



TOWN OF ASHLAND ELECTRIC DEPARTMENT  
6 COLLINS STREET  
ASHLAND, NH 03217

Office (603)968-3083  
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Ashland Electric Dept.

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September 25, 2018

## ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday  
September 25, 2018  
6 Collins Street  
ASHLAND, NH  
6:30 P.M.

**MEMBERS PRESENT:** Sandra Coleman, Glenn Dion & Jamie Lyford

**OTHERS PRESENT:** Steve Foley & Linda Pack

**CALL TO ORDER:** Sandra Coleman opened the meeting at 6:30 PM

Pledge of Allegiance

**MINUTES:** Glenn made a motion to approve the Minutes of August 28, 2018 as amended. Sandra seconded the motion. Glenn - yes, Sandra - yes & Jamie - abstained. 2-0

**OLD BUSINESS:** Steve discussed the Excel Spreadsheet he will give to Karen to download. He needs an address column inserted for the high use customer list.

Sandra stated that Karen would need a doctors note before she could return to work on Monday October 1st.

Steve gave an explanation of the New Hampton Bill and his discussion with the Electric Commissioner Bob Hammond and the Village Precinct Secretary.

A spotlight has been installed on the Small Bucket Truck at a cost of \$791 dollars by Ossipee Mountain Electronics.

The Cintas Uniform Contract is up for renewal November 5, 2018. The Department will not renew this contract and the Commissioners want the men to start ordering their new work clothing right away. This process will save the Electric Department quite an amount of money compared to the Uniform Contract currently in place.



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Steve advised the Commissioners that the truck they wished to put out for auction could not be placed with a reserve. Discussion ensued where it might be auctioned and a possibility of Massachusetts was suggested.

A Thank You Card was received from Lee Nichols for his retirement award from the Ashland Electric Department.

Steve advised the Commissioners that the new ID Badges for Employees would be ready sometime in October.

Discussion ensued regarding the Budgets and when the meetings should take place. It was decided that Steve and Sandra would get together on Monday to begin the process. Linda will print out each budget line and show all current expenses. Due to the change in the Budget Committee Meetings to the second Tuesday of each month, the Electric Dept. Meeting scheduled for the same time has been changed. The Electric Dept. will meet on the second Wednesday and fourth Tuesday for the months of October, November, December & January.

**NEW BUSINESS:**

Steve discussed the Sectionalizer being put in by Eversource to protect their lines from our substation and a Coordination Study to be completed by Ashland and Eversource.

Steve will be checking as to why we have more outages on Owl Brook Road. He feels it could be trimming needed or possibly old Fuses that need to be replaced.

Automatic Lights for working on road repairs have been discussed with Craig Moore of the Highway Department. The possibility of sharing the cost and use with the Town, Water and Sewer Depts. would help all concerned.



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Glenn Dion made a motion to accept the new Rate Schedules as presented to be put into the Tariff. Sandra Coleman seconded the motion. Vote was unanimous. 3-0

Payroll and Accounts Payable signed.

**NON-PUBLIC SESSION:** None

**ADJOURNMENT:** Jamie made a motion to adjourn at 8:15 PM. Sandra seconded the motion. Vote was unanimous. 3-0

**Respectfully submitted**

**Linda A. Pack**  
**Ashland Electric Department**