



TOWN OF ASHLAND ELECTRIC DEPARTMENT  
6 COLLINS STREET  
ASHLAND, NH 03217

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Ashland Electric Dept.

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August 28, 2018

## ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday  
August 28, 2018  
6 Collins Street  
ASHLAND, NH  
6:30 P.M.

**MEMBERS PRESENT:** Sandra Coleman & Glenn Dion  
Jamie Lyford - Absent

**OTHERS PRESENT:** Steve Foley & Linda Pack

**CALL TO ORDER:** Sandra Coleman opened the meeting at 6:35 PM  
Pledge of Allegiance

**MINUTES:** The following amendments were made to the August 14th Minutes:

1. Under Old Business Paragraph 1 line 4 change "can" to "could".
2. Under Old Business Paragraph 3 line 1 change "Discussion of wage proposal for Linemen." to "Wage proposal was discussed at length. After long discussion" Glenn Dion made a motion to approve the 2018 wage proposal for 2019 going forward as presented.
3. Under Old Business Paragraph 4 line 3 change "AMR meters" to "AMR/AMI meters".
4. Under New Business Paragraph 5 line 3 change "check again" to "review".
5. Under New Business Paragraph 5 line 5 change "month's" to "months".

Glenn made a motion to approve the Minutes of August 14, 2018 as amended. Sandra seconded the motion. Vote was unanimous.



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**OLD BUSINESS:**

The Vehicle List received from the Town Office has been reviewed and there were two vehicles removed from the list. The Town Administrator was advised and he notified the Town Insurance

Agency, Primex, of the change. Steve also discussed a Vehicle Rating Spreadsheet done by Dale for the Department. This will give a good description of the status of each vehicle in the Department.

Linda advised the Commissioners that she has a meeting with the Accountant tomorrow morning. Glenn asked her to check into the end of year checks for Commissioners and Revenue Journal Entries.

**NEW BUSINESS:**

Steve discussed the meeting he had with Vermont Public Power Association this past week. He said it was a very informative meeting and they were very helpful regarding the breakdown of their charges, fees and services.

It has come to Steve's attention that he inadvertently made a mistake on the New Hampton Billing over the last several months. He has contacted the New Hampton Precinct to try to set up a meeting with the Commissioner as soon as possible.

Discussion regarding the change from our current uniform company to the purchase of individual clothing for each Lineman and Superintendent. Steve advised the Commissioners that he needs to find out from our current company what, if any contract we have with them. He has been unsuccessful in reaching them and Linda will try tomorrow. Steve advised the ID Badges will be here in October.

Steve requested to purchase and have installed a spotlight for the small Bucket Truck from Ossipee Mountain Electronics. As he stated during a power outage it is a necessity to have lighting on the trucks. The Commissioners gave their approval for the purchase.

Glenn wanted Steve to give him a time frame for starting the installation of the new AMR/AMI Meters. Steve said he would be able to start around the 12th to the 17th of September. Glenn would



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like a letter sent to customers with information about the new meter installations with the next Electric Bill.

Payroll and Accounts Payable signed.

**NON-PUBLIC SESSION:** None

**ADJOURNMENT:** Glenn made a motion to adjourn at 7:46 PM. Sandra seconded the motion. Vote was unanimous.

**Respectfully submitted**

**Linda A. Pack**  
**Ashland Electric Department**