in 2018	\$200
Requested in 2019	\$200

This line is used for general expenses for the Health Officer and Deputy Health Officer; e.g. line pays dues for membership into the state health officer association and attendance at health officer conferences.

5. 01-4411-10-611 HO Special Projects

Appropriated in 2018	\$1
Requested in 2019	\$1

This line has \$1 appropriation as a placeholder for future expenditures

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
HEALTH OFFICER								
01-4411-10-110	HO Health Officer's Salary	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
01-4411-10-220	HO FICA	\$ 124	\$ 124	\$ 124	\$ 124	\$ 124	\$ -	0%
01-4411-10-225	HO Medicare	\$ 29	\$ 29	\$ 29	\$ 29	\$ 29	\$ -	0%
01-4411-10-610	HO General Expense	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	0%
01-4411-10-611	HO Special Projects	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
TOTAL HEALTH OFFICER		\$ 2,354	\$ 2,354	\$ 2,354	\$ 2,354	\$ 2,354	\$ -	0%

ANIMAL CONTROL

This section of the budget is used for expenditures with animal control.

1. 01-4414-10-610 AC General Expense

Appropriated in 2018	\$200
Requested in 2019	\$200

This line is used for expenses that may occur with animal control

2. 01-4414-20-330 AC NH Humane Society

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used as a contractual service with the NH Human Society.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
ANIMAL CONTROL								
01-4414-10-610	AC General Expense	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	0%
01-4414-20-330	AC NH Humane Society	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
TOTAL ANIMAL CONTROL		\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%

WELFARE

GENERAL ASSISTANCE

This section of the budget is used for expenditures related to public assistance for individuals unable to provide essential needs for themselves and administrative expenditures related to welfare activities.

1. 01-4441-10-110 GA Director's Salary

Appropriated in 2018	\$6,000
Requested in 2019	\$6,000

This line is used as salary for the Welfare Director.

2. 01-4441-10-115 GA Assistant Stipend

Appropriated in 2018	\$1
Requested in 2019	\$1

This line has a \$1 placeholder for future expense.

3. 01-4441-10-220 GA FICA

Appropriated in 2018	\$372
Requested in 2019	\$372

This line pays for the Welfare Director's social security (FICA) payment – salaries x 6.2%

4. 01-4441-10-225 GA Medicare

Appropriated in 2018	\$87
Requested in 2019	\$87

This line pays for the Welfare Director and Assistant Medicare – salaries x 1.45%

5. 01-4441-10-610 GA General Expense

Appropriated in 2018	\$250
Requested in 2019	\$250

This line is used for general expenses with the Welfare Department; expenses include NH Local Welfare Admin Association dues, and seminar fees.

6. 01-4441-10-612 GA General Assistance Vouchers

Appropriated in 2018	\$20,000
Requested in 2019	\$20,000

This line is used for applicants who have requested general assistance and per guidelines are approved by the Welfare Director.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
GENERAL ASSISTANCE								
01-4441-10-110	GA Director's Salary	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0%
01-4441-10-115	GA Assistant Stipend	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4441-10-220	GA FICA	\$ 372	\$ 372	\$ 372	\$ 372	\$ 372	\$ -	0%
01-4441-10-225	GA Medicare	\$ 87	\$ 87	\$ 87	\$ 87	\$ 87	\$ -	0%
01-4441-10-610	GA General Expenses	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ -	0%
01-4441-10-612	GA General Assistance	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0%
TOTAL	GENERAL ASSISTANCE	\$ 26,710	\$ 26,710	\$ 26,710	\$ 26,710	\$ 26,710	\$ -	0%

CULTURE AND RECREATION

PARKS AND RECREATION

The function for this section of the budget are expenditures for cultural and recreational activities maintained for the benefit of residents and visitors. Parks and Recreation shall be for expenditures for maintenance and administrative costs related to public parks, campground, summer camp, after school program, and community activities.

1. 01-4520-50-110 P&R Cleaning Salary

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used as a placeholder for future expenditure with cleaning services.

2. 01-4520-50-120 P&R Directors Salary

Appropriated in 2018	\$24,650
Requested in 2019	\$25,375

This line is used as the Parks & Rec Directors salary.

3. 01-4520-50-220 P&R FICA

Appropriated in 2018	\$1,528
Requested in 2019	\$1,573

This line is used for social security (FICA) payment – salaries x 6.2%

4. 01-4520-50-225 P&R Medicare

Appropriated in 2018	\$357
Requested in 2019	\$368

This line pays for the Medicare payment – salaries x 1.45%

5. 01-4520-50-323 P&R Preemployment Background

Appropriated in 2018	\$470
Requested in 2019	\$611

This line is used as payments for preemployment background checks – per RSA.

6. 01-4520-50-410 P&R Electricity

Appropriated in 2018	\$2,824
Requested in 2019	\$2,900

This line is for expenses with the electricity use at Parks & Rec buildings.

7. 01-4520-50-411 P&R Fuel

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line pays for fuel at the Booster Club.

8. 01-4520-50-412 P&R Water

Appropriated in 2018	\$560
Requested in 2019	\$560

This line is used for the water bills.

9. 01-4520-50-413 P&R Sewer

Appropriated in 2018	\$530
Requested in 2019	\$530

This line is used for the sewer expense.

10. 01-4520-50-445 P&R Internet/Cable

Appropriated in 2018	\$692
Requested in 2019	\$720

This line is helps pay for Internet service.

11. 01-4520-50-491 P&R Telephone

Appropriated in 2018	\$620
Requested in 2019	\$620

This line is used for telephone services.

12. 01-4520-50-492 P&R Chemical Toilets

Appropriated in 2018	\$1,365
Requested in 2019	\$595

This line is used for porta potties at town parks and includes potties that are handicap accessible.

13. 01-4520-50-550 P&R Advertising

Appropriated in 2018	\$500
Requested in 2019	\$500

This line is used for advertising P&R afterschool program, job announcements, etc.

14. 01-4520-50-610 P&R Office Supplies

Appropriated in 2018	\$400
Requested in 2019	\$400

This line is used for office supplies throughout the calendar year.

15. 01-4520-50-611 P&R Contracted Cleaning

Appropriated in 2018	\$4,507
Requested in 2019	\$4,507

This line is used as the line for cleaning the Booster Club and is contracted with Great Northern Cleaning (GNC).

16. 01-4520-50-612 P&R Club House Supplies

Appropriated in 2018	\$300
Requested in 2019	\$300

This line is used for supplies at the club house; e.g. plates, cups, etc.

17. 01-4520-50-620 P&R General Expenses

Appropriated in 2018	\$150
Requested in 2019	\$150

This line is used other related general expenses for the department.

18. 01-4520-50-630 P&R Vehicle Expense

Appropriated in 2018	\$1
Requested in 2019	\$1

This line has a \$1 placeholder for future expense.

19. 01-4520-50-631 P&R Building Expense

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line helps with expenses for the P&R building when needed; expenses such as fire alarms and monitoring, fire extinguishers, oil furnace tune up, oil tank.

20. 01-4520-50-632 P&R Field Expense

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line helps with maintenance at the field.

21. 01-4520-50-740 P&R Equipment

Appropriated in 2018 \$500
 Requested in 2019 \$500

This line is used for purchasing parks/rec equipment such as basketballs, nets, sleds, overall items used at the park for kids.

22. 01-4520-50-883 P&R Tennis & Basketball Courts

Appropriated in 2018 \$1,000
 Requested in 2019 \$1,000

This line is used for repairs, crack filling and patching with tennis & basketball courts.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
PARK & RECREATION								
01-4520-50-110	P&R Cleaning Salary	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4520-50-120	P&R Directors Salary	\$ 24,650	\$ 25,375	\$ 25,375	\$ 25,375	\$ 24,650	\$ 725	3%
01-4520-50-220	P&R FICA	\$ 1,528	\$ 1,573	\$ 1,573	\$ 1,573	\$ 1,528	\$ 45	3%
01-4520-50-225	P&R Medicare	\$ 357	\$ 368	\$ 368	\$ 368	\$ 357	\$ 11	3%
01-4520-50-323	P&R PreEmploy Background	\$ 470	\$ 611	\$ 611	\$ 611	\$ 470	\$ 141	30%
01-4520-50-410	P&R Electricity	\$ 2,824	\$ 2,900	\$ 2,900	\$ 2,900	\$ 2,900	\$ 76	3%
01-4520-50-411	P&R Heating Fuels	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
01-4520-50-412	P&R Water	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ -	0%
01-4520-50-413	P&R Sewer	\$ 530	\$ 530	\$ 530	\$ 530	\$ 530	\$ -	0%
01-4520-50-445	P&R Internet/Cable	\$ 692	\$ 720	\$ 720	\$ 720	\$ 720	\$ 28	4%
01-4520-50-491	P&R Telephone	\$ 620	\$ 620	\$ 620	\$ 620	\$ 620	\$ -	0%
01-4520-50-492	P&R Chemical Toilets	\$ 1,365	\$ 595	\$ 595	\$ 595	\$ 595	\$ (770)	-56%
01-4520-50-550	P&R Advertising	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%
01-4520-50-610	P&R Office Supplies	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ -	0%
01-4520-50-611	P&R Contracted Cleaning	\$ 4,507	\$ 4,507	\$ 4,507	\$ 4,507	\$ 4,507	\$ -	0%
01-4520-50-612	P&R Clubhouse Supplies	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ -	0%
01-4520-50-620	P&R General Expenses	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ -	0%
01-4520-50-630	P&R Vehicle Expense	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4520-50-631	P&R Bldg Expense	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
01-4520-50-632	P&R Field Expense	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
01-4520-50-740	P&R Equipment	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	0%
01-4520-50-883	P&R Tennis & Bsk.Ball Courts	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
TOTAL P & R		\$ 49,956	\$ 50,211	\$ 50,211	\$ 50,211	\$ 49,290	\$ 255	1%

PARKS AND RECREATION – CAMPGROUND

This section of the budget is used for expenditures with the campground – expenses are offset by revenue (campground fee).

1. 01-4520-70-110 P&R Campground Cleaning Salary

Appropriated in 2018	\$750
Requested in 2019	\$750

This line is used for cleaning the campground beach house and bathroom – Great Northern Cleaning is the vendor.

2. 01-4520-70-220 P&R Campground FICA

Appropriated in 2018	\$47
Requested in 2019	\$47

This line is used as payment for FICA.

3. 01-4520-70-225 P&R Campground Medicare

Appropriated in 2018	\$11
Requested in 2019	\$11

This line is used as payment for Medicare.

4. 01-4520-70-410 P&R Campground Electricity

Appropriated in 2018	\$3,300
Requested in 2019	\$3,300

This line is used as the expense line for electricity payments.

5. 01-4520-70-411 P&R Campground Fuels

Appropriated in 2018	\$200
Requested in 2019	\$250

This line is used for propane at the campground – Eastern Propane & Oil is the vendor.

6. 01-4520-70-412 P&R Campground Water

Appropriated in 2018	\$930
Requested in 2019	\$930

This line is used as a utility expense for water.

7. 01-4520-70-413 P&R Campground Sewer

Appropriated in 2018 \$950
 Requested in 2019 \$950

This line is used as a utility payment for sewer.

8. 01-4520-70-491 P&R Campground Telephone

Appropriated in 2018 \$1
 Requested in 2019 \$1

This line is used as a placeholder for a telephone line.

9. 01-4520-70-620 P&R Campground Expense

Appropriated in 2018 \$1,200
 Requested in 2019 \$1,200

This line is used as general expenses for the campground; ex. New keys, lights, etc., general maintenance items when needed.

10. 01-4520-70-730 P&R Campground Improvements

Appropriated in 2018 \$2,500
 Requested in 2019 \$2,500

This line is used for large improvements at the campground.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
P&R - CAMPGROUND								
01-4520-70-120	P&R Campground Cleaning	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ -	0%
01-4520-70-220	P&R Campground FICA	\$ 47	\$ 47	\$ 47	\$ 47	\$ 47	\$ -	0%
01-4520-70-225	P&R Campground Medicare	\$ 11	\$ 11	\$ 11	\$ 11	\$ 11	\$ -	0%
01-4520-70-410	P&R Campground Electricity	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300	\$ -	0%
01-4520-70-411	P&R Campground Fuels	\$ 200	\$ 250	\$ 250	\$ 250	\$ 250	\$ 50	25%
01-4520-70-412	P&R Campground Water	\$ 930	\$ 930	\$ 930	\$ 930	\$ 930	\$ -	0%
01-4520-70-413	P&R Campground Sewer	\$ 950	\$ 950	\$ 950	\$ 950	\$ 950	\$ -	0%
01-4520-70-491	P&R Campground Telephone	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
01-4520-70-620	P&R Campground Expenses	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0%
01-4520-70-730	P&R Campground Improvements	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0%
TOTAL P&R - CAMPGROUND		\$ 9,888	\$ 9,938	\$ 9,938	\$ 9,938	\$ 9,938	\$ 50	1%

PARKS AND RECREATION – SUMMER/VACTION PROGRAMS

This section of the budget is used for expenditures with the Parks & Recreation summer camp and are offset by the summer program registration fees.

1. 01-4521-20-110 P&R Beach Salaries

Appropriated in 2018	\$10,395
Requested in 2019	\$10,490

This line is used for salaries with summer camp; lifeguards, etc.

2. 01-4521-20-120 P&R Vacation Camp Salary

Appropriated in 2018	\$17,111
Requested in 2019	\$18,832

This line is used for salaries with vacation camp; budgeted for 4 counselors over 7 weeks.

3. 01-4521-20-220 P&R Summer/Vacation FICA

Appropriated in 2018	\$1,705
Requested in 2019	\$1,818

This line is used as FICA expenses.

4. 01-4521-20-225 P&R Summer/Vacation Medicare

Appropriated in 2018	\$399
Requested in 2019	\$425

This line is used as Medicare expenses.

5. 01-4521-20-331 P&R Summer Training & Certification

Appropriated in 2018	\$360
Requested in 2019	\$1,200

This line is used as a training expense for lifeguards and camp counselors.

6. 01-4521-20-620 P&R Summer Expense & First Aid

Appropriated in 2018	\$600
Requested in 2019	\$600

This line is used as mileage expenses, CPR staff background checks, first aid supplies, and general expenses for the program.

7. 01-4521-20-630 P&R Snacks for Resale

Appropriated in 2018	\$750
Requested in 2019	\$750

This line is used to purchase snacks/supplies.

8. 01-4521-20-740 P&R Summer Equipment

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used for expenditures with summer camp supplies, new lifeguard t-shirts, etc.

9. 01-4521-30-410 P&R Beach Electricity

Appropriated in 2018	\$350
Requested in 2019	\$350

This line is used as electricity expense for the River St. location.

10. 01-4521-30-412 P&R Beach Water

Appropriated in 2018	\$100
Requested in 2019	\$100

This line is used as an expense for Leavitt Hill Beach.

11. 01-4521-30-413 P&R Beach Sewer

Appropriated in 2018	\$100
Requested in 2019	\$100

This line is used as an expense for Leavitt Hill Beach sewer.

12. 01-4521-30-491 P&R Beach Telephone

Appropriated in 2018	\$327
Requested in 2019	\$365

This line is used for the telephone at the Snack Shack/Beach House.

13. 01-4521-30-641 P&R Beach Maintenance

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used as general items and has been used for water testing on Little Squam.

14. 01-4521-30-741 P&R Beach Construction

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used for construction with the town beach.

15. 01-4521-40-611 P&R Vacation Camp Special Prog

Appropriated in 2018	\$4,800
Requested in 2019	\$4,800

This line is used kids summer camp expenditures; e.g. trips to “Whales Tale” “Smitty’s” ”Yogi Bear”, etc..

16. 01-4521-40-620 P&R Vacation Camp Arts & Craft

Appropriated in 2018	\$300
Requested in 2019	\$300

This line is used as expenses for arts and crafts.

17. 01-4521-40-834 P&R Vacation Camp Bussing

Appropriated in 2018	\$3,000
Requested in 2019	\$3,000

This line is used for the kid’s bus trips to programs.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
P&R - SUMMER / VACATION PROGRAMS								
01-4521-20-110	P&R Beach Salaries	\$ 10,395	\$ 10,490	\$ 10,490	\$ 10,490	\$ 10,395	\$ 95	1%
01-4521-20-120	P&R Vacation Camp Salary	\$ 17,111	\$ 18,832	\$ 18,832	\$ 18,832	\$ 17,111	\$ 1,721	10%
01-4521-20-220	P&R Summer/Vaca Fica	\$ 1,705	\$ 1,818	\$ 1,818	\$ 1,818	\$ 1,705	\$ 113	7%
01-4521-20-225	P&R Summer/Vaca Medicare	\$ 399	\$ 425	\$ 425	\$ 425	\$ 399	\$ 26	7%
01-4521-20-331	P&R Summer Training	\$ 360	\$ 1,200	\$ 1,200	\$ 1,200	\$ 360	\$ 840	233%
01-4521-20-620	P&R Summer Exp & First Aid	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ -	0%
01-4521-20-630	P&R Summer snacks for resale	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ -	0%
01-4521-20-740	P&R Summer Equipment	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4521-30-410	P&R Beach Electricity	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ -	0%
01-4521-30-412	P&R Beach Water	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0%
01-4521-30-413	P&R Beach Sewer	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0%
01-4521-30-491	P&R Beach Telephone	\$ 327	\$ 365	\$ 365	\$ 365	\$ 365	\$ 38	12%
01-4521-30-641	P&R Beach Maintenance	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4521-30-741	P&R Beach Construction	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4521-40-611	P&R Vaca Camp Special Prog	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ -	0%
01-4521-40-620	P&R Vaca Camp Arts & Craft	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ -	0%
01-4521-40-834	P&R Vaca Camp Bussing	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
**TOTAL ** P&R-SUMMER PROGRAMS		\$ 43,297	\$ 46,130	\$ 46,130	\$ 46,130	\$ 43,335	\$ 2,833	7%

PARKS AND RECREATION – AFTER SCHOOL PROGRAM

This section of the budget is used for expenditures with the Parks & Recreation after school program and are offset by the fee to attend the program.

1. 01-4522-20-110 P&R After School Salary

Appropriated in 2018	\$17,374
Requested in 2019	\$17,528

This line is the salary line for the after-school program.

2. 01-4522-20-220 P&R After School FICA

Appropriated in 2018	\$1,077
Requested in 2019	\$1,087

This line is used for FICA expense – salary times 6.2%.

3. 01-4522-20-225 P&R After School Medicare

Appropriated in 2018	\$252
Requested in 2019	\$254

This line is used for Medicare expense – salary times 1.45%.

4. 01-4522-20-620 P&R After School Expenses

Appropriated in 2018	\$800
Requested in 2019	\$800

This line is used as miscellaneous expenses with the program but primarily for food – vendor NH Food Bank.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
P&R - AFTER SCHOOL PROGRAM								
01-4522-20-110	P&R After School Salary	\$ 17,374	\$ 17,528	\$ 17,528	\$ 17,528	\$ 17,374	\$ 154	1%
01-4522-20-220	P&R After School FICA	\$ 1,077	\$ 1,087	\$ 1,087	\$ 1,087	\$ 1,077	\$ 10	1%
01-4522-20-225	P&R After School Medicare	\$ 252	\$ 254	\$ 254	\$ 254	\$ 252	\$ 2	1%
01-4522-20-620	P&R After School Supplies	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ -	0%
TOTAL P&R AFTER SCHOOL PROGRAM		\$ 19,503	\$ 19,669	\$ 19,669	\$ 19,669	\$ 19,503	\$ 166	1%

PARKS AND RECREATION – COMMUNITY ACTIVITIES

1. 01-4523-20-410 P&R Memorial Park Electricity

Appropriated in 2018	\$660
Requested in 2019	\$660

This line is used as the electricity expense with Memorial Park.

2. 01-4523-20-412 P&R Memorial Park Water

Appropriated in 2018	\$1
Requested in 2019	\$1

This line is used as the water expense with the Memorial Park.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
P&R - COMMUNITY ACTIVITIES								
01-4523-20-410	P&R Memorial Park Electricity	\$ 660	\$ 660	\$ 660	\$ 660	\$ 660	\$ -	0%
01-4523-20-412	P&R Memorial Park Water	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
TOTAL P&R - COMMUNITY		\$ 661	\$ 661	\$ 661	\$ 661	\$ 661	\$ -	0%

LIBRARY



*Ashland Town
Library*

This section of the budget shall be used for expenditures related to the operations of the town public library system.

1. 01-4550-10-110 Library Wages

Appropriated in 2018	\$40,100
Requested in 2019	\$41,600

This line is used for hourly wages for staff; director, assistant director, library assistant, circulation assistant and substitutes.

2. 01-4550-10-220 Library FICA

Appropriated in 2018	\$2,486
Requested in 2019	\$2,579

FICA based on staff wages.

3. 01-4550-10-225 Library Medicare

Appropriated in 2018	\$581
Requested in 2019	\$603

Medicare based on staff wages - salary times 1.45%.

4. 01-4550-10-610 Library General Expenses

Appropriated in 2018	\$20,390
Requested in 2019	\$20,516

This line is used for general expenses at the Town Library – town generally makes quarterly payments, per Library’s request. A breakdown of the general expenses is on the following page.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
LIBRARY								
01-4550-10-110	Library Wages	\$ 40,100	\$ 41,600	\$ 41,600	\$ 44,600	\$ 41,600	\$ 1,500	4%
01-4550-10-220	Library FICA	\$ 2,486	\$ 2,579	\$ 2,579	\$ 2,765	\$ 2,579	\$ 93	4%
01-4550-10-225	Library Medicare	\$ 581	\$ 603	\$ 603	\$ 647	\$ 603	\$ 22	4%
01-4550-10-610	Library General Expenses	\$ 20,390	\$ 20,516	\$ 20,516	\$ 20,516	\$ 20,390	\$ 126	1%
TOTAL LIBRARY		\$ 63,558	\$ 65,298	\$ 65,298	\$ 68,528	\$ 65,172	\$ 1,741	3%

Library General Expenses – narrative description and 2019 budget amount

- **Audios:** Purchase of audio books for the collection - \$1,100
- **Books:** Purchase of books for the collection - \$6,500
- **Cleaning:** Weekly cleaning of public spaces by Joyce Janitorial Services, increase of \$100 (\$2 per week) by cleaners - \$2,800
- **Computer Replacement Fund:** Annual payment to our Computer Fund for the eventual replacement of the public access and staff computers - \$750
- **Downloadable Books Fee:** Annual fee to Park Street Foundation for participation in statewide downloadable book service for our patrons - \$480
- **Dues:** Annual dues to N.H. Library Trustees Association, Scrooge and Marley Video Cooperative (of area libraries) and NH Library Association - \$185
- **Education:** Conferences and seminars for library staff - \$100
- **Equipment:** Purchase or repair of equipment, as needed - \$300
- **Mileage:** Mileage reimbursement for staff for travel (post office, homebound patrons and conferences, etc.) increase of \$25 for staff education travel - \$175
- **Misc.:** Keeping this line open with \$1.00 for miscellaneous expenses as needed - \$1
- **Postage:** Postage and Post Office Box rental, increase of \$50 for increased PO Box rental - \$300
- **Programs:** Supplies and performers for public programs - \$900
- **Software:** Software for computers - \$225
- **Subscriptions/Periodicals:** Subscriptions to magazines and local newspaper, increase of \$50 for increased subscription costs - \$500
- **Supplies:** Various supplies, including office, copier, collection and restroom supplies, increase of \$100 for increased costs - \$1,700
- **Tech Support and Catalog:** Computer systems tech support and annual fee for on-line catalog, decrease of \$200 based on experience - \$1,500
- **Utilities and Telephone:** Electricity, water, sewer, website and telephone charges - \$1,700
- **Videos:** Purchase of videos for the collection - \$1,300

PATRIOTIC PURPOSES

This section of the budget is used for expenditures related to public celebrations for holidays and other purposes such as; the Ashland 4th of July, Memorial Day, and the Ashland Heritage Commission.

1. 01-4583-10-110 PP July 4th Emergency Cover Wages

Appropriated in 2018	\$9,000
Requested in 2019	\$9,000

This line is used for police detail, fire department, etc. for emergency service coverage during the 4th of July celebrations.

2. 01-4583-10-220 PP July 4th FICA

Appropriated in 2018	\$558
Requested in 2019	\$558

This line is used for FICA expenses with the 4th of July event.

3. 01-4583-10-225 PP July 4th Medicare

Appropriated in 2018	\$131
Requested in 2019	\$131

This line is used for Medicare expenses with the 4th of July event.

4. 01-4583-10-691 PP Memorial Day Misc. Exp.

Appropriated in 2018	\$1,000
Requested in 2019	\$1,000

This line is used for purchases of flags and items related to Memorial Day.

5. 01-4583-10-693 PP Heritage Commission

Appropriated in 2018	\$1,000
Requested in 2019	\$500

This line is used for miscellaneous expenses with the Ashland Heritage Commission; expenses such as event attendance, sponsorship with NH Humanities, and for membership to NH Preservation Alliance.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
PATRIOTIC PURPOSES								
01-4583-10-110	PP July 4th Emerg Cover Wages	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ -	0%
01-4583-10-220	PP July 4th FICA	\$ 558	\$ 558	\$ 558	\$ 558	\$ 558	\$ -	0%
01-4583-10-225	PP July 4th Medicare	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ -	0%
01-4583-10-691	PP Memorial Day Supplies	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
01-4583-10-693	PP Heritage Commission	\$ 1,000	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ (500)	-50%
TOTAL PATRIOTIC PURPOSES		\$ 11,689	\$ 11,689	\$ 11,189	\$ 11,189	\$ 11,189	\$ (500)	-4%

CONSERVATION AND DEVELOPMENT

CONSERVATION COMMISSION

This section of the budget is related to the Ashland Conservation Commission and the development of natural resources.

1. 01-4611-20-610 Con General Expenses

Appropriated in 2018	\$1,000
Requested in 2019	\$500

This line is used for general expenses by the Ashland Conservation Commission and include; membership dues to NH Association of Conservation Commission.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
CONSERVATION COMMISSION								
01-4611-20-610	CON General Expenses	\$ 1,000	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ (500)	-50%
*TOTAL** CONSERVATION COMMISSION		\$ 1,000	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ (500)	-50%

DEBT SERVICE

LONG TERM BONDS AND NOTES PRINCIPAL

Debt Service - Principal

This section of the budget is used for debt service – Principal payments.

1. 01-4711-20-981

Appropriated in 2018	\$12,084
Requested in 2019	\$12,084

This line is from a water treatment system bond and pays the principal. Issued March 18, 2008 and matures September 10, 2027.

2. 01-4711-20-984

Appropriated in 2018	\$64,247
Requested in 2019	\$64,247

This line is from a water project bond and pays the principal – loan issued July 16th, 2009 and matures July 16th, 2026.

3. 01-4711-20-986

Appropriated in 2018	\$50,000
Requested in 2019	\$53,000

This line is used for principal payments with the 2012 River St. improvements (water & sewer) and was refinanced with NH Municipal Bond Bank. Debt service matures on August 15th, 2029.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
DEBT SERVICE - PRINCIPAL								
01-4711-20-981	DS 95 Water System Bond	\$ 12,084	\$ 12,084	\$ 12,084	\$ 12,084	\$ 12,084	\$ -	0%
01-4711-20-984	DS 95 Water Project	\$ 64,247	\$ 64,247	\$ 64,247	\$ 64,247	\$ 64,247	\$ (0)	0%
01-4711-20-986	DS 2012 River Street W&S	\$ 50,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 3,000	6%
TOTAL DEBT SERVICE PRINCIPAL		\$ 126,331	\$ 129,331	\$ 129,331	\$ 129,331	\$ 129,331	\$ 3,000	2%

LONG TERM BONDS AND NOTES INTEREST

Debt Service - Interest

This section of the budget is used for debt service – Interest payments.

1. 01-4721-20-981

Appropriated in 2018	\$4,701
Requested in 2019	\$4,219

This line is from a water treatment system bond and pays the interest. Issued March 18, 2008 and matures September 10, 2027.

2. 01-4721-20-984

Appropriated in 2018	\$22,431
Requested in 2019	\$19,867

This line is from a water project bond and pays the interest – loan issued July 16th, 2009 and matures July 16th, 2026.

3. 01-4721-20-986

Appropriated in 2018	\$31,900
Requested in 2019	\$30,400

This line is used for interest payments with the 2012 River St. (water & sewer) and was refinanced with NH Municipal Bond Bank. Debt service matures on August 15th, 2029.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
INTEREST - LONG TERM BOND								
01-4721-20-981	INT 95 Water System Bond	\$ 4,701	\$ 4,219	\$ 4,219	\$ 4,219	\$ 4,219	\$ (482)	-10%
01-4721-20-984	INT 95 Water Project Bond	\$ 22,431	\$ 19,867	\$ 19,867	\$ 19,867	\$ 19,867	\$ (2,564)	-11%
01-4721-20-986	INT River Street W&S	\$ 31,900	\$ 30,400	\$ 30,400	\$ 30,400	\$ 30,400	\$ (1,500)	-5%
TOTAL DEBT SERVICE INTEREST		\$ 59,032	\$ 54,486	\$ 54,486	\$ 54,486	\$ 54,486	\$ (4,546)	-8%

TAX ANTICIPATION NOTES

Tax Anticipation Notes

This section of the budget is used for a Tax Anticipation Note (TAN) – short term borrowing.

1. 01-4723-10-990

Appropriated in 2018 \$1

Requested in 2019 \$1

This line is used as a placeholder if the town had to purchase a tax anticipated note.

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	Default	Inc./Dec.	% Change
Account Number	Account Name	2018	2019	2019	2019	2019	Vote/BOS	Vote/BOS
TAX ANTICIPATION NOTE								
01-4723-10-990	INT Tax Anticipation Notes	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%
TOTAL INT. TAN NOTES		\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	0%

CAPITAL OUTLAY – ARTICLES

CAPITAL OUTLAY – ARTICLES

Budget Worksheet 2019		Voted	Dept.	BOS	Bud.Com	
Account Number	Account Name	2018	2019	2019	2019	Article #
CAPITAL OUTLAY						
01-4902-40-500	CO - Public Works Loader Lease	\$ 27,142	\$ 27,142	\$ 27,142	\$ 27,142	10
01-4902-40-600	CO - TS Lease purchase Mini Loader	\$ 12,938	\$ 5,391	\$ 5,391	\$ 5,391	11
01-4902-30-740	Fire Truck Lease	\$ 53,500	\$ 107,789	\$ 107,789	\$ 107,789	9
CRF TRANSFERS TO TRUSTEES						
01-4915-30-300	CRF - Police Vehicle Repair/Purchase	\$ 30,000	\$ 30,000	\$ 25,000	\$ 25,000	16
01-4915-30-400	CRF - Fire Vehicle Repair/Replace	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000	14
01-4915-30-401	CRF - DPW Vehicle Rep/Replace	\$ 35,000	\$ 35,000	\$ 25,000	\$ 25,000	15
01-4915-30-500	CRF - Road Improvement	\$ 125,000	\$ 125,000	\$ 100,000	\$ 100,000	12
01-4915-30-700	CRF - Town Building Maint & Repair	\$ 25,000	\$ 25,000	\$ 5,000	\$ 5,000	18
01-4915-30-800	CRF - Ashland Library Building Fund	\$ 25,000	\$ 25,000	\$ 20,000	\$ 20,000	17
01-4915-30-801	CRF - Emergency Mgt.	\$ 2,000	\$ -	\$ -	\$ -	
01-4915-30-802	CRF - Property Tax Map	\$ 39,300	\$ 39,300	\$ 39,300	\$ 39,300	13
TOTAL WARRANT ARTICLES		\$ 424,880	\$ 469,622	\$ 379,622	\$ 379,622	
PETITION WARRANT ARTICLES						
01-4925-30-300	Pemi-Baker Community Health	\$ -	\$ 9,700	\$ 9,700	\$ 9,700	29
01-4925-30-301	Grafton County Senior	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	30
01-4925-30-302	GENESIS - LRMHC	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	31
01-4925-30-304	Tri County CAP	\$ 3,107	\$ 3,107	\$ 3,107	\$ 3,107	32
01-4925-30-305	Bridge House	\$ -	\$ -	\$ -	\$ -	
01-4925-30-306	CADY	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	35
01-4925-30-307	Voices Against Violence	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	33
01-4925-30-308	Day Away	\$ -	\$ 1,500	\$ -	\$ 1,500	34
01-4925-30-309	WAP Pemi River Adb	\$ 400	\$ -	\$ -	\$ -	
01-4925-30-310	WAP Ashland 150th	\$ 15,000	\$ -	\$ -	\$ -	
TOTAL PETITION WA		\$ 32,007	\$ 27,807	\$ 26,307	\$ 27,807	
TOTAL WARRANT ARTICLES		\$ 456,887	\$ 497,429	\$ 405,929	\$ 407,429	