



TOWN OF ASHLAND ELECTRIC DEPARTMENT
6 COLLINS STREET
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Ashland Electric Dept.

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November 14, 2017

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

Tuesday
November 14, 2017
6 Collins Street
ASHLAND, NH
6:30 P.M.

MEMBERS PRESENT: Jamie Lyford, Sandra Coleman & Glenn Dion

OTHERS PRESENT: Lee Nichols, Linda Pack and Steve Foley

CALL TO ORDER: Sandra Coleman opened the meeting at 6:30 P.M.

Pledge of Allegiance

MINUTES: Glenn asked to amend the Minutes of October 24, 2017 on the last page, second paragraph, last sentence. Remove the last sentence and replace it with, The Board will discuss a Public Hearing at the next meeting.

Glenn made a motion to approve as amended the minutes of October 24, 2017. Jamie seconded the motion. No discussion. Vote was unanimous.

OLD BUSINESS: Garrett and Steve went out to replace Street Lights but one out on North Ashland Road in particular is underground and they may need to replace the direct buried cable and put new cable in conduit. They may need to remove the light and move it to the other side of the road.

Lee advised the Commissioners that he had a conversation with Andrew Lane regarding the change over from Industrial Service to Commercial Service at his property on Mill St. Mr. Lane sent an email stating that he now wants to call off the change over due to a cost overrun with his electrician. The Commissioners advised Lee to put together the costs to the Department so far and send him the bill for work done. If he doesn't pay it the Department can lien his property.

Steve is hoping to look into getting GIS Mapping this winter and will work on getting the information recorded.



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Steve checked with Steen Gilpatric and found out he is willing to take the old transformers we have after the oil is drained. The oil that is drained can then be burned at the recycling station.

Craig Moore advised the Superintendent that he would come up and put in reclaim to help with the drainage around the new building as soon as possible.

**SUPERINTENDENT
REPORT:**

The new windshield has been replaced in the new pickup truck by Pemi Glass.

Lee suggested the Commissioners might want to see if they could hire the other Applicant sometime in February. The Commissioners feel the rates need to be stabilized first and there is not enough in the budget right now but possibly in 2019.

Lee gave the Commissioners an update on the Wind Storm. He called in Dale & Garrett at midnight. However, because the winds were so dangerously high they were unable to head out until daylight. In total the outages lasted off and on about 21 hours. Discussion also regarding power outages and the Critical List. The List needs to be updated and the Emergency Management Director/Fire Chief should have been notified. Linda will get the list updated and will make sure everyone is properly notified in future.

**INTERIM SUPERINTENDENT
REPORT:**

Steve asked the Commissioners for permission to purchase Climbing Gear with the credit card. The price for each set would be \$2,419.50 from the Buckingham Company. The Commissioners suggested that he should open a Commercial Account with them.

Steve will put together a Policy and Procedures Manual possibly using the NEPPA Manual as a guide. He will contact David White at NEPPA for information.

NEW BUSINESS:

Brief discussion regarding the Budget Committee Meeting and their opinion of issues that need to be addressed. Sandra will take back to the Committee the input from the Commission.



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Sandra presented a proposal to have the existing fixtures removed from both bathrooms and replaced with new. Discussion ensued and the Commissioners would like Linda to get two other quotes and present them at the next meeting.

It was the consensus of the Electric Commissioners to set the limit for the Department Credit Card at \$5,000 dollars. Anything over that limit the Board will have to approve first.

The Commissioners decided to hold a Public Hearing on November 28, 2017 at 6:35 PM to discuss Disconnect Fees and Commercial Rate Fees.

Lee advised there would be a meeting for Town Employees at the Town Office on November 21, 2017 at 1:00 PM to discuss Health Insurance. All Employees should attend and it was decided to close the office for the meeting. Also there will be a meeting on the same day with Primex to inspect the new building for insurance purposes.

Discussion regarding the Easement on the property where the Town Repeater is located. Glenn told Lee to check with Tony Randall to see if he could locate the paperwork as he believes he was the Surveyor at the time.

Jamie told Linda to contact Great Northern Cleaning to start cleaning the Electric Department as soon as possible.

Payroll and Accounts Payable signed.

NON-PUBLIC SESSION: None

ADJOURNMENT: Glenn made a motion to adjourn at 8:25 PM. Sandra seconded the motion. Vote was unanimous.

Respectfully submitted

Linda A. Pack
Ashland Electric Department