



TOWN OF ASHLAND ELECTRIC DEPARTMENT  
6 COLLINS STREET  
ASHLAND, NH 03217

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Ashland Electric Dept.

1

April 10, 2018

## ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday  
April 10, 2018  
6 Collins Street  
ASHLAND, NH  
6:30 P.M.

**MEMBERS PRESENT:** Jamie Lyford, Sandra Coleman and Glenn Dion

**OTHERS PRESENT:** Steve Foley, Linda Pack, Jane Sawyer and Casey Barney

**CALL TO ORDER:** Sandra Coleman opened the meeting at 6:30 PM

Pledge of Allegiance

**MINUTES:** Sandra made a motion to approve as presented the minutes of March 27, 2018. Glenn seconded the motion. Vote was unanimous.

**OTHER BUSINESS:** Jane Sawyer attended this meeting to request the Electric Department's help to hang the 150th Anniversary Banners. The Committee needs to find out how many banners are currently on the poles. They also need to see if they can get the Town Departments to work together to put up the Anniversary Banners. The Superintendent advised her they are currently doing a survey of the poles in Ashland and they can get a count of the Banners at the same time. The Commissioners also approved the time for the Superintendent and Linemen to help the other Town Departments to put up the new 150th Anniversary Banners. Steve felt it wouldn't take more than 3 to 4 days working with the Highway and Water/Sewer Depts. together to get them done.

**OLD BUSINESS:** Discussion regarding new flooring for the upstairs office and the Alarm system will be slightly delayed as they both are very busy right now.

The Superintendent advised the Board he had reviewed the Minutes of the Selectmen Work Session of May 16, 2016 to see if he could find out about the question of electricity for the new building. He reported that in the video of the Work Session it was stated clearly



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2

April 10, 2018

that there would not be any electricity for the first year only. Discussion ensued regarding plans going forward for the installation of electricity and how the building could best be utilized.

The Superintendent advised the Board that the Christmas Tree Lights in Memorial Park and the Wreath's on the Covered Bridge have been taken down. It was also pointed out the Electric Dept. and Highway Dept. have been working to assist each other and it is going very well. Steve would like to possibly train the members of the Highway Department in Bucket Rescue. Jamie would like Steve to contact the Fire Department also to see if they would have an interest in the training. Steve advised the Commissioners that they would be attending a CPR Class at the Fire Station on April 28th.

Steve advised the Commissioners that one of the LED lights from Graybar will be coming this week for him to try out. If it works out we can then take the remaining 13 at a very good price. We can then put them up as lights go out especially at intersections and high traffic areas.

**NEW BUSINESS:**

The Rental Truck has been repaired and metal trays will be put under the trucks to prevent damage to the garage floors from leaking fluids.

A problem with the Irving Station meter is being looked into. Steve has contacted AvCom regarding the problem and they will send someone up to conduct a class for correcting the problem. Steve also stated that Wolfeboro has offered us their old meters to us at no cost. They would be an improvement over our older dial meters. We are most grateful to them for these meters.

The handheld I-tron readers that we currently have is not compatible with our new billing program. The Commissioners want information on the Automatic Meter Reading that will work with our billing program to see if it is feasible.



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3

April 10, 2018

Steve asked the Town Administrator about the Town possibly taking back the Electric Department Payroll but he has not received any word back yet. He stated we now only have 5 on Payroll and he feels it is wasted time and expensive for us to do. Casey Barney stated he will mention this to the Selectmen. The Board stated they would be willing to pay the cost associated with sending it out with the Town Payroll.

Payroll and Accounts Payable signed.

**NON-PUBLIC SESSION:** Sandra made a motion to go into Non-Public Session at 7:36 PM according to RSA 91-A:3II(a) The dismissal, promotion, or compensation of any public employee. Glenn seconded the motion. Vote - Sandra - yes, Glenn - yes and Jamie - yes.

*It was brought up that Steve has reached his 6 month review. The Board stated they were very pleased with the work he has done so far and felt much has been accomplished. Glenn stated he felt that the work done in the office and in the garage area seems to be going quite well and now that the weather is starting to get better he would like the crew to start spending more time in the field. Steve stated that Metrocast and Time Warner will be coming to identify their lines and the Linemen will be out doing inspections on Street Lights and Pole Surveys and they will be out more often now.*

*The Board asked Steve if he felt a \$5000.00 dollar increase this year and 3 weeks vacation effective April 22, 2018 with another review in 6 months would be acceptable. Steve accepted the offer gratefully and expressed his satisfaction with the job, Commissioners and employees of Ashland Electric.*

Sandra made a motion to come out of Non-Public Session at 8:23 PM. Motion was seconded by Glenn. Vote: Sandra - yes, Glenn - yes and Jamie - yes.



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4

April 10, 2018

The Commissioners agreed to hold a Work Session before the start of the next regular meeting on April 24th at 6:00 PM to 6:30 PM.

**ADJOURNMENT:**

Sandra made a motion to adjourn at 8:30 PM. Jamie seconded the motion. Vote was unanimous.

Respectfully submitted

Linda A. Pack  
Ashland Electric Department