

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

**ASHLAND BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, NOVEMBER 19, 2018
ASHLAND ELEMENTARY SCHOOL CAFETERIA
6:30 PM**

I. CALL TO ORDER

Chairman Newton called the meeting to order at 6:30 PM with all the Selectmen – Chairman Fran Newton, Vice Chairman Harold Lamos, Selectman Leigh Sharps, Selectman Kathleen DeWolfe, and Selectman Casey Barney, present. Others present: Town Administrator Charles Smith.

II. APPROVAL OF MINUTES

- a. November 5th, 2018 Board of Selectmen meeting minutes – changes; pg. 3 line 2 replace the word “it” with “at.” Also, pg. 4 line 31 add the word “had” and conclude sentence “to full member of ZBA.”

MOTION: Vice Chairman Lamos

To approve the Board of Selectmen meeting minutes from November 5^h, 2018.

SECOND: Selectman Sharps

VOTE: 5-0 (All in favor)

MOTION PASSED

III. NEW BUSINESS

a. **Whipple House lease agreement**

- i. Board of Selectmen reviewed their revisions for a new lease agreement with the Ashland Historical Society (AHS) and the Whipple House property. AHS member David Ruell informed the board the new lease was discussed at their meeting, but the members did not reach a decision on the lease and are considering legal counsel. Board of Selectmen had concerns over time constraints as the current lease, which expires at the end of this year, has a renewal clause that either party must put in writing by November 30th the lease shall not be renewed for immediate and subsequent years. Consensus of the Board was to approve the new lease agreement and send a memo to AHS notifying them about the expiration of old agreement and continue discussion with a new lease agreement.

MOTION: Selectman DeWolfe

To approve the new lease agreement with the Ashland Historical Society for the Whipple House property.

SECOND: Vice Chairman Lamos

VOTE: 4-1 (Vice Chairman Lamos voted “nay”)

MOTION PASSED

1 **MOTION:** Selectman DeWolfe
2 *To write a memo to the Ashland Historical Society notifying the party in*
3 *writing that the current lease shall not be renewed.*
4 **SECOND:** Selectman Barney
5 **VOTE:** 4-1 (Vice Chairman Lamos voted “nay”)
6 **MOTION PASSED**

7
8 **IV. OLD BUSINESS**

- 9 a. **Town Administrator updates** – TA Smith reviewed an update report for the month
10 of October and the recent activities from the following departments; Library, Parks &
11 Recreation, Town Clerk/Tax Collector, Building Inspector, Department of Public
12 Works, Police Department and Fire Department.
13 b. **Project List** – TA Smith provided current updates to the Board of Selectmen for the
14 following projects;
15 i. NHDOT – Transportation Alternative Program (TAP) grant – TA Smith and
16 the DPW Director are to have a meeting with NHDOT District 3 and KV
17 Partners about the preliminary design phase for the sidewalk project
18 ii. Ashland Properties (L.W. Packard Mill Site) – TA Smith answered a few
19 follow up questions for the CDFA feasibility study grant application
20 iii. NH Land & Community Heritage Investment Program grant – TA Smith
21 informed the Board how Williams Architect and a structural engineer
22 consultant visited the Town Office to analyze the building.
23 iv. Town Parcel Audit (GIS mapping project) – CAI Technologies picked up the
24 property records from the town office and are starting the project sooner than
25 expected.
26 v. Building Permit Fees – Board of Selectmen prefer a work session before
27 holding a public hearing. TA Smith to invite the Planning Board members to
28 work session.
29 vi. Grant Opportunities – TA Smith informed the Board that the CDBG grant for
30 Harvey Properties was approved and the RFP for grant administrator was sent
31 out for advertising.
32

33 **V. SELECTBOARD ITEMS**

- 34 a. **Planning Board member appointment to ZBA** – Board appointed Planning Board
35 Chairman Mardean Badger to ZBA. Chairman Newton administered the oath of
36 office to Chairman Badger.

37
38 **MOTION:** Selectman DeWolfe
39 *To appoint Mardean Badger as a member to the Ashland Zoning Board of*
40 *Adjustments.*
41 **SECOND:** Selectman Sharps
42 **VOTE:** 5-0 (All in favor)
43 **MOTION PASSED**
44
45

- 1 b. Selectman Sharps approached the Board about having their Work Sessions like
2 session meetings in the past. Consensus of the Board was to have the work session
3 meetings to discuss policy, items on the agenda, etc. but no formal votes and public
4 comments are taken.
5 c. TA Smith requested town employees have Monday, December 24th, 2018 the day
6 before Christmas off.

7
8 **MOTION:** Selectman Sharps
9 *To allow town employees the day off before Christmas – Monday, December 24th,*
10 *2018.*

11 **SECOND:** Vice Chairman Lamos

12 **VOTE:** 5-0 (All in favor)

13 **MOTION PASSED**

14
15 **VI. NON-PUBLIC SESSION**

16
17 **MOTION:** Selectman DeWolfe
18 *To enter nonpublic session under RSA 91-A;3, II (a).*

19 **SECOND:** Selectman Barney

20 **VOTE:** 5-0 (All in favor)

21 **MOTION PASSED**

22 Board of Selectmen entered nonpublic session at 7:49 P.M. and reconvened at 8:40
23 P.M. Non-public session minutes were sealed.

24
25 **VII. Board of Selectmen adjourned their meeting at 8:41 P.M.**

26
27 *The minutes for this meeting have been transcribed by Town Administrator Charles Smith on*
28 *November 20th, 2018.*