

**Ashland Planning Board
Amended Meeting Minutes
Wednesday, November 7, 2018**

CALL TO ORDER: Mardean Badger, Chair of the Planning Board, called the meeting to order at 6:31 PM.

MEMBERS PRESENT: Mardean Badger, Susan MacLeod, Leigh Sharps and Fran Newton

OTHERS PRESENT: Alan Cilley

DISPOSITION OF MINUTES

The Board tabled their October 24 meeting minutes to their next meeting.

OTHER SIGNS SECTION 3.3.6.1 OF ASHLAND ZONING ORDINANCE

The Board discussed the wording of the *Other Signs Section 3.3.6.1*. The Board discussed the different meanings with and without the word “thereon.”

EHFAR LLC: APPLICATION FOR VOLUNTARY MERGER

The Planning Board received an Application for a Voluntary Merger of lots from EHFAR. EHFAR is requesting to merge Lot 21-2-9-18 and Lot 21-2-9-19 into one lot. In a second application EHFAR is requesting the merger of Lot 21-2-9-8 and Lot 21-2-9-9 into one lot. There is no required Public Hearing in this case. Mardean will sign both mergers.

LEAVITT HILL PAVING PROJECT

Matt Dickson is working with R & D Paving on the Leavitt Hill Paving Project. R & D advises that the paving project is scheduled for sometime around Thanksgiving. The Planning Board has requested the project be completed this construction season.

An email from Matt Dickson, Leavitt Hill Project Manager, dated August 30 stated “We have contracted R & D Paving to complete the top course of paving on Leavitt Hill from the stop sign at the beach to the last fire hydrant on Leavitt Hill. There will be a ½” thick shim coat covered by a 1” thick top course. All asphalt will be 3/8” mix and all riser rings will be provided for sewer man holes, gate valves and catch basin grates. The work will be performed mid-October.”

An email from Matt Dickson, Leavitt Hill Project Manager, dated November 6 stated “We are working with R & D for a definitive date. They have indicated that with the current schedule they will pave Leavitt Hill sometime around Thanksgiving. It is our goal to have the work done sooner than that and we are doing what we can to accelerate the time line. Once we have a confirmed date we will notify those affected along the road including the active construction project. R & D has also included in their quote dealing with all structures i.e. man holes, gate valves and drainage grates along with transitioning of any and all driveways and roads.”

CASE 2018-08:SPR SHELLEY RANDALL, 356 OWL BROOK ROAD (T/M/L 010-004-011)

The Planning Board has received an application and Site Plan Review map from Ms. Shelley Randall. The Ashland Zoning Board of Adjustment needs to meet to confirm that they will consider the Special Exception application in a joing meeting with the Planning Board on November 28.

MICHAEL HORSCH, HORSCH GARAGE EQUIPMENT, INC. 98 MAIN STREET, (T/M/L 016-001-013)

Michael Horsch notified the Planning Board that a purchase and sales agreement has been signed on Tuesday, November 6. The closing on the sale will take place in mid-December. Mr. Horsch wants to clean up the property in front of the building. He has been advised of the sidewalk project.

SQUAM LAKE PLUMBING

The Planning Board has received a complaint concerning the animated sign located on the Squam Lake Plumbing property on Main Street. No decision was made at this meeting.

OTHER BUSINESS

Mardean was nominated by Susan MacLeod and seconded by Leigh Sharps to be a voting member of the Zoning Board of Adjustment from the Planning Board. The vote was 3-0.

The Planning Board received an email from FEMA and the Pemi Flood Plain Administration, which will be forwarded to the Town Administrator.

The Board was advised that the Ashland Economic Development Committee met recently. Levi Bradley was elected Chair of the Committee. Anthony Adamsky was elected the Vice Chair. The Committee will meet the fourth Monday of each month at the Fire Station, with additional work sessions scheduled as needed.

Kaitlyn is in the process of updating the current list of Planning Board cases. She is keeping track of all informal consultations with the Planning Board.

ADJOURNMENT

Leigh Sharps made a motion to adjourn. Susan MacLeod seconded the motion. The motion passed 3-0. The meeting adjourned at 7:30 PM. The next Planning Board meeting will be Wednesday, November 28, 2018 at 6:30 PM at the Ashland Elementary School Library.

Minutes submitted by Paula Hancock