



TOWN OF ASHLAND ELECTRIC DEPARTMENT
6 COLLINS STREET
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Ashland Electric Dept.

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December 18, 2017

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Monday
December 18, 2017
6 Collins Street
ASHLAND, NH
6:30 P.M.

MEMBERS PRESENT: Sandra Coleman, Jamie Lyford & Glenn Dion

OTHERS PRESENT: Lee Nichols & Steve Foley
Linda Pack - Absent (Excused)

CALL TO ORDER: Sandra Coleman opened the meeting at 6:30 P.M.

Pledge of Allegiance

MINUTES: Motion made by Glenn Dion to approve the Minutes of November 14, 2017 as presented. Jamie seconded the motion. Vote was unanimous.

Motion made by Glenn Dion to approve the Minutes of November 28, 2017 as presented. Jamie seconded the motion. Vote was unanimous.

OLD BUSINESS: Lee added concerns about the Men's Bathrooms. These concerns will be addressed when we do the Bathrooms over.

Sandra asked about the old transformers, Steve told her he is waiting to hear from the New Hampshire Dept. of Environmental Protection. As soon as he gets the ok he will go ahead.

Lee will be putting together a bill for the Mill. They no longer want to proceed with changes and we will be billing them for the work already performed.

NEW BUSINESS: Sandra brought up an Electric Company Fraud case in Meredith that happened a while back. I.D's were mentioned and agreed upon. Steve will get with Linda to decide on a Vendor. Jamie mentioned talking to the Police Dept. about a Vendor for I.D's.



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Commercial and Residential discussion was brought up by Sandra. Steve discussed how we define Commercial to Residential. Glenn said we should define these rates on a case by case basis.

Steve asked to what extent can we use the Credit Card for purchases. Glenn and Sandra both said Purchase Orders are still the standard practice to use when purchasing items for the Department.

Lee and Steve attended a New Hampton Meeting.

Steve asked about new Computers, they will be discussed with Linda when she returns from Vacation.

Steve asked about new e-mail addresses for himself and the Linemen. Jamie said to talk to Charlie at the Town Office.

Lee asked to remind Steve that on January 1 all Electric Dept. Union Personnel will get a \$.75 cent raise.

On call procedure was discussed and agreed that Steve will determine the readiness of all Dept. Personnel. Steve will be the point of contact for on call starting on Tuesday December 26th. Karen will send out an email to the Answering Service on Tuesday December 19th to inform them of the upcoming change.

Payroll and Accounts Payable signed.

NON-PUBLIC SESSION: None

ADJOURNMENT: Jamie made a motion to adjourn at 8:07 PM. Glenn seconded the motion. Vote was unanimous.

Respectfully submitted

Steven M. Foley
Ashland Electric Department