



TOWN OF ASHLAND ELECTRIC DEPARTMENT
6 COLLINS STREET
ASHLAND, NH 03217

Office (603)968-3083
Fax (603)968-9048

Ashland Electric Dept.

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November 28, 2017

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday
November 28, 2017
6 Collins Street
ASHLAND, NH
6:30 P.M.

- MEMBERS PRESENT:** Jamie Lyford and Sandra Coleman
Glenn Dion arrived at 7:35 PM
- OTHERS PRESENT:** Lee Nichols, Linda Pack, Steve Foley, Linda Guyotte and Tejasinha Sivalingam
- CALL TO ORDER:** Sandra Coleman opened the meeting at 6:30 P.M.

Pledge of Allegiance
- ADJOURNMENT:** Meeting temporarily adjourned to hold Public Hearing 6:35 PM
- PUBLIC HEARING:** Public Hearing opened at 6:35 PM

Sandra Coleman gave a brief description of the current Commercial Minimum Charge and Reconnect Fees charged after disconnection of service for non-payment. Discussion regarding proposed adjustments and establishment of new rates and fees ensued. Linda Guyotte asked when these new fees and rates would take effect. Sandra stated that the Board was considering January 1 but it has not been decided yet. Tejasinha asked several questions for clarification and explanations were given.

Being no further questions, the Public Hearing was closed at 6:50 PM
- CALL TO ORDER:** Sandra Coleman re-opened the meeting at 6:50 PM
- MINUTES:** Sandra made a motion to table the Minutes of November 14, 2017 until the next meeting. Jamie seconded the motion. Sandra - yes and Jamie - yes.



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OLD BUSINESS:

Jamie asked Lee if he could get cost figures together because he would like to pursue Government Grant Monies for LED Street Lights. Lee stated there are approximately 300 Street Lights and the price for LED Bulbs are substantially more expensive than HPS Lights currently being used. That being said the LED Lights would be cheaper to run, less maintenance and would last much longer. Jamie stated he would need the information by April for Federal Grants.

Jamie asked Lee if the poles being kept in back of the Highway Garage could be picked up and moved to get them off of the ground. Lee said they could probably by next week. Jamie also would like the berm in front of the New Garage Door to be fixed before the next meeting.

**SUPERINTENDENT
REPORT:**

Lee advised the Commissioners that the inspection of the New Building by Primex was done and everything went well. The only suggestion was that they might want to look into putting in an alarm system at some point.

Garrett's on call phone has been given to Mark. He and Dale will share on call duties now.

**INTERIM SUPERINTENDENT
REPORT:**

Steve advised the Commissioners that the Climbing Gear has been purchased. The Salesman was in the area at the time so he came here with the merchandise in his trailer. Steve stated since there was a discounted price on the gear he also purchased some much needed tools as well.

Steve went down to talk to Mr. White at NEPPA and to check out Hotels for Dale while he will be at the school. Steve said the Marriott would be his suggestion as the best one because most of the Hotels were priced about the same and the Hotel is close to the NEPPA Facility.



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NEW BUSINESS:

Linda Guyotte wished to explain to the board how often funds can be transferred by the Town Treasurer, and Federal Regulations concerning those transfers. Questions were asked and answered by the Treasurer for a better understanding of the rules governing her duties.

Jamie also asked Linda Guyotte about the Electric Department accepting credit card payments. Linda stated she is only waiting until the new billing program could be started so it could all be done at the same time.

Discussion regarding the issues of the Public Hearing proceeded after Glenn Dion arrived at 7:35 PM.

Glenn made a motion to change the Commercial Minimum Charge from \$6.50 to \$25.00 effective January 1, 2018. Jamie seconded the motion. Vote was unanimous.

Glenn made a motion effective January 1, 2018 to adjust and establish the fees for reconnection of electric service after disconnections for non-payments as follows.

Increase Current Fees:

\$50.00 for reconnect during office hours and \$100.00 for reconnect after office hours.

New Fee for reconnect requiring use of a Bucket Truck:

\$150.00 for reconnect during office hours and \$300.00 for reconnect after office hours.

Jamie seconded the motion. Vote was unanimous.



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Linda advised the Commissioners that GNC would start the Deep Cleaning of the office on December 6, 2017 and will clean every other week following.

Two local plumbers were called for quotes to do over the fixtures in both bathrooms and they should be received within the next week.

Payroll and Accounts Payable signed.

NON-PUBLIC SESSION: None

ADJOURNMENT: Jamie made a motion to adjourn at 8:15 PM. Glenn seconded the motion. Vote was unanimous.

Respectfully submitted

Linda A. Pack
Ashland Electric Department